

**Notice Is Hereby Given That The
City of Monroe City
will conduct a
Board of Alderman – Regular Meeting,
Monroe City-City Hall Council Chambers
March 7, 2024 – 6:00 P.M.**

**Monroe City-City Hall Council Chambers – 109 Second Street
Monroe City, Missouri 63456**

The tentative agenda includes:

- 1. CALL TO ORDER:** President of the Board Jason Osbourne filling in for Mayor Hayes called the meeting to order at 1800.
- 2. INVOCATION:** Invocation lead by Reverend Paul in 1801.
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**

Mayor, Melissa Hays – Not present
Alderman Ward I, Jeff Botkins – Not Present
Alderman Ward I, Jason Osbourne - Present
Alderman Ward II, Mark Greening - Present
Alderman Ward II, Adrian Saunders – Not Present
Alderman Ward III, Juben Moss – Present
Alderman Ward III, Kent Shoemaker - Present

5. PUBLIC COMMENT

Comments from citizens may be sent in writing prior to 5:00 p.m. on the date of this meeting to Mayor Melissa Hays, mayor@monroecity.org, or City Clerk, Jennifer McDaniel, jmcdaniel@monroecity.org

- Land Acquisition Inquiry from Adam Grove: Adam Grove introduced himself and inquired about a purchase of land from the industrial park to expand the Farmer's Elevator for \$75,000 also including that this price will also remain following an appraisal of the land and should that value be below the amount offered Farmer's Elevator is willing to keep the current offer and pay \$75,000 for the land. Following some input from John Russel regarding the land there was a motion made to accept the purchase offer from Farmer's Elevator by Juben Moss, with a second by Mark Greening. Motion approved with no opposition.
- Harold Smith working with AmeriCorps was introduced to the council regarding Senior Volunteer Week where a proclamation was made by President of the Board Jason Osbourne making March 12th through the 18th Senior Volunteer Week.
- Kevin Obrien the head of the Monroe City Street Department was asked to

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1. As provided for under Section 610.0214 (1) of the Revised Statutes of Missouri for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.
2. As provided for under Section 610.021 (2) Leasing, purchase, or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration; therefore and
3. As provide for under Section 610.021 (3) of the Revised Statutes of Missouri for hiring, firing, discipling, or promoting of employees by a public governmental body.

POSTED

03/5 /24 5:00 pm on bulletin
board and windows @ City Hall
& Post Office by Jennifer
McDaniel

inform the current council members of the regarding that he and several members of his department were having in regard to Tesseon and the issues they were having with some employees not having their vacation time or clock ins recorded on Tesseon due to persistent technical issues. There was a debate between the present council members and that of the City Clerk regarding the situation for workable solutions. Mark Greening made a motion to use Tesseon no longer and instead go to how things operated prior to Tesseon. The Motion was Seconded by President of the Board Jason Osbourne. Motion approved with none opposed.

- Kevin Obrien also requested from the council that one of his employees that transferred into from another department that he, be given a raise so that he was up to the same pay amount as his other employees. A motion was made to give the employee a 0.86 cent raise to the employee to get him up to the current employees. Seconded by Juben Moss. Motion approved with none opposed.

6. **CONSENT AGENDA** *Approved as a group unless separated by request of one or more Aldermen (Motion)*

- Approve amended minutes from February 22nd, 2024.
 - A motion was made to approve the minutes from the February 22nd, 2024, Council Meeting by Mark Greening, with a second by Juben Moss. Motion approved with no opposition.

ACTION AGENDA

7. **FINANCIAL** *(all items below may require a discussion and vote)*

- Accounts Payable presented on March 7th, 2024:
President of the Board Jason Osbourne made a motion to approve the accounts payable presented to the council. Second by Juben Moss. The motion was approved with none opposed.

OLD BUSINESS

- Roberts Garage and Towing Update: Representatives from Roberts Garage and Towing and John Russell updated the board regarding the current construction progress of the new Roberts Garage and Towing location and how that is still an ongoing process. John Russell also updated the council and the representative from Roberts Garage and Towing about the current progress about annexing the land into the city limits stating that he is still following up with sources to properly set up the ordinances necessary for the annexation.

NEW BUSINESS

8. **MAYOR'S REPORT**

- General: Mayor was not present to give updates.
- Updates

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9. CITY CLERK'S REPORT

- i. AP Report Update: The City Clerk Jennifer McDaniel updated the council on the status of the accounts payable informing them of the current progress being made on the AP with many checks being sent out to pay bills.
- ii. City Staff Update:
- iii. Lead Line Inventory Grant: Jennifer McDaniel informed the council of the current progress being made on the Lead Line Inventory Grant.
- iv. USDA Change order eighteen wastewater project: Jennifer McDaniel also informed the council of a big update regarding the USDA change order eighteen wastewater project as the President and Vice President have chosen the Wastewater Treatment Plant as one of their stops to tour for this year to inspect the plant.
- v. Budget: No Report on Budget
- vi. Bid Update Jennifer McDaniel introduced the bid selection for mowing this year to the council. Mark Greening, after reviewing the bids, made a motion to select elite lawn care granted section 7 of the bid. Second by President of the board Jason Osbourne. Motion was approved with none opposed.
- vii. Mark Greening made a motion to approve Terrill Lawn Care section 1,2,3,4,5,6,8, and 9 of the mowing bids. Second by Juben Moss, motion was approved with none opposed.
- viii. City Clerk approved the three gas employees moving off of their probationary period and receiving a 0.50 cent raise from the council meeting on 02/22/2024.

10. CITY ATTORNEY'S REPORT *(all items below may require a discussion and vote)*

- i. Attorney's Report: City Attorney John Russell updated the council giving additional information regarding the city annexation of the Roberts Garage and Towing property.
- ii. Holy Rosary Alley Abandonment: An inquiry was made into the abandonment of the Holy Rosary Alley. However, it would have to be investigated more thoroughly by the council and will be followed up at the next meeting.

11. COUNCIL COMMITTEES: *(all items below may require a discussion and vote)*

- **Planning & Zoning Report** - Jeff Botkins: No Report
- **Park & Recreation Report** - Steve Yates: No Report
- **Economic Development Report** - Jeff Botkins: No Report
- **Administrative Report** - Jason Osbourne: No Report
- **Nuisance Review Board/Public Safety**-Kent Shoemaker: No Report

12. CITY DEPARTMENTS: *(all department reports are in writing;)*

- **Water/Sewer** - George Hausdorf, People Service Manager-Contracted:
 - **No Report**
- **Airport** - Del Buckman, Manager

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- Informed the council of the Credit Card Machine being unreadable at certain times due to sunlight and is in the process of building and awning that will go over the machine to cover it from the light to make it legible.
- **Library:**
 - **No Report**
- **Street Department - Kevin O'Bryan, Manager:**
 - **No Report**
- **Electric Department - Kerry Lee, Manager**
 - **No Report**
- **Gas-Terry Osbourne, Manager**
 - **No Report**
- **Police - Zach James, Chief**
 - **No Report**
- **Fire - Rich Enochs, Chief**
 - **No Report**

CLOSED SESSION* (if needed)

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13. CLOSED SESSION (motion)

14. RETURN TO OPEN SESSION (motion)

RESUME REGULAR SESSION

15. AS MAY ARISE

16. ADJOURN: A motion made to adjourn the meeting by President of the Board Jason Osbourne, second made by Mark Greening.

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