

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Marvin Vilorio, Jason Osbourne, Jeff Botkins, Rusty Rothweiler, Ralph Lemongelli

Alderman Absent: Connie Painter

Others Present: Mayor Jerry Potterfield, George Hausdorf, Chris Callow, Marcia Watson, Mandi Kindhart, Forrest Gossett, Jackie Pangborn and Officer Caleb Klingsmith

Mayor Potterfield called the meeting to order at 6:00 p.m. and asked that all stand and recite the Pledge of Allegiance.

PeopleService, Inc.

- Mayor Potterfield stated that he would like PeopleServices to update the Council first so that they could get back to the Water Plant. George Hausdorf stated that he wanted to update the Council on the current projects. He stated that there were a couple of water main breaks at the 4-way intersection. At the previous Council meeting, he was authorized to have that section of the main sleeved as well as to install taps which would isolate that area should there being another issue which would alleviate water services being shut off during the repairs. This process will start on Tuesday, July 28th with the prep work. The taps will be installed, and a service relocated for Oswald Insurance on Wednesday. The water will be turned off on Wednesday and those affected will be sent letters this week. On Thursday, July 30th, the main will be sleeved.

Alderman Osbourne questioned if there were any water mains on the west side of the intersection that has not been paved. Mr. Hausdorf stated that there is nothing there now. Alderman Osbourne stated that he wanted to make sure that everything would be taken care of before the area was paved.

Mr. Hausdorf stated that there was an issue with the school this afternoon. The contractor hit an 8" main and the tower dropped a lot. There may have been areas that experienced pressure loss during that time. He stated that they were waiting on the fire suppression people to finish their flow test to decide what size of valve needed to be installed; however, with they will be installing an 8" valve on Friday, July 24, 2020. An Alderman questioned if the main was marked. Mr. Hausdorf stated that it was, but it was off about 10'. He stated that there were no good maps or anything to determine exactly where things are at underground, and there are a lot of underground utilities in the area.

Mr. Hausdorf further stated that the week of August 3rd they will work on installing the water main extension for Mosswood's First Addition. He stated that the permit has still not been received for this project. However, he will have everything in and ready to go so that once the permit is received, they will be able to get the resident's water on quickly. He stated that COVID has greatly

impacted the DNR engineering department and they are going through the permit applications in the order that they were received.

Mr. Hausdorf continues to check the water at the house located at 327 Catherine and there has been no change in the meter reading.

Chris Cowell is the Assistant Regional Manager of PeopleService, Inc. and he addressed the Council. It was questioned as to how long the odor will remain in the water. Mr. Cowell stated that they have pretty good control of the water that is coming in now. He stated that the type of algae is hard to determine and there are many types of algae with various treatment options. They have ordered a test kit to identify what kind of algae that we are looking at so that we can find the best way to treat it. He stated that when you use copper sulfate to kill the algae, it releases an oil when the algae die, so then you have to treat the oil. If your primary oxidant can not handle the normal influx as well as the added oil, this will result in taste and odor issues. He stated that they have increased the permanganate to address the oil situation and will be treating the 20-acre portion of the lake around the intake every other week. With the increased oxidant at the head it should help with things by the time it gets to the Water Plant. The goal is to get it out of the beginning of the system, get it through the plant and then flush the hydrants to get it out of the distribution system.

Alderman Vilorio questioned if there were other towns that were having this issue. Mr. Callow stated that it depends on the water source; however, it is being seen in Iowa, Missouri, and other states as well. Alderman Botkins questioned when the City started pumping from Route J to the Water Plant, he is wondering how long this has been going on and why we are having these issues with Route J and he further questioned if the lake was turning. Alderman Rothweiler stated that he feels it is a normal process in July and August. Mr. Cowell stated that the way he understands it, the reason the City quit pulling from South Lake was due to the manganese levels and the Lake being very shallow. Alderman Botkins questioned if agricultural changes could have had an impact on this. Alderman Rothweiler stated that over the years, the majority of the land around Route J was pasture into the early 90's. However, now the majority is farmed and that could have an impact on it as well. Mr. Hausdorf stated that the lake is silting in a lot; there are three intake levels and we can only pull from the top one as the other two are too close to the bottom. Mayor Potterfield stated that Black and Veatch will give potential solutions for this as well. Alderman Rothweiler stated that there are some areas that you can't even get a boat to that you used to be able to.

