

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Jason Osbourne, Rusty Rothweiler and Melissa Hays

Alderman Absent: Marvin Vilorio, Jeremy Moss

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Jerry Potterfield, Ronald Krigbaum, Kerry Lee, Tyler Wheeler, Zach James, Kevin O'Bryan, Forrest Gossett, Neal Minor, Terry Gibbs, Rich Enochs, Brandon Goodwin, Jeff Ferry

Mayor John Long called the meeting to order at 6 p.m. and asked that all stand and recite the Pledge of Allegiance.

The Oath of Office was given to Alderman Rusty Rothweiler by Christine Ellison, City Clerk.

Due to Alderman Rothweiler not being sworn in at the prior meeting, all votes that were taken at the February 20, 2020 meeting are null in void as there was not a quorum present. Votes from that meeting were re-done.

- The minutes of the February 6, 2020 meeting, January financials and bills payable were reviewed. Alderman Osbourne asked that his comments regarding Cannon Water and the contract with PeopleService be added. Alderman Rothweiler motioned to approve the February 6, 2020 meeting minutes with addition of Alderman Osbourne's comments, January financials and the bills payable; Alderman Hays seconded it with all in favor.
- The contract with PeopleService needs to be amended to delete paragraph 12 of exhibit B and add the following: "PeopleService will inspect all new water/sewer taps of the Owner's distribution and interceptor line." Alderman Hays made a motion to allow Mayor Long to sign the First Amendment to O&M Agreement; Alderman Rothweiler seconded with all in favor.
- Several items need to go out for bid:
 - Concrete for 4/1/20–3/31/21 - Alderman Hays motioned to solicit bids for concrete; Alderman Osbourne seconded with all in favor.
 - Hot Mix & Cold Patch 4/1/20-3/31/21 – Alderman Rothweiler motioned to solicit bids for hot mix and cold patch, Alderman Painter seconded with all in favor.
 - Used utility truck for Gas Dept, this is a budgeted item – Alderman Painter made a motion to solicit bids for a used utility truck for the Gas Department; Alderman Rothweiler seconded with all in favor.
 - South Park Shelter House – Material Only. Kevin O'Bryan feels it would be more cost effective to separate labor and material. Alderman Osbourne made a motion to solicit bids for material only for a new South Park Shelter; Alderman Hays seconded with all in favor.

- South Park Shelter House – Labor Only. Alderman Painter made a motion to solicit bids for Labor Only for building a new South Park Shelter House; Alderman Hays seconded with all in favor.

- Bids were received for transformers.

Bids for Transformers – \$10,400 Budgeted		
<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
8 – 25 KVA Pole Mounted		
Solomon Corporation	\$460.00 each	3-4-week lead time – Rebuilt (\$3,680.00)
B & B Transformers	\$757.00 each	4-6-week lead time – New (\$6,056.00)
T & R Electric Supply Co.	\$525.00 each	4-6-week lead time – Rebuilt (\$4,200.00)
4 – 37.5 KVA Pole Mounted		
Solomon Corporation	\$675.00 each	3-4-week lead time – Rebuilt (\$2,700.00)
B & B Transformers	\$935.00 each	4-6-week lead time – New (\$3,740.00)
T & R Electric Supply Co.	\$637.00 each	6-8-week lead time – Rebuilt (\$2,548.00)
1 – 25 KVA Pad Mounted		
Solomon Corporation	\$1,025.00	4-5-week lead time - Rebuilt
B & B Transformers	\$1,190.00	4-6-week lead time - New
T & R Electric Supply Co.	\$821.00	4-6-week lead time - Rebuilt

Alderman Rothweiler made a motion to purchase the transformers from Solomon Corporation for \$7,405.00; Alderman Hays seconded with all in favor.

- Bids were received for a load of poles:

Bids for Poles – \$9,000 Budgeted		
<u>Vendor</u>	Qty 36 – 35' poles	
	Qty 10 – 40' poles	
<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
Anixter	\$10,716.50	1-2-week lead time (Qty of 35 & 10)
Bridgewater Resources	\$8,366.32	2-3-week lead time – may have to cut one 35' pole due to weight
Arkansas Electric	\$12,265.24	2-week lead time (Qty 33 & 8)
Thomasson Company	\$8,522.50	3-4-week lead time

Kerry Lee has requested to purchase the poles from Thomasson Company. Although they are not the lowest, they are good quality poles and they can deliver the full quantity requested. Alderman Painter made a motion to allow purchase of poles from Thomasson Company for \$8,522.50; Alderman Osbourne seconded with all in favor.

