

The Board of Alderman met in regular session at 6:10 P.M.

Aldermen Present: Jason Osbourne, Jeff Botkins, Adrian Saunders, Juben Moss

Aldermen Absent: Kent Shoemaker, Marvin Viloría

Others Present: Mayor Melissa Hays, Terry Osborn, Dawn Walters, Brian Walters, Rich Enochs, Zach James, Tammy Potterfield, JoAnn Woodall, Craig Moore, George Hausdorf, Kerry Lee

Mayor Melissa Hays called the meeting to order.

Mayor Melissa Hays asked everyone to stand and recite the Pledge of Allegiance.

The Board of Alderman reviewed the consent agenda:

- Alderman Osbourne made a motion to approve the minutes from the February 9, 2023; Alderman Botkins seconded with all in favor. Alderman Botkins motioned to approve the bills payable from February 23, 2023; Alderman Moss seconded with all in favor.

Open Forum:

- Nothing.

Mayor's Report

- A meeting with the public will be set up with Joseph McLiney to go over bond issues for the City.
- Alderman Moss has received a request from Adam Grove with the Farmer's Elevator for the City to deed the city easement on the corner of West Summer Street and North Chestnut street to the Farmer's Elevator. Alderman Moss made a motion to deed the corner of West Summer Street and North Chestnut Street to the Farmer's Elevator. Alderman Botkins seconded the motion.

Roll call vote as follows:

Jason Osbourne..... Yes

Jeff Botkins..... Yes

Adrian Saunders.....Yes

Juben Moss..... Yes

Planning and Zoning

- No report.

Public Works

- There will be a round table meeting from 9am-12pm on February 28 in the library regarding the Lead and Copper Rule.
- The wastewater treatment was switched over to the new plant. There were a few problems with pressure relief valves and had to be switched over to the old plant.

- Mayor Hays asked where the new building was going to be constructed on the site. Per George Hausdorf the new building will be on the far north side of property.
- George Hausdorf will explore options about getting fencing around entire water treatment plant.
- George Hausdorf said that public notices are going to be going out from DNR about location running annual averages.
- George Hausdorf would like to have a city ordinance created that each apartment in the City have its own water meter to each residence.
- Kerry Lee stated that the electric department received 12 pallets of electric meters.
- Electric department needs to install an antenna for new AMI meters.
- Electric department and Water department are going to help each other install new meters.
- Electric Department needs to get new bids on wire because they lost the quoted price.
- Two new hires in the electric department will start MPUA training in March.
- Terry Osborn has new O&M manual sent to the state to see if it is acceptable.
- Cannon Water District is still in planning stages for their new route.

Public Safety

- Police Chief Zach James that the new radars in the patrol cars are working great.
- There is a new camera in the interview room in police station.
- The Police Department has MULES and new breathalyzers in patrol cars.
- The Police Department productivity has doubled since this time last year.
- Fire Chief Rich Enochs stated that the rural fire board meeting went well.
- Rural Fire Board is going to be purchasing new battery powered extrication equipment from Hurst Tools.
- Mayor Hays would like to implement a city wide spring cleanup.

Administration Report

- Alderman Osbourne made a motion to start the hiring process for pool personnel. Alderman Moss seconded the motion. All in favor.

Park Board

- Cemetery Walk is being planned.
- Vending machines at the pool are scheduled to be picked up.
- Alderwoman Sauders made a motion to go out for bids to reset stones at St. Jude Cemetery. Alderman Osbourne seconded the motion. All in favor.

- George Hausdorf asked about spraying the lily pads with herbicide at South Lake. Alderman Botkins made a motion to have Prairie Queen to Rodeo Spray with the drone at South Lake. Alderman Moss seconded the motion. All in favor.
- Jason Osbourne..... Yes Jeff Botkins..... Yes
- Adrian Saunders.....Yes Juben Moss..... Yes

Economic Development

- Nothing to report.

City Attorney Report

- Nothing to report.

At 7:30 p.m. Alderman Osbourne motioned to move into Executive session authorized by RSMO 61.021 (3) hiring, firing, disciplining, or promoting of particular employees; Alderman Botkins seconded. A roll call vote as follows:

- Jason Osbourne..... Yes Jeff Botkins..... Yes
- Adrian Saunders.....Yes Juben Moss..... Yes

Alderwoman Saunders made a motion to come out of executive session at 8:15 p.m.

The motion was seconded by Alderman Moss with all in favor.

The council voted during executive session to hire 2 new employees for the electric department, per Kerry Lee's recommendation. Alderman Moss made a motion to hire Justin Price and Aaron Plumb for the electric department at a starting wage of \$24.99 per hour provided they sign the contract being drawn up by City Attorney, John Russell. The contract will require them to stay with the City of Monroe City for 5-6 years. If at any time they quit before that time, they will be required to reimburse the city all costs acquired for electrical training/schooling. Kerry Lee will be speaking to them to make

sure they are fully aware of the situation prior to being presented with the contract.

Alderman Botkins seconded the motion, with all in favor.

Alderman Osbourne made the recommendation on behalf of the Administration Committee to hire Mrs. Tamitha Ague as the new City Administrator. Alderman Botkins made a motion to hire Mrs. Ague as City Administrator at a starting salary of \$68,000/year with 2 weeks of vacation contingent on passing a background check, reference check, and having the ability to be bonded. Alderwoman Saunders seconded the motion. A roll call vote was taken;

Alderman Moss....Yes

Alderwoman Saunders....Yes

Alderman Botkins.....Yes

Alderman Osbourne.....Yes

Alderman Vilorio....Absent

Alderman Shoemaker....Absent

Motion passed. Mayor Hays will notify Mrs. Ague Friday morning to find out if she will accept the position. Letters will need to be sent out to the other applicants thanking them for their interest in the City Administrator position, but letting them know someone else was selected.

With nothing more to discuss, Alderwoman Saunders made a motion to adjourn. The motion was seconded by Alderman Moss, with all in favor. The meeting ended at 8:30 p.m.

February 23, 2023

Melissa Hays, Mayor

Jennifer Walkup, Administrative Assistant