Mayor Potterfield questioned how much longer the odor would be in the water. Mr. Cowell stated that they are tracking it through the plant, and they are not getting any smell in the secondary which means that they are getting closer to get rid of the smell. It will take a couple of days to get through town and they may have to do some localized flushing. Mayor Potterfield asked if it would be

cleared up by the end of next week. Mr. Callow stated that he is skeptical about giving an honest time frame. If another large bloom or large rain came, he couldn't guarantee that the issue wouldn't return. They are monitoring it constantly; it is safe to drink. Alderman Osbourne showed a picture that he received from one of his constituents that showed two glasses of tea that were made the same except one was made with bottled water and the other with tap water. The glass with tap water was much darker than the one with bottled water. Mandi Kindhart mentioned that she previously had a restaurant in Hannibal, and they experienced the same thing there. She stated that they were advised that it was the oxygen in the water that made it darker, but that was the way that they had to treat the water. The Council thanked Mr. Hausdorf and Mr. Callow for their time and explaining the current situations.

Consent Agenda

- The consent agenda was reviewed. Alderman Botkins motioned to approve the minutes from the July 9, 2020 meeting; Alderman Rothweiler seconded it with all in favor.
- Alderman Osbourne motioned to approve the June 2020 financials. It was questioned if anything had been received from MarksNelson regarding Attorney Russell's request for documentation of what they had done for the City during the contract. It was also questioned if we have paid them all that was due. Ms. Pangborn stated that another bill has been received for August, however she will be contacting them regarding this as we had given a 30-day notice to terminate the contract on July 10, 2020.
- Alderman Lemongelli had questions on the bills. He questioned what the welding gas training was on, Ms. Pangborn advised that the gas training was for Mr. Smith, Mr. Hagan, and Mr. Brown. She further explained that the gentlemen take tests on the computer and then the company comes on-site to do "field" tests to make sure that they can do what they need to do in the field based on the completed tests. It was questioned about the welding, Ms. Pangborn stated that the welding was to have the company weld on two gas taps as we do not have a certified welder. It was questioned what Cintas bills were for, Ms. Pangborn explained that was for uniforms, rugs and towels for the employees and various facilities. It was questioned what the Core and Main bills were for, Ms. Pangborn stated that it was for water distribution supplies. It was questioned what the crossbow from Ricketts was for and Ms. Pangborn explained it was a chemical. It was questioned if the City paid for insurance for PeopleService, and Ms. Pangborn stated that the City did not pay for insurance for PeopleService. Alderman Rothweiler motioned to pay the bills as presented, Alderman Lemongelli seconded it with all in favor.
- Alderman Osbourne motioned to approve the June 2020 financials, Alderman Rothweiler seconded it with all in favor.

Open forum

- Alderman Lemongelli stated that the street sign at Stoddard and 4-D Subdivision was extremely hard to read. Ms. Pangborn stated that she will complete a work order to address this issue.
- Alderman Botkins stated that he had received complaints regarding the alley between Kincaid and Gordon Streets. He stated that an alley was put in and the citizens on both sides are complaining that there is not drainage for the alley, and they need a ditch put in as their yards hold water. Gravel was installed so that the City could get to their utilities, but drainage is needed. Ms. Pangborn stated that she would talk with Mr. O'Bryan and ask him to review the situation.
- Aldermen Botkins questioned if Ms. Pangborn felt that the City Hall staff was wearing masks and taking the necessary precautions to keep safe. Ms. Pangborn stated that there are masks for the staff to wear if they want to, there is sanitizer available for them, there is plexiglass up in the areas where the staff interacts with customers. There is another partition coming for the License Office. There are signs posted asking individuals to not come into the building if they are ill, have been ill or have a fever. Alderman Botkins stated that we are probably not out of woods yet with COVID, but it sounds like we are utilizing what we have.
- Alderman Botkins stated that Monroe County received over \$1,000,000 for COVID relief. Ms. Pangborn has touched base with the county regarding these funds, but to her knowledge they still had not set up a procedure on how to apply for funding to the county; but she will follow up again. Alderman Rothweiler stated that it may not have been the most well laid out piece of legislation, but Mark Twain Regional Council of Governments is trying to sort through it and most likely it will be pushed at small businesses first. Alderman Botkins also stated that Arcadia received an amount of this money as well and since the old Council hadn't written off the account yet, then maybe we should pursue Arcadia and try to receive some of it. It was mentioned to contact Attorney Russell and see what we need to do or what we can do with this.

