

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Jason Osbourne, Jeff Botkins, Rusty Rothweiler, Ralph Lemongelli

Alderman Absent: Marvin Vioria

Others Present: Mayor Jerry Potterfield, Jackie Pangborn, George Hausdorf, Marcia Watson, Pam Potterfield, Sherri Lemongelli, Lance Dorsett, Stacy Dorsett, and Officer Caleb Klingsmith

Mayor Potterfield called the meeting to order at 6:00 p.m. and asked that all stand and recite the Pledge of Allegiance.

Consent Agenda

- The consent agenda was reviewed.
 - Alderman Botkins motioned to approve the minutes from the July 23, 2020 meeting; Alderman Rothweiler seconded with all in favor.
 - Alderman Painter made a motion to approve the bills payable for August 5, 2020; Alderman Lemongelli seconded with all in favor.

Open forum – Nothing.

Presentations – Nothing.

Planning and Zoning

- No report.

Public works

- The Council reviewed what the different departments have been doing per the list in the book.
- Alderman Botkins stated that Marion County would take some of the debris that is on the lot at the Street Barn, however, they were unsure when they could get to it. Jackie Pangborn stated bid specs were ready to solicit bids to get the lot cleaned off. Since it could be some time before Marion County could get to it Alderman Rothweiler made a motion to solicit bids to get this project completed; Alderman Osbourne seconded with all in favor.
- Bids specs for Rock Salt for the upcoming winter season are ready. Kevin O'Bryan is asking for 50 ton as there is still 50 ton on hand from last season. Alderman Osbourne made a motion to solicit bids for rock salt; Alderman Painter seconded with all in favor.
- The items taken to Wheeler's Auction were sold. The truck brought \$2,300 and the torquometer sold for \$40, but no final totals have been received from Wheeler's.

Public Safety

- Alderman Painter stated there was a Public Safety meeting on July 30, 2020. She feels it went well and that we will be moving in a positive direction, and everyone will be working together as a team.
- Alderman Painter made a motion to approve the minutes from the July 30, 2020 meeting; Alderman Osbourne seconded with all in favor.
- Mayor Potterfield suggested to the Council that a Code Enforcer be looked into. Attorney Russell has reached out to David Hoffman at the Monroe County Sheriff's Office. They currently provide this service to Paris and Madison; they issue tickets for parking, grass, etc. This option would allow the City to start code enforcement sooner rather than later. Attorney Russell will check the legalities of this service and the costs involved.
- The Council would also like to meet with the Building Inspector.

Administration committee

- Alderman Osbourne asked Ms. Pangborn to provide the City Administration report. She stated that First Baptist Church will be holding their annual Block Party on September 20, 2020. Catherine Street will be closed from Main to Vine for this event between the approximate hours of 1 pm to 9 pm.
- A citizen contacted Ms. Pangborn regarding the Street Department and Kevin O'Bryan advising that they do a very good job.
- A letter and file information were received from MarksNelson. The contract with them is terminated and they wrote off the bill that was due in August.
- A sample of a special tax bill that was used by Paris, Missouri was given to all Council for review. Attorney Russell has looked at the contract the City has with the County Collector and there should be no reason why they won't assess this to the property.
- The To Do List is still in progress with several items already complete.
- Mayor Potterfield gave an update on generators. Information to date was provided to the Council.
- Police Cars – there have been several issues with these cars; Ms. Pangborn is working with Attorney Russell on this project and no payment will be made until the issues are resolved.
- The corrected billing list was given to the Council for review.
- Friendly Reminders – approximately 200+ of these per month are hand delivered to the accounts that are past due. Ms. Pangborn would like to look into mailing these again rather than delivering them by hand. It was decided that starting the next billing period, a letter will be sent to all utility customers explaining the change. Chris Ellison will also look into e-billing with the billing software that the City uses.
- Employee Surveys have been prepared for each employee and will be distributed with paychecks. These will be reviewed by the Administration committee only, with no repercussions to the employees.
- The Service Line warranty company that spoke to the Council several months ago will be sending out letters to residents soon. Copies of the letters as well as FAQ's that potential customers may ask were given to each Council member.

Nuisance Committee

- No report.

Park Board

- No report.

Economic Development

- No report.

City Attorney Report

- Attorney Russell stated he would really like to get our ordinances updated and referenced to State laws, as well as the ability to look them up online. He stated Chief Wheeler is also in agreeance with this.
- City Court is tomorrow. Chris Ellison will start giving the Council an update monthly.
- Civil warrant ordinance – Attorney Russell will be working on this as this will be needed for enforcing nuisance ordinances.
- The State Auditor recommended a uniform policy for selling real estate. This needs to be done.
- Selling surplus property was also discussed, along with the possibility of doing an online auction from here without taking it to Wheeler’s. Alderman Rothweiler will check into this.

Mayor’s Report

- Mayor Potterfield gave his list of appointments. Alderman Rothweiler made a motion to accept these appointments; Alderman Osbourne seconded with all in favor.

2020- 2021 Mayoral Appointments – August 5, 2020

Public Works Committee

Marvin Viloría* Jeff Botkins
Rusty Rothweiler** Connie Painter

Nuisance Review Board/Public Safety Committee

Connie Painter* Jason Osbourne
Ralph Lemongelli ** Marvin Viloría

Administration Committee

Jason Osbourne* Ralph Lemongelli**
Jeff Botkins Marvin Viloría

Economic Development

Rusty Rothweiler* Jason Osbourne**
Jeff Botkins Ralph Lemongelli

Parks & Recreation

Steve Yates* Connie Painter**
Matt Perrine Kevin O’Bryan
Carla Coleman Sally White
Gary Yager Charlotte Thompson

Planning & Zoning Commission

Gary Yager* 4/30/2024
Chuck Mudd** 4/30/2023
Gary Thompson..... 4/30/2022
David Benson 4/30/2021

Jackie Pangborn - Advisor

Jerry Potterfield Mayor
Marvin Vioria.....Alderman
Jeff BotkinsAlderman
City Attorney Advisor

Board of Adjustments

Phillip Potterfield* Lee Anderson**
Gary McElroy Cora Sue Welker

Advisory Pilot Representatives for Airport

Del Buckman* Dennis Spalding
Butch Pennewell** Jack Coleman

Clerk of the Court.....Christine Ellison
Health Doctor..... Dr. Rodney Yager
Treasurer Jackie Pangborn
City Collector.....Jennifer Adams
City AttorneyJohn Russell
Fire Chief Rich Enochs
Building InspectorBrian Miller
Building CommissionerBrian Miller
Civil Defense/Emergency Preparedness Director.....Tyler Wheeler
Mayor Pro-tem..... Rusty Rothweiler
City ClerkChristine Ellison

- He also stated he feels we are moving in the right direction and need to keep the communication going.

There being no additional items to discuss, Alderman Rothweiler motioned to adjourn the meeting; Alderman Osbourne seconded it with all in favor. The meeting adjourned at 7:21 pm.

MAYOR JERRY POTTERFIELD

CHRISTINE ELLISON, City Clerk