

The Board of Aldermen met in regular session at 6:00 p.m.

Alderman Present: Marvin Vilorio, Jason Osbourne, Jeff Botkins, Rusty Rothweiler.
Juben Moss

Alderman Absent:

Others Present: Mayor Jerry Potterfield, Terry Gibbs, Connie Painter, Steve Yates, Janice Schnitzler, Marcia Watson, Devyn Timbrook, Blake Rodgers, Brad Pfanner, Ralph Lemongelli, Zach James, Brian Walters, Gary McElroy, Kari James, Dawn Walters, George Hausdorf, Robby Ellison

Mayor Potterfield called the meeting to order.

Mayor Potterfield asked everyone to stand and recite the Pledge of Allegiance.

The Board of Alderman reviewed the consent agenda:

- Mayor Potterfield noted the speakers that were to be set up in the room are currently missing. Alderman Rothweiler made a motion to approve the minutes from the November 4, 2021 meeting; Alderman Moss seconded with all in favor.
- Alderman Botkins made a motion to approve the bills payable for November 22, 2021; Alderman Rothweiler seconded with all in favor.

Open Forum

- Steve Yates was present to clarify some information that he mentioned at the last meeting. He did not describe the parks as what was said in the newspaper, he said the parks are suffering. He also wanted to mention that Janice Schnitzler and Marcia Watson are not on the park board but they are helping to work on updating the parks. He asked the City for a commitment for improving the parks. He stated the bids given for park equipment were from Sourcewell which are like state bids. He would also like the City to solicit bids for painting and fixing the ceiling/soffits at North Park, South Park and South Lake. Alderman Rothweiler made a motion to allow the Park Board to work with Sourcewell and to solicit bids for improvements at the Shelter Houses at North Park, South Park and South Lake; Alderman Moss seconded with all in favor.

Presentations

- None

Mayor/Aldermen Report

- Mayor Potterfield stated he would like to remove Connie Painter from the Park Board and add Jason Osbourne. Alderman Botkins made a motion to approve this appointment; Alderman Vilorio seconded. Aldermen Vilorio, Botkins, Moss in favor; Alderman Rothweiler opposed, Alderman Osbourne absent. Motion passes.
- It was suggested that the City go ahead and sell the City's residential lots that are vacant. Debbie Kendrick will be working on this when she is available.

- The Purchasing ordinance is being reviewed and updated by John Russell.
- Utility usage information from Monroe Family Restaurant will be sent to all Aldermen.
- The Police Department will be starting patrol on Highway 36 for drug intervention. They have a certain amount of hours that are required for a drug dog, and they won't get them in town. This will keep the dog up to date. There will only be a 30-45 minute rotation and only while another officer is on duty patrolling the town.
- It was questioned why Monroe City Ready Mix didn't get to put in a bid on the sewer plant project. Martin General Contractors won the bid to build the plant, and it is their decision who they hire, not the city's.
- Alderman Rothweiler stated he has visited with John Russell regarding the creek behind Mike & Tammy Potterfield's. A permanent easement was discussed but it was decided to do a temporary easement (one-time). Alderman Rothweiler made a motion to approve a temporary easement to get this project started and finished; Alderman Vilorio seconded with all in favor.

Planning and Zoning

- None

Public Works

- Updates from the departments were in the packet for review.
- Alderman Rothweiler made a motion to approve a resolution appointing the director and alternate director to the Missouri Joint Municipal Electric Utility Commission; Alderman Vilorio seconded with all in favor.
- Alderman Botkins made a motion to approve the resolution appointing the director and alternate director to the Municipal Gas Commission; Alderman Moss seconded with all in favor.
- Director of Operations Blake Rodgers discussed interviews that were held for Street department employees. Alderman Rothweiler made a motion to hire Tanner Buckman and Austin Hawker at \$18 per hour with varying start dates; Alderman Vilorio seconded with all in favor.
- The Gas Department has a dump truck budgeted this year. A bid was received from Bob McCosh for \$59,501.64 and a dump bed from Knapheide for roughly \$13,000. However, Mr. Rodgers was able to find a State Bid from Don Brown Chevrolet for a Chevy 5500 4x4 truck for \$45,288.00. He will get bids from other companies for a dump bed. Truck will be ordered as there is a six month wait for it to be available.
- The Electric Department received bids for pad mount transformers. There is \$6,000 budgeted for these, and currently there is a six month wait for them to come in. Currently need two and will need some others for spare. The low bid was from T&R Electric, six will be ordered so they are on hand when needed.
- The Street Department has a truck in the budget as well for \$15,000. Mr. Rodgers has been looking for a truck to fit the specs needed for this price, but

the only ones available used have over 100,000 miles on them. He found a state bid that is only \$6,000 higher and will be a brand new truck. Alderman Vioria made a motion to take the state bid of \$20,811.00 to order a new truck for the Street Department; Alderman Rothweiler seconded with all in favor.