Presentations – Nothing.

Planning and Zoning – Nothing.

Public works

- Alderman Vioria stated that it is in the book as to what the different departments have been doing.
- Ms. Pangborn stated that Mr. O'Bryan wanted to solicit applications for an employee with the Street Department. Alderman Vioria motioned to solicit applications for an employee with the Street Department, Alderman Rothweiler seconded it but requested that there be discussion. Alderman Botkins feels that at least two employees need to be hired and why weren't we requesting two employees; Ms. Pangborn stated that hiring two at the same time can be challenging as far as training. Alderman Botkins disagreed and felt that more people are needed in that department. Alderman Vioria stated that two of the

existing employees in that department are at the point that they may be retiring in the near future. Alderman Botkins stated that there is money in the budget, and we need to be moving towards hiring more employees. He feels that we need to utilize our employee's work ethic and make it work. Mayor Potterfield said that there was a first and a second on the floor to allow the Street Department to solicit applications for an employee; Aldermen Lemongelli, Rothweiler, Vilorio and Osbourne were in favor, Alderman Botkins opposed, motion passed. Alderman Rothweiler did state that as being a former manager and supervisor, he has noticed that when more than one employee was brought in at the same time, it did not work; waiting 30 to 45 days after hiring the first employee works much better.

- Mayor Potterfield stated that various departments will be reviewed regarding staffing and other items. Alderman Rothweiler stated that the goal is to maintain a very well-qualified and well-trained workforce regardless of the department that they are in. Cross-training will be very beneficial.
- Ms. Pangborn stated that the pool roof needs replaced. She stated that she met with the Building Inspector Brian Miller and Kevin O'Bryan at the pool to review the situation. There is quite a bit of rotting going on in the north and south ends of the main guard room, and there is also some rotting going on in the guard room as well. She was advised that it would be best to have the roof repaired and the shingles replaced with tin. The Park Board discussed it earlier this week and agreed with the assessment. Ms. Pangborn stated that she had sent the bid specifications to Attorney Russell for review but hadn't heard back from him at this point. Alderman Rothweiler stated that he didn't see anything in the bid specifications that Attorney Russell would have any issues with. Alderman Rothweiler motioned to solicit bids for the roof repairs/replacement for the swimming pool per the bid specifications submitted; Alderman Vilorio seconded it with all in favor.
- Ms. Pangborn stated that the final pay request for Engineering Surveys and Services has been discussed with them. There was an overage on their final bill from the contract amount, and they have agreed to our recommendation to split the overage. Alderman Osbourne agreed to pay the final pay request for Engineering Surveys and Services in the amount of \$3,408 as well as the final contracted amount; Alderman Rothweiler seconded it with all in favor.
- Ms. Pangborn mentioned that there was a backhoe in the Electric Department that they do not use. Mayor Potterfield has also talked with them and there are some things wrong with it, but if they don't use it and another department can't use it, then we need to look at getting rid of it. Alderman Vilorio didn't think that that it was that old and if the repairs are minimal then we need to look at repairing it. Alderman Rothweiler stated that he will check on the information from the backhoe and see what the issues are as well as rough value.
- Ms. Pangborn stated that we received the information from PeopleService regarding their annual increase. Per the CPI, the increase is .6% which will increase the maintenance budget from \$25,400 per year to \$25,552 per year and the chemicals will increase from \$55,880 to \$56,215 per year. Ms. Pangborn stated that we have been paying up the chemical balance at the end of the year

and last year that resulted in \$108,000. She questioned if the Council wants to keep it that way or if they would rather increase the amount to where it is increased on a monthly basis and we don't get hit so hard at the end of the year. Ms. Pangborn stated that based on where we were with the chemicals at the end of June, the estimate would be around \$100,000. She recommended to increase it to \$90,000 which will be a much closer estimate than \$56,000. Alderman Rothweiler motioned to modify the amount of the chemicals to be budgeted per year with PeopleService from \$56,215 to \$90,000; with the increase taking place with the October 1, 2020 payment. Alderman Lemongelli seconded it with all in favor.

