

City of Monroe City

Meeting of the Board of Alderman June 27, 2024, 6:00 PM
Monroe City Hall Council Chambers – 109 Second Street
Monroe City, MO 63456

I. Call to Order

Mayor Ronald Miller called the special meeting to order at 6:00pm; due notice had been given.

II. Pledge of Allegiance

III. Roll Call & Announcement of Quorum

Mayor Ronald Miller called roll and the following were in attendance:

Alderman Loree Quinn Alderman Adrian Saunders-absent

Alderman Jason Osbourne Alderman Robin Simpson

Alderman Mike Schneider Alderman Greg Smith

Other Staff/Personnel in Attendance:

Attorney John Russell Alex Siebert Danette Henderson

Zach James

IV. Review & Approval of Minutes (June 13, 2024)

Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the meeting minutes for June 13, 2024, as presented. Motion passed unanimously.

Mayor Miller asked for council approval to move an agenda item; he would like to move Tigerhawk as the next item on the agenda.

Motion was made by Alderman Schneider, seconded by Alderman Osbourne allowing Tigerhawk to present next on the agenda. Motion passed unanimously.

J.R. Bareis presented a few quotes for different options on moving forward. Each option provided information to customize our needs and right not the focus is on security for all work stations and quote #1498 provided just that at a cost of #134.90.

Motion was made by Alderman Quinn, seconded by Alderman Smith approving quote #1498 for \$134.90. Motion passed unanimously

V. Mayors Report

Mayor Miller presented the following:

- Missouri Metalcraft-Mayor Miller reported approximately 2 weeks ago, a scheduled payment transfer did not occur, and he reached out to the company asking why. They informed him Missouri Metalcraft had an issue getting payment from one of their customers leaving our wire not getting scheduled and promised he was working on a recovery plan. Mayor Miller did not hear from anyone for a few days, so he reached out to the CEO again. At that point there was no focus on their back wire payments and expressed concern about meter read errors. The CEO was advised to pay the amount due, and we would then address the meter read issue and provide an account

42 credit if one was due. Henderson provided feedback to the CEO, and she did not see any concerns
43 with their bill and he responded that after further review on their end they agreed as it was a
44 difference in billing cycle days. In the next conversation, Mayor Miller referred to his payment
45 proposal from April 29, 2024, of \$18,000 per week in addition to their note payment. According
46 to this schedule, they were now 3-\$18,000 payments behind.

47 Motion was made by Alderman Smith, seconded by Alderman Quinn allowing public comments on this
48 matter. Motion passed unanimously.

49 A member from the public asked what we have in place to secure this debt. Mayor Miller reported
50 at this time, nothing. The council pointed out the original note was for \$341,276.19 and the
51 amended note from February 2024, was for \$471,072.79. All the council has read the email from
52 the CEO dated June 27, 2024, where he provided additional information for the council to consider
53 when deliberating.

54 Motion was made by Alderman Smith, seconded by Alderman Simpson, allowing Missouri Metalcraft
55 until July 1, 2024, to pay their current utility bill.

56 Discussion took place after the motion regarding the disconnection notice time frame and payment time
57 frame.

58 Alderman Smith restated his motion in its entirety for clarification: Motion was made by Alderman Smith,
59 seconded by Alderman Simpson accepting the payment plan as outlined in Mr. Michael Carr's June 25,
60 2024(July1-\$32,351.57, July 8-\$32,351.57, July 15-\$28,083.70, and July 22-\$28083.70), email; we will
61 proceed with our normal utility payment policy if any of those payments are not paid by close of business.
62 Failure to make the first payment will result in termination of services on July 2, 2024. Motion passed
63 unanimously.

- 64 • Annual Main Street Program Agreement for DTMC- Debbie Kendrick reported DTMC was
65 formed through the Missouri Main Street Connection. This agreement does not ask for financial
66 support from the city, it is only asking for the Mayor's acknowledgement to stay in compliance
67 with the Missouri Main Street Connection program. There are different levels of achievement
68 within the program and DTMC has obtained an affiliate status. The affiliate does provide more
69 marketing opportunities within the program as well.

70 Motion was made by Alderman Simpson, seconded by Alderman Smith approving Mayor Miller to sign
71 the Annual Mian Street Program Agreement and acknowledging the requirements. Alderman Quinn
72 abstained. Motion passed.