- Bids were received for the Digger Derrick Truck:

Bids for Used Digger Derrick Truck – \$150,000 Budgeted		
<u>Vendor</u>	<u>Amount</u>	<u>Details</u>
Drake-Scruggs	\$150,000.00	45-day delivery

		TMD-2047R w/48.1' sheave height No pole rack 17,000 current miles
Drake-Scruggs	\$152,056.00	45-day deliver TMD-2047R w/48.1' sheave height With pole rack 17,000 current miles
Custom Truck One Source	\$53,500.00	2005 Kenworth T300 4 x 2 Digger Derrick Altec DM47-TR – 74,665 miles New paint 2-week delivery
Terex	\$105,000	2015 Freightliner with Commander 4047. Very good condition. Attached list of items to be repaired. 56,830 miles

At the previous meeting, Kerry Lee stated the Terex truck needs a lot of repairs. The Custom Truck bid states it has new paint which throws a red flag that it probably has rust. He is suggesting the purchase of the Drake-Scruggs truck for \$152,056 as it has the pole rack that will be needed. Alderman Rothweiler made a motion to purchase the Drake-Scruggs truck for \$152,056; Alderman Hays seconded with all in favor.

- At a prior meeting it was discussed that the agreement with the City and the Department of Conservation needed to be renewed. Line item 8 regarding the roadway has been removed. An ordinance needs to be approved and the agreement signed by the Mayor. An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and the Missouri Department of Conservation was introduced. The proposed ordinance was assigned bill #3.
 - The first reading of bill #3 was read and approved on a motion by Alderman Hays; a second by Alderman Painter with a roll call vote taken and all in favor.
 - The second reading of bill #3 was read and approved on a motion by Alderman Osbourne; a second by Alderman Hays with a roll call vote taken and all in favor.
 - The third and final reading of bill #3 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Hays with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Absent
Marvin Vloria.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Yes	Melissa Hays	Yes
 - Bill #3 became ordinance #3-2020.

- In order to proceed with the USDA loan and grant project, there are some items that need to be signed. Alderman Painter made a motion to allow Mayor Long to sign the Letter of Intent to Meet Conditions, the Authorization to Proceed with Easement

Acquisition and Rights of Way and Authorization to Proceed with Design; Alderman Rothweiler seconded with all in favor.

- Alderman Rothweiler made a motion to approve the bid specs for demo of 602 E. Cleveland with the adjustment of adding that demolition and removal of debris must be done within 30 days of being awarded the bid; grass, seed and straw to be complete by June 1, 2020 and a separate contract will be issued to the winning bidder. Alderman Painter seconded with all in favor.

Administration Report

- Alderman Rothweiler made a motion to remove Julie Powell from probationary status and increase her pay by \$0.50 retroactive to February 19, 2020; Alderman Hays seconded.
- Alderman Painter made a motion to approve removing Gary Osbourne from the account and adding Jackie Pangborn and Christine Ellison to the Merchant Services credit card account for the airport fuel account; Alderman Rothweiler seconded with all in favor.
- Alderman Osbourne made a motion to remove probationary status and increase her pay by \$0.50 effective February 26, 2020; Alderman Painter seconded with all in favor.
- Alderman Painter made a motion to approve the Liquor License for Family Dollar; Alderman Osbourne seconded with all in favor.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

<u>Name</u>	<u>Location</u>	<u>Amount</u>
January 2020		
Durst, Emilee	510 Hope St	\$673.16
Graves, Jessica	535 W Summer #15	\$616.78
Mayfield, Corey	304 Widow Lane #50	\$339.53
Miller, Haleigh	713 Easy St #54	\$1,353.43
Minter, Elijah	707 Easy St #57	\$384.45
Rios, Lindsey & Laurentino	15 Sycamore Lane	\$160.61
Shy, Andrea	12 Gtwy Sq #9	\$179.40
	Total January 2020	\$3,707.36
February 2020		
Conley, Robert	529 W Summer #9	\$1,580.46
Elzea, Kelly	730 Gypsy Row #43	\$551.33
McGilvary, Cathy	412 N Main St	\$1,588.91
Morris, Joshua	310 Sunset Dr #22	\$950.79
Oswalt, Ronda	600 Second St	\$297.23
Ragar, Chris & Jennifer	113 Third - Upstairs	\$183.95
Ragar, Chris & Jennifer	113 Third	\$475.48
Thompson, Michael	1002 N Elm St #2	\$115.32
	Total February 2020	\$5,743.47

Alderman Rothweiler motioned to write off the delinquent accounts in the amount of \$3,707.36 for January and \$5,743.47 for February as uncollectible for accounting purposes only and to refer them to the City’s Collection Agency; Alderman Hays seconded it. Aldermen Rothweiler and Hays in favor, Aldermen Painter and Osbourne opposed, Mayor Long voted in favor to break the tie. Motion passes.