Public Safety

- Alderman Painter was not in attendance. Alderman Lemongelli questioned if the Public Safety Committee and the Nuisance Committee were the same. He stated that if we adopt an ordinance for the nuisances, will the Police Department be enforcing it and if that is the case, shouldn't it tie into the Public Safety report. Alderman Rothweiler asked Ms. Pangborn to see if we have to have a separate committee for Public Safety and Nuisance or if there is anything that addresses this. Ms. Pangborn stated that she will look into this.
- Ms. Pangborn stated that after several communications with Lovegreen's, it is anticipated that the first car will be here by July 31, 2020. If there is any issue with meeting that date, they are to contact her. She questioned them to see if we were going to have the same issues with the 2nd and 3rd cars and Mr. Robert Lovegreen advised that we would not.

Administration committee

- Alderman Osbourne asked Ms. Pangborn to provide the City Administration report. She stated that she had received positive comments from a citizen regarding the work the Electric Department did in her neighborhood. She also stated that she received a thank you note from Matt Perrine thanking the Street Department and the City for all they did during the July 4th celebration and the work that has been done in the First Street parking lot.
- The Council did not have an issue with Ms. Pangborn disposing of the old computer equipment, monitors, etc. that has been accumulating in the basement. She will have the hard drives removed and destroyed. This will be taken care of when the City's dumpster arrives.
- The managers and staff have been notified about cleaning up the City owned properties and facilities. It is anticipated that this project will be completed by the end of August.
- Mayor Potterfield has spent a lot of time reviewing the generators, status of buildings, status of generators, options for sell, etc. Information to date was provided to the Council.
- With regards to the removal of the dirt/rock debris on the Street barn lot, several options were discussed. Possibly putting up a fence around the area, paying someone to haul it off, not allowing any dumping on the lot, etc. After discussion,

it was decided to solicit bids for someone to haul it all off – lump sum, not an hourly rate and to solicit bids for a fence.

- We are looking into programs and options for the update of the ordinances.
- The agreement letters have been sent out regarding the demolition grant.
- Items completed on the “To Do” list were the brush removal from Benton Drive, continued maintenance on the South Lake road with rock and grading, speaker system competed in the Council Chambers as well as the trim being fixed in the Council Chambers.
- Ms. Pangborn presented the utility write-off listing totaling \$192,250.58 for July of 2020.

Continental Castings/Arcadia	801 Second Street.....	\$190,216.15
Continental Castings/Arcadia	212 S. Main	\$39.96
Shelby Hawkins	211 E. Summer	\$515.63
Jason Stark.....	112 E. Cleveland.....	\$388.44
Micha Worrell.....	117 Second	\$1,090.40

It was mentioned that the City needs to look into the COVID money and see if Arcadia received any of it. Ms. Pangborn will contact Attorney Russell to look into this and see what the City needs to do and determine if we need to file a lien.

Alderman Rothweiler motioned to write off the above accounts for accounting purposes only and check into the what the City can do with Continental Castings/Arcadia; Alderman Botkins seconded it with Aldermen Lemongelli, Rothweiler, Botkins and Vioria in favor; Alderman Osbourne opposed, motion passed.

Nuisance Committee

- Alderman Rothweiler motioned to approve the minutes from the July 9, 2020 meeting; Alderman Lemongelli seconded it with all in favor.