- 73 • United Systems – Fire Alarm Control Panel – Our fire panel interfaces with the elevator and when
74 Barnard did their inspection noticed there was an issue. Barnard reached out to a United Systems
75 to put a quote together. The Missouri Fire Marshall was notified by Mayor Miller; he came out
76 and concurred there was an issue that needed to be resolved and did not find an annual operating
77 certificate or monthly elevator check sheet.

78 Motion was made by Alderman Osbourne, seconded by Alderman Smith approving the quote of \$3660.69
79 from United Systems to make the needed repairs. Motion passed unanimously.

80 **VI. City Clerk Report**

81 City Clerk Henderson provided a report for review.

82 **VII. City Attorney Report** – Attorney Russell reminded all on the fire tax levy that will be on the 83 August ballot.

84 **VIII. Authorized Guest Speakers**

85 a. **Tigerhawk – J.R. Bareis-** Mr. Mareis spoke earlier in the meeting.

86 **IX. Council Committee Report**

87 a. **Planning & Zoning** – No report at this time.

88 b. **Parks & Cemetery** – Steve Yates provided an update on the grant. Yates reported the
89 money is not needed immediately for the grant and they have up to two years to complete
90 the project. The money used for the grant would be park sales tax revenues. Yates added
91 someone would need to be designated the project manager and also someone designated as
92 the financial manager of the grant; both would need to attend a Zoom meeting on July 9-
93 time to be determined. Yates would need a motion to proceed with the grant if the council
94 so chooses.

95 Motion was made by Alderman Smith, seconded by Alderman Simpson to move forward with the LWCF
96 grant for North Park improvements.

97 Motion was made by Alderman Smith, seconded by Alderman Quinn appointing Kevin O’Bryan as the
98 project manager and the city clerk office will provide financial oversight on the grant. Motion passed
99 unanimously.

100 c. **Economic Development** – Committee met June 24, minutes will be forthcoming.

101 Motion was made by Alderman Schneider, seconded by Alderman Quinn to explore the economic
102 development sales tax initiative and have the appropriate ordinance drafted. Motion passed unanimously.

103 d. **Administrative** – No report at this time.

104 e. **Nuisance Review Board/Public Safety** – No report at this time.

105 **X. Department Reports**

106 a. **Police** – Chief James provided a report. James reported the body cameras are in operation.
107 The academy graduate, Nate Redelfs is now a full-time officer with continued training. James provided
108 information on the K9 vehicle and use of the Monroe City canine, Athena. James reported the K9 vehicle
109 does go home with the officer and the officer does pay for the fuel to/from his home which the last council
110 approved for him to drive the vehicle to/from home. James provided the council with procedures outside
111 of city limits, and K9 procedures with other agencies.

112 At this time, Chief James provided an overview of work performed by police administrative assistant Kim
113 Beers and asked the council to consider a \$1.50/hour pay increase.

114 Motion was made by Alderman Quinn, seconded by Alderman Simpson to provide Kimberly Beers a
115 \$1.50/hour raise effective with the start of her next pay period.

116 b. **Fire** – Administrative Assistant Alex Seibert provided a permit to the council requesting
117 discharge of fireworks.

118 Motion was made by Alderman Smith, seconded by Alderman Quinn authorizing the Mayor to sign the
119 permit for discharge of fireworks for the 4th of July. Motion passed unanimously.

120 c. **Water** – No report at this time.

121 d. **Electric** – Report was provided by Lee.

122 e. **Gas** – Report was provided by Osborn

123 f. **Street** – Report was provided by O’Bryan.

124 g. **Airport** – Buckman reported they are down to 3,000 gallons of fuel and will need to restock
125 soon.

126 h. **Mosswood** – 40th anniversary party will be held Saturday.

127 **i. Pool** – Mayor Miller reported he met with pool personnel along with the Amy Moss, Pool
128 Manager, to discuss what is expected of the staff, how they are required to follow all rules
129 and regulations, and they are expected to do their job and stay professional while doing so.

130 **XI. Presentation of Bills & Approval of Payments**

131 Motion was made by Alderman Simpson, seconded by Alderman Quinn approving the accounts payable
132 presented for June 13, 2024, with the exception of the R.L. Hoener until it is resolved, and considered
133 warrants approved by the Mayor since the last council meeting. Motion passed unanimously.

134 **XII. New Business**

135 **XIII. Unfinished Business**

136 **XIV. Closed Session** – No closed session was held.

137 **XV. Adjournment**

138 Motion was made by Alderman Simpson, seconded by Alderman Quinn to adjourn at 7:52pm.

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Mayor

City Clerk