

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Vioria, Jason Osbourne, Jeff Botkins, Rusty Rothweiler, Ralph Lemongelli

Alderman Absent:

Others Present: Mayor Jerry Potterfield, Jackie Pangborn, John Russell, Gary Yager, Emily Gares, Judy Stone, Becky Chinn, Leah Dodson, Matthew Perrine, Zach James, Mindy Hays, Pam Potterfield, Jennifer Potterfield, Kimberly Potterfield, Ronald Krigbaum, Brian Walters, Dawn Stupavsky, Damon Vuch

Mayor Potterfield called the meeting to order at 6:00 p.m. and asked that all stand and recite the Pledge of Allegiance.

The Board of Aldermen conducted a public hearing on the proposed 2020 tax rates which are \$.7537 per \$100.00 of assessed valuation for the General Fund and \$.1989 per \$100.00 of assessed valuation for the Library Fund. These tax rates are the maximum amount allowed by the Missouri State Auditor. Last year's rates were \$.7537 for the General Fund and \$.1987 for the Library. No one from the public had any comments on the proposed tax rates. Mayor Potterfield closed the public hearing.

The Board of Aldermen reviewed the consent agenda which included minutes from the August 5, 2020 meetings, July financials and bills payable. One change to the minutes needs to be made to reflect that Alderman Vioria was absent at the last meeting. Alderman Painter made a motion to approve the consent agenda with the change mentioned, Alderman Osbourne seconded with all in favor.

Mayor Potterfield opened the floor to open forum:

Open Forum

- Leah Dodson and Matt Perrine from Maddie's on Main were present to ask the council for permission to use St. Jude's Park on September 4th. They plan to have a band and sell alcohol (beer tent). No outside drinks will be allowed; and the beer garden will be roped off. Maddie's on Main will have liability insurance to cover any issues and they will be renting portable toilets. The band will play from 8:00 p.m. to 11:30 p.m. and will be set up on the North Side of the Church. Alderman Botkins made a motion to approve this request, Alderman Rothweiler seconded with all in favor.

Presentations

- Mindy Hays, representing DTMC, was in attendance to summarize the projects they have done for the past two years. Their plan is to continue to promote all of Monroe City, not just the downtown area. DTMC is proud to partner with the City and hope to continue to do so. Alderman Rothweiler made a motion to approve the full \$30,000 for DTMC for the upcoming budget year, to be paid quarterly; Alderman Painter seconded with all in favor.

- Gary Yager presented a quarterly update from Mosswood. He also requested that the City consider adding the \$10,000 capital expenditure line item back in the budget. They would like to purchase a roller for their greens that will reduce their chemical and mowing costs; they also have made other changes to reduce costs in utilities

Planning and Zoning

- No report.

Public works

- Alderman Vioria stated that it is in the book as to what the different departments have been doing.
- Bids are in for a pH/Conductivity Meter for the water plant:

Bids for pH/Conductivity Benchtop Unit

<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
USA Blue Book	\$2,417.25	*can not offer a service plan
Hach	\$2,780.24	*Bench Service Plus includes: Factory repairs only, one Start-up or one PM/Calibration on site per year, unlimited technical support calls and free software upgrades to your instrument. Travel is included for one-on-site visit. Additional visits may be billable.

Jackie Pangborn mentioned that George Hausdorf said the service plan was not necessary. Alderman Rothweiler made a motion to accept the bid from USA Blue Book for \$2,417.25; Alderman Osbourne seconded with all in favor.

Public Safety/Nuisance

- Alderman Lemongelli shared with everyone the Broken Windows Theory. This is a criminological theory that states that visible signs of crime, anti-social behavior, and civil disorder create an urban environment that encourages further crime and disorder, including serious crimes. Alderman Lemongelli asked how many officers that department has with a budget nearing \$700,000? He was told 9 full-time officers.
- Captain Zach James gave a nuisance update stating there have been other items that have had higher priority lately other than nuisance issues. Also, there are some items in the nuisance ordinance that need to be adjusted to comply with Senate Bill 5. Attorney Russell stated he would be happy to go over this ordinance with the Police Department, as he feels it is much easier to handle than the last ordinance that the City had regarding nuisances.
- The Council also asked if the Police Department could provide the Council with a report of the number of cases they are working on as well as what type they are such as criminal, traffic, etc.