Park Board

- Ms. Pangborn stated that the Park Board met on July 21, 2020 and the minutes are attached. There was a recommendation to the Council that groups or organizations that hold events in St. Jude’s or any of our parks be responsible to pay for the potties and/or hand washing stations if they are needed. Alderman Rothweiler motioned to accept the Park Board’s recommendation that groups and organizations that hold community events in parks provide the potties and/or hand washing stations for their event if they are needed; Alderman Botkins seconded it with Aldermen Rothweiler, Botkins, Lemongelli and Vioria in favor and Alderman Osbourne opposed; motion passed.
- Ms. Pangborn also advised that there is a Stream Team working on a grant for signage at lakes regarding the importance of keeping our streams safe from pollution. If Route J is selected for a location for a sign, they will be in contact with the City.

Economic Development – Nothing.

City Attorney Report

- Attorney Russell was not in attendance, but the proposed Nuisance ordinance was in the packets. The ordinance has been posted for more than 24 hours, has been approved by Attorney Russell and has been reviewed by Chief Wheeler and Ms. Ellison. The ordinance deals with grass, weeds, and disabled vehicles. Alderman Rothweiler felt it was a very good ordinance. Mayor Potterfield stated that the Council has the ability to take the ordinance to Chief Wheeler and advise him of his directives and reinforce that he has Attorney Russell to support him. The Police will have ability to enforce the ordinance and they will have the backing of the City Attorney and Council. The ordinance was modeled after Palmyra’s ordinance and the verbiage was modified for our use. Attorney Russell did speak with Palmyra’s Chief of Police and their City Attorney; they have utilized this ordinance for a while and haven’t had any issues with it. Alderman Rothweiler stated that this also helps economic development by getting rid of the eyesores and cleaning up the area – this will help to improve everything.

Unfortunately, there are some that will be habitual issues that won’t change unless they are forced. There will be some complaints, but overall, it will be a good move forward. Alderman Rothweiler stated that once the Council passes this ordinance, it will need to be supported by the whole group.

- An ordinance amending Chapter 42, Article 2, Section 37-55 as amended of the Monroe City Code of Ordinances was introduced. The proposed ordinance was assigned bill #9.

The first reading of bill #9 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Botkins with a roll call vote:

Connie Painter..... Absent	Jeff Botkins..... Yes
Marvin Viloría..... Yes	Rusty Rothweiler Yes
Jason Osbourne Yes	Ralph Lemongelli..... Yes

The second and final reading of bill #9 was read and approved on a motion by Alderman Osbourne; a second by Alderman Viloría with a roll call vote as follows:

Connie Painter..... Absent	Jeff Botkins..... Yes
Marvin Viloría..... Yes	Rusty Rothweiler Yes
Jason Osbourne Yes	Ralph Lemongelli..... Yes

Bill #9 became ordinance #9-2020.

Mayor’s Report

- Mayor Potterfield stated that he had his listing of appointments for the Council to approve. Alderman Rothweiler questioned if the Council should wait to vote on this after it is determined as to whether or not the Nuisance and Public Safety

Committees can be combined and Alderman Lemongelli agreed. Therefore, the appointments will be addressed at the next meeting.

- It was mentioned that the Elected Official Training for new aldermen is August 6th and 7th, which could create a conflict for the August 6th Council meeting. Alderman Botkins motioned to move the Council meeting originally scheduled for Thursday, August 6, 2020 at 6 pm, be moved to Wednesday, August 5, 2020 at 6 pm; Alderman Osbourne seconded it with all in favor.
- Mayor Potterfield stated that he has spent quite a bit of time meeting with the Electric Department, Merkel Recycling, Altorfer, etc. regarding the generators. He hopes to have this information ready for the next Council meeting.
- Alderman Rothweiler was happy to see the number of items that have been completed from the to do listing since the last meeting.
- Mayor Potterfield stated that he did look in the Electric Distribution building located at 200 E. Dover. The building needs repairs as it is getting water in on the west side, it is not functional, purlins are rotting out, the garage door has a hole in it, etc. He stated that the City may have to spend money on it in order to get it fixed. It was suggested to go out for bid to get an idea of a cost; this will need to be addressed in the upcoming budget.

There being no additional items to discuss, Alderman Rothweiler motioned to adjourn the meeting; Alderman Lemongelli seconded it with all in favor. The meeting adjourned at 7:28 pm.

MAYOR JERRY POTTERFIELD

CHRISTINE ELLISON, City Clerk