

The Board of Aldermen met in regular session at 6:00 p.m.

Alderman Present: Marvin Viloría, Jason Osbourne, Jeff Botkins, Rusty Rothweiler.
Juben Moss

Alderman Absent:

Others Present: Mayor Jerry Potterfield, John Russell, Terry Gibbs, Connie Painter, Amy Moss, Blake Rodgers, Robby Ellison, Rhonda Peer, Becky Chinn, Brad Pfanner, Matt Perrine, Janice Schnitzler, Rich Enochs, Steve Yates, Zach James, Bill Thorndyke, Nancy Thorndyke, Mandi Kindhart, Brian Walters, Marcia Watson, Tammi Latifoski, Danny Fuqua, Bill Crager, Ken Cheek, George Hausdorf, Dorothy Mudd, Devyn Timbrook, Heather Wheeler, Sally White, Tyler Wheeler

Mayor Potterfield called the meeting to order.

Mayor Potterfield asked everyone to stand and recite the Pledge of Allegiance.

The Board of Alderman reviewed the consent agenda:

- Alderman Rothweiler made a motion to approve the minutes from the October 21 and 28, 2021 meetings; Alderman Viloría seconded with all in favor.
- Alderman Botkins made a motion to approve the bills payable for November 4, 2021; Alderman Moss seconded. Aldermen Viloría, Botkins, Rothweiler, Moss in favor; Alderman Osbourne opposed. Motion passes.

Open Forum

- Becky Chinn asked about the County Line Road project, specifically if this would take care of the flooding issue. She was told that yes that is the plan, however we are still waiting on approval for the EDA grant to see if this will even happen.
- Kent Cheek asked about the paving budget for the year. The budget for paving is \$250,000 but it may be spring before it gets done. It was requested that Kevin O'Bryan provide a list of streets to the Board that are going to be paved.

Presentations

- The Park Board presented a plan for replacing playground equipment at North Park, South Park and Gordon Hill Park. Steve Yates stated when individuals look at moving to a new town, they look at schools, churches and parks. Currently, our parks are suffering and even the newest equipment is old. Another part of the proposal is to add metal ceilings to the shelter houses and paint; replace trash cans and eventually add a handicap fishing spot at South Lake. He asked that the City keep these items in mind when budgeting. Janice Schnitzler has contacted an organization that is willing to help and feels that more funds could be available. She also reminded the Board that once you start on a park, you have to finish it up to the current legal guidelines. It was requested that Mr. Yates find out if these vendors are state vendors, or if there needs to be more bids gathered.

Mayor/Aldermen Report

- Alderman Rothweiler mentioned that it is hard for people in the back to hear at the meetings. Mayor Potterfield mentioned that speakers and mic are in the back, ready to use. These will be set up for the next meeting.

Planning and Zoning

- None

Public Works

- Updates from the departments were in the packet for review.
- Chris Ellison presented two forms for the Board to approve to receive USDA funds to pay the contractor working on the new wastewater plant. Alderman Botkins made a motion to allow the mayor to sign the Estimate of Funds needed and allow Chris Ellison to sign the Exhibit B, Request for Payment No. 2 for a total of \$135,000; Alderman Rothweiler seconded with all in favor.
- Mud mats were budgeted for \$9,000 for the Electric department. Blake Rodgers found 3 companies and the lowest bid was \$230 for a 4' x 8' mat. He would like to purchase 24 mats from Northern Tool. As these are budgeted items, it's ok to purchase as many as needed as long as it is under budget.
- Mr. Rodgers discussed going out for applications for a replacement for his position in the Electric department. He discussed the possibility of hiring a lineman as well as an apprentice to be proactive rather than reactive. Also, the gas department has been running without a manager for a couple of years. He would like to advertise for a gas department manager as well to get the department back where it needs to be. Alderman Botkins made a motion to go out for applications for the gas and electric departments; Alderman Rothweiler seconded. Alderman Moss asked what the starting salary would be. The administration committee will need to get together and review the job descriptions as well as pay scales. Alderman Botkins rescinded his motion in order for the committee to review. Alderman Rothweiler stated he will meet with anyone regarding this. This will be discussed again at the next meeting. Interviews will also be scheduled within the next week for the applicants that have applied to work in the Street department.
- George Hausdorf stated the first major dig has been completed, it is 36 feet deep. Concrete was poured on the bottom this morning. He mentioned there is going to be a lot of extra dirt if the City has anywhere they would like to stock pile it, however it is clay. Mr. Hausdorf also thinks they will need a lot less dirt at the creek project than originally thought. There is only a 5-foot drop to the flow line. Specs for this project will get this drawn up and pricing done before the next meeting.
- Mr. Hausdorf stated they are working on taking some samples right now, but they are dealing with a huge grease problem at the Mark Twain Center. Since Pizza Hut left, that limits where the grease is coming from. He stated this has to be resolved and fines may need to be issues.

