The Board of Alderman met in regular session on December 21 at 6:00 P.M.

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| Aldermen Present: | Marvin Viloria, Jason Osbourne, Jeff Botkins, and Juben Moss. |

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| Aldermen Absent: | Rusty Rothweiler |

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| Others Present: | Mayor Jerry Potterfield, Blake Rodgers, Marcia Watson, Gary McElroy, Terry Gibbs, Robert Dowell, Liz Grove, Jeff Grove, Dennis Spalding, Mike Hays, Ralph Lemongelli, Sherrie Lemongelli, Brian Walters, Dawn Walters, Zach James, and City Attorney John Russell. |

Mayor Potterfield called the meeting to order.

Mayor Potterfield asked everyone to stand and recite the Pledge of Allegiance.

The Board of Alderman reviewed the consent agenda:

* Alderman Moss made a motion to approve the minutes from the December 9, 2021 meeting; Alderman Osbourne seconded with all in favor.
* Alderman Viloria made a motion to approve the bills payable for December 21, 2021; Alderman Botkins seconded with all in favor.

**Open Forum**

* None

**Presentations**

Liz Grove with Missouri Rural Water Association made a presentation regarding the pros and cons of the City of Monroe City joining the CCWWC.

* + Projected production costs over 10 years will be cheaper with CCWWC than the City maintaining their own treatment facilities.
  + The City’s cost of maintaining Route J Reservoir and treatment facilities will continue to raise.
  + Route J Reservoir has issues with nutrient loading and siltation that will have to be addressed soon if City continues to use Route J as a water source.
  + The City will no longer have to worry about future treatment upgrades to address future regulations. The capital costs of connection to CCWWC are fixed and will not increase with time.

Alderman Moss made a motion for the City of Monroe City to move forward with Clarence Cannon Water District. Alderman Osbourne seconded the motion.

Open Seat absent Jeff Botkins Yes

Marvin Viloria Yes Rusty Rothweiler Absent

Jason Osbourne Yes Juben Moss Yes

Mayor Potterfield thanked Mrs. Grove for her time on this presentation.

**Planning and Zoning**

* Nothing to report.

**Public Works**

* Dumping brush on City Lot needs to be residential only. Contractors need to remove their own brush from their jobsites. John Russell will draw up an ordinance regarding commercial dumping on city lots with potential for up to a $500 fine. Alderman Botkins made a motion for John Russell to move ahead with drafting the ordinance; Alderman Moss seconded with all in favor.
* Harlan Greeves believes that the city is collecting $20 per load from contractors to dump debris onto Mr. Greeves’s property. This is not the case. Mayor Potterfield asked Blake Rodgers to have a conversation with Mr. Greeves about this.
* Blake Rodgers addressed the Council regarding the need to hire two additional people for the street department. Alderman Viloria made a motion for Mr. Rodgers to proceed with advertising for two additional street department workers, Alderman Botkins seconded with all in favor.
* People Services has separate budget items for a vac trailer and a jetter. They would like to combine those two items to get a combination vac and jetter. Approved to go ahead by the council.
* The Street Department lot has a culvert that is eroding with an exposed gas line. Alderman Botkins made a motion to have items purchased at Robey Building Supply to fix culvert. Alderman Botkins rescinded his original motion. New motion made by Alderman Botkins to get bids for necessary repairs for the Street Department lot and move forward with the repairs, Alderman Viloria seconded with all in favor.
* Mayor Potterfield asked the City Council about signing the Cooperative Communications Agreement with the Missouri Association of Natural Gas Operators “Mango.” Motion made by Alderman Botkins for Mayor Potterfield to sign “Mango” agreement, Alderman Osbourne seconded with all in favor.
* Alderman Botkins made a motion to accept the HVAC bid from Vinson & Sill Inc. for the water treatment plant in the amount of $7,645.00, Alderman Viloria seconded with all in favor.
* Tractor Rental Bid for People Services. Only one bid was received for the tractor rental. Motion made by Alderman Osbourne to accept the bid from Kendrick Nutrient for tractor rental, Alderman Botkins seconded with all in favor.
* Alderman Botkins motioned to accept the bid from Vandevanter Engineering in the amount of $56,735 for the Mark Twain Lift Station Retrofit, Alderman Moss seconded with all in favor.
* People Services received bids for LBOD01 probe and BOD incubator. Alderman Osbourne moved to accept bid from Hach for the BOD incubator for $4,579.44, Alderman Viloria seconded it with all in favor. Alderman Botkins moved to accept the bid for the LBOD01 probe from USA Bluebook in the amount of $1,132.40, Alderman Osbourne seconded the motion with all in favor.

**Public Safety**

* Chief James has hired one new full-time officer and one reserve officer.
* Chief James asked the Council to promote Officer Brian Walters to Captain with a pay raise to $21.15 per hour and promote Patrick McGee to Sergeant with a $0.25 increase. Alderman Viloria made a motion to approve. Alderman Moss seconded. All in favor. Motion passes.
* Chief James did state that nuisances are getting better and beginning on 1/1/22 there will be new electronic forms that each officer will have and the number of contacts with citizens.

**Library**

* The Library would like to spend some of the money in their account on windows and new flooring.

**Liquor License**

* Alderman Botkins moved to approve the 2022 Liquor License renewals, Alderman Moss seconded with all in favor.

The Council tabled the TMI maintenance program for the HVAC at City Hall building until next meeting.

**Park Board**

* Nothing to report.

**Economic Development**

* Nothing to report.

**City Attorney Report**

* John Russell is currently drawing up the logging contract for Campbell’s Logging services.
* Tammy Potterfield has given consent for the project behind her house.
* City Court has been moved to the third Wednesday of the month.
* Court Clerk is making new fine schedule to match state fine schedule
* Panhandle Eastern has a data sharing agreement that they want the City to sign. This is regarding the gas line that runs from Monroe City to Laddonia in Audrain County. The agreement basically states the City will claim liability for anything that happens on the entire gas line. John is looking into this agreement.
* Mowing of abandoned property is a special tax to be collected by the county. County does not want to collect this tax. John is going to investigate getting the county to collect this tax for us.
* City Ordinance Code will all go online soon. John will send this to the council before the next meeting.

Jerry wants to thank Blake Rodgers for saving the City money when switching cell phone provider and also saving money with Cintas with rugs and uniforms.

There being no more business to discuss, Alderman Botkins made a motion to adjourn the meeting: Alderman Moss seconded with all in favor. Meeting ended at 7:36 p.m.

JERRY POTTERFIELD, Mayor

JENNIFER WALKUP, Administrative Assistant