- A court report was presented to the Council. This is same report that is sent to the state each month that shows the number of cases presented to the Municipal court, carry overs, dispositions, and the amount of revenue. This will be presented monthly to the Council.
- A list of Hazard Mitigation items that were worked on several years ago were reviewed. An opportunity for grants for some of these items is available, but a notice of interest must be submitted by Friday, August 21, 2020. The consensus was to go with the generator for the Water Plant and training for personnel. Ms. Pangborn will be submitting that notice of interest.

Administration committee

- Alderman Osbourne asked Ms. Pangborn to provide the City Administration report. She stated an updated maintenance agreement with TMI for the HVAC system needs to be signed. This is a yearly contract and the cost is \$4,200 per year. Alderman Lemongelli made a motion authorizing the Mayor to sign the maintenance agreement; Alderman Rothweiler seconded with all in favor.
- The To Do List is still in progress with several items already complete.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

August 2020

Bennett, Brandon	701 Easy St #60	\$	2,713.53
Hunter, Brittany	701 Gypsy Row #1	\$	818.51
Janes, Ashton	304 Sunset Dr #25	\$	279.48
Johnson, Jerry	3 Sycamore Lane	\$	1,552.88
Total			\$5,364.40

Alderman Botkins motioned to write off these accounts in the amount of \$5,364.40 for August as uncollectible for accounting purposes only and to refer them to the City’s Collection Agency; Alderman Rothweiler seconded the motion. Aldermen Lemongelli, Rothweiler, Vilorina and Botkins in favor, Aldermen Painter and Osbourne opposed, motion passes.

- Ms. Pangborn stated a mass mailer is going out next week to give notice to residents about the changes to the friendly reminders.
- A budget review meeting is scheduled for Monday, August 24, 2020 at 5:30 p.m.
- Mayor Potterfield mentioned that last year there was \$280,000+ that came out of the water fund to pay for the spillway at South Lake. He feels this should have come out of the Park Sales Tax fund as this is for maintenance to parks. This will be tabled for further review by Mayor Potterfield and Attorney Russell.
- Sandy Brooks will be using St. Jude’s gazebo on August 29th for a balloon release in memory of her daughter, Amanda Johnston.
- Special Tax Bill has been prepared to send to the County to assess against the property at 602 E Cleveland St. Alderman Osbourne made a motion to

authorize the Mayor to sign the Special Tax Bill; Alderman Rothweiler seconded with all in favor.

Park Board

- Alderman Painter gave an update from the last Park Board meeting.
- Pool Roof bids were received:

Bids for Pool – Roof Repair and Shingle Replacement		
<u>Vendor</u>	<u>Amount</u>	<u>Comments</u>
DJV Construction	\$13,600.00	Will start within 60 days from notice to proceed, must have access to site.
Construction Solutions	\$ 8,698.50	Will complete by May 1, 2021. Understanding the timeline under bid specifications, we, the contractor, respectfully request that the timeline be extended to a date that is conducive to the contractor’s current schedule of projects and commitments. Therefore, the date proposed is to ensure project completion by 1 st day of business in the year 2021.

Alderman Lemongelli made a motion to approve the bid from Construction Solutions for \$8,698.50; Alderman Rothweiler seconded with all in favor.

- Alderman Rothweiler made a motion to approve the minutes from the Park Board meeting; Alderman Lemongelli seconded with all in favor.
- A concern was brought up about the bids for the Pool Roof and the timeline of the project. Alderman Rothweiler made a motion to rescind the motion accepting the bid from Construction Solutions in order to research; Alderman Painter seconded with all in favor.

Economic Development

- No report but happy with the job that DTMC is doing.

City Attorney Report

- No report.

Mayor’s Report

- Mayor Potterfield thanked everyone for coming to the meeting at the Park. With the increase in COVID cases, this may continue.
- Financial charts for the departments were given to Council for review.

Alderman Rothweiler motioned at 7:40 p.m. to go into executive session as authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees; Alderman Lemongelli seconded with roll call vote:

Connie Painter.....	Yes	Jeff Botkins.....	Yes
Marvin Viloría.....	Yes	Rusty Rothweiler	Yes

Jason Osbourne Yes

Ralph Lemongelli Yes

Open session reconvened at 8:10 p.m. There being no more business to discuss; Alderman Rothweiler made a motion to adjourn; Alderman Vioria seconded with all in favor.

MAYOR JERRY POTTERFIELD

CHRISTINE ELLISON, City Clerk