- A quote for the odorizer for the gas department has been received. This is a budgeted item but there was not cost associated with it as we had not yet received any quotes. USDI will not refill our current odorizer as it is too old so this item is a must. The two options given include delivery, installation and training. 250 gallon tank is \$65,739.30; 500 gallon tank is \$76,379.30. Alderman Rothweiler made a motion to purchase the 250 gallon tank odorizer; Alderman Vioria seconded with all in favor. Mr. Rodgers will check on what will happen with the old tank.
- The 2006 Ford F350 that was purchased two years ago, overheats every time they leave town. They believe it has a head gasket problem but won't know for sure until it gets checked out. Three quotes were received but Tr-County & Shoemyer's do not include head replacement:
 - Tri_County \$3,507.25
 - JC Shoemyer \$3,148.83
 - Tom Boland \$7,000.00

Alderman Rothweiler made a motion to take the truck to Shoemyer's to explore the issues and revisit later if it needs more work.

- Hach Service Partnership annual service contract will be expiring soon. This is needed for Hach to service the meters, spectrometers, etc. some of which are DNR requirements. Alderman Rothweiler made a motion to approve the contract agreement for \$7,534 from Hach; Alderman Vioria seconded with all in favor.
- George Hausdorf stated the Wastewater Treatment Plant is coming along.

Public Safety/Nuisance

- Kudos were given to the PD for the quick response at the school. It was a scary time for a lot of people, but it was handled professionally.
- Repairs have been started at the Police Department in the restrooms, electrical issues have been fixed also. More safety items are also going to be ordered for the officers.
- One radio in the car is going bad but they were all purchased at the same time. Captain James will be looking at prices and hope to move into the digital world rather than analog.
- Mayor Potterfield spoke with Tony DeGrave regarding the SRO contract. It is temporarily suspended and will be making adjustments on both sides.
- This winter the Police Department will look harder at nuisance issues. All officers will be checking on issues rather than just a couple.

Administration committee

- An engagement letter from Stephen Connelly CPA was received for the 2020-21 audit. Alderman Rothweiler made a motion to allow the mayor to sign this engagement letter; Alderman Botkins seconded with all in favor.
- Chariton Valley cell phone services will be stopped as of December 31, 2021. A new provider is being researched.
- The Yearbook committee is selling ads for the yearbook. The City will purchase a \$100 ad as well as a yearbook for \$50.
- Warrenton Oil has purchased Abel's Quick Stop. It will become a Fast Lane effective December 15, 2021. They have applied for their liquor license. Alderman Botkins made a motion to approve the liquor license request; Alderman Rothweiler seconded with all in favor.
- The agreement with the Monroe City Senior Nutrition Center was presented. This is a \$3,000 per year (\$750 per quarter). Alderman Osbourne made a motion to approve this agreement; Alderman Botkins seconded with all in favor.

Park Board

- Janice Schnitzler told the Board of Aldermen that there is an organization willing to donate, as well as other to provide funds for the updates to the parks. LOI will be using grant writers to help write grants. We have a community to be proud of and organizations need to come together to help people out that are in need.
- Route J Logging bids were received:

Brian Scott	\$60,231.00	
Robert Berendzen	\$74,600.00	We will have to make a landing at old entrance by area ½
Campbell Timber	\$73,600.00	
Brown Logging	\$52,000.00	
Citti Logging	\$64,900.00	

Alderman Rothweiler made a motion to approve the bid from Campbell Timber; Alderman Botkins seconded with all in favor.

Economic Development

- No report

City Attorney Report

- No report

There being no more business to discuss, Alderman Rothweiler made a motion to adjourn; Alderman Vioria seconded with all in favor. The meeting ended at 7:35 p.m.

JERRY POTTERFIELD, Mayor

CHRISTINE ELLISON, City Clerk