Public Safety/Nuisance

- Zach James will be taking over as Chief on December 1, 2021. He is working on getting some full-time employees hired within the next 2-3 months.
- Bill Thorndyke asked if the City would put up speed limit signs on Prosperity Street. He also asked for “Caution Children Playing” signs on the corner. There are many children that walk through the trailer park to get to the bus stop each morning and after school.
- Brian Walters suggested that two stop signs be added on Lawn Street. Also need to add one on East Cleveland. Bill Crager mentioned there are issues with speeding on Benton Drive.
- Bill Crager read a letter regarding nuisance issues. Alderman Rothweiler stated they are all good points. Mayor Potterfield stated he has been trying to get these problems taken care of since he decided to run for Mayor.

Administration committee

- Tammi Latifoski from Monroe Family Restaurant addressed the Council about a Utility Dispute. Blake Rodgers stated that he was on the call when they found there was an issue with their meter. He stated the business was getting a low voltage warning when trying to install some new equipment. It was found that 3 small #10 copper wires for the CT (current transformers) metering had broken with age and weathering. Two neutral wires were broken and one wire going directly to one leg of the transformer bank was also complete broken. These wires being broken caused the CT’s to no longer register correctly. Once the wires were repaired and the transformer bank was re-energized, the voltage was no longer low.

The Customer and the electrician were notified of the issues found and the customer was told that their bill would probably go up since this was fixed and it hadn’t been reading the usage accurately. The customer was told that the meter will be changed out and the old meter will be sent to Chapman for inspection and testing for accuracy. Mrs. Latifoski is still requesting a refund however the electrician that was in attendance was in agreeance to wait until the meter is replaced and tested. Blake Rodgers stated that once the new meter is installed, the readings will be even more accurate.

Alderman Osbourne asked if the refund that Mrs. Latifoski is asking for is only for electricity and she stated yes. Alderman Osbourne made a motion to refund \$5,907.35; Alderman Vloria seconded. Alderman Rothweiler asked if this should be done before the results come back? Alderman Osbourne stated it probably should have been done a long time ago. Attorney John Russell feels this should wait until after the tests are back, as well as the concern of setting a precedent.

Roll call vote as follows:

.....	Jeff Botkins	Nay
Marvin Vloria	Rusty Rothweiler.....	Nay
Jason Osbourne	Juben Moss	Yes

Motion passes.

- The Purchasing Policy was discussed. Currently our ordinance states that managers can purchase up to \$1,500 without Board approval. The suggestion is for day-to-day materials ordering to increase to \$5,000 from \$1,500. These changes would streamline the operations of the departments. This will be reviewed again at the next meeting.
- Del Buckman has asked for permission to put up a Christmas Tree at the wedge again this year. The Board has no issue with this request and any complaints can be handled as they come up.
- Health care renewal time is approaching. The Board suggested to check on costs with MIRMA Health.
- Alderman Rothweiler motioned to approve payments to Lochner and Meyer Electric Company for the Airport Runway Lights project; Alderman Botkins seconded with all in favor. These payments will be sent for reimbursement from the MoDOT grant.

Park Board

- Mayor Potterfield stated he would like to appoint Beth Dowell and Jenny Hutchings to the Park Board. Alderman Rothweiler made a motion to accept these appointments; Alderman Moss seconded with all in favor.

Economic Development

- No report

City Attorney Report

- Attorney Russell stated he would also like to thank Heather Wheeler and Debbie Landon from the Monroe County Circuit Clerk’s office for their help with Show Me Courts.
- He has talked with Debbie Kendrick about the lots the city will be selling.
- An additional property owner was found when working on the creek project. He is currently waiting on easements.

Alderman Rothweiler motioned to adjourn the open meeting and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employee; Alderman Botkins seconded with roll call vote:

.....	Jeff Botkins	Yes
Marvin Vilorio	Rusty Rothweiler.....	Yes
Jason Osbourne	Juben Moss	Yes

Open session reconvened at 8:00 p.m.

Alderman Rothweiler made a motion to give Cory Losey an increase of \$2.50 effective immediately; Alderman Botkins seconded with Aldermen Botkins, Rothweiler and Moss in favor; Aldermen Vilorio and Osbourne opposed. Motion passes.

November 4, 2021

Alderman Osbourne made a motion to remove Jennifer Walkup from probation and give an increase of \$0.50; Alderman Moss seconded with all in favor.

There being no more business to discuss, Alderman Moss made a motion to adjourn; Alderman Rothweiler seconded with all in favor. The meeting ended at 8:04 p.m.

JERRY POTTERFIELD, Mayor

CHRISTINE ELLISON, City Clerk