- An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and Downtown Monroe City Revitalization “DTMC” was introduced. The proposed ordinance was assigned bill #4.
 - The first reading of bill #4 was read and approved on a motion by Alderman Hays; a second by Alderman Rothweiler with a roll call vote taken and all in favor.
 - The second reading of bill #4 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Painter with a roll call vote taken and all in favor.
 - The third and final reading of bill #4 was read and approved on a motion by Alderman Osbourne; a second by Alderman Rothweiler with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Absent
Marvin Viloría.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Yes	Melissa Hays	Yes

- Bill #4 became ordinance #4-2020.
- Alderman Osbourne made a motion to approve the minutes from the February 6 Economic Development meeting; Alderman Rothweiler seconded with all in favor.
- An ordinance authorizing and directing the Mayor of the City of Monroe City, Missouri, to execute an agreement by and between the City of Monroe City, Missouri and MarksNelson LLC was introduced. The proposed ordinance was assigned bill #5.
 - The first reading of bill #5 was read and approved on a motion by Alderman Rothweiler; a second by Alderman Hays with a roll call vote taken and all in favor.
 - The second reading of bill #5 was read and approved on a motion by Alderman Painter; a second by Alderman Rothweiler with a roll call vote taken and all in favor.
 - The third and final reading of bill #5 was read and approved on a motion by Alderman Osbourne; a second by Alderman Painter with a roll call vote as follows:

Connie Painter.....	Yes	Jeremy Moss	Absent
Marvin Viloría.....	Absent	Rusty Rothweiler	Yes
Jason Osbourne	Yes	Melissa Hays	Yes

- Bill #5 became ordinance #5-2020.

Consent Agenda

- Alderman Hays made a motion to approve the meeting minutes from February 20, 2020 with all votes that were cast being null and void.
- Alderman Painter made a motion to approve the bills payable for March 5, 2020; Alderman Rothweiler seconded with all in favor.

Open Forum

- Neal Minor was present to discuss the Worker Compensation Renewal.
- Terry Gibbs is requesting two temporary electric panels and street closure on May 23, 2020 from 2:30 p.m. to 11:30 p.m. Alderman Painter made a motion to allow the use of two temporary electric panels, street closure from South Vine at the wedge to the alley past the Dugout from 2:30 p.m. to 11:30 p.m. on May 23, 2020; Alderman Hays seconded with all in favor.
- The Monroe City Community Task Force is requesting to use the 4-way Stop on March 28, 2020 from 11 a.m. to 2 p.m. Alderman Osbourne made a motion to allow the MC Community Task Force to collect donations for the annual Easter Egg Hunt at the 4-way Stop on March 28, 2020 from 11 a.m. to 2 p.m.; Alderman Rothweiler seconded with all in favor.
- Alderman Painter voiced her concerns with Mr. Minor being allowed to run over on his presentation when others have been cut off for doing the same.

Planning & Zoning

- Nothing at this time.

Public Works

- Alderman Rothweiler gave a general update regarding all departments. Kerry Lee also stated electric was energized at the new Ag building today.
- 2005 Dump Truck for the Street Department is in need of a new power steering pump. Alderman Rothweiler made a motion to allow the purchase of a new power steering pump for \$795; Alderman Painter seconded with all in favor.
- The new Digger Truck did not come equipped with a hydraulic circuit for the tamper as was shown in the picture. This will cost an additional \$1,500.00 but it is needed. Alderman Rothweiler made a motion to purchase a hydraulic circuit for the tamper on the Digger Truck; Alderman Painter seconded with all in favor.
- Hayden Brown has successfully completed his probationary period. Alderman Painter motioned to remove Hayden Brown from probationary status and increase his pay by 50 cents retroactive to January 15, 2020; Alderman Rothweiler seconded with all in favor.
- Porta Potties for the upcoming year need to go out for bid. Alderman Painter has a concern with the City paying for these. Jackie Pangborn stated the only time the City pays is if the event is for a non-profit organization. If the Board decides at a later date that they do not want to pay for these, they will still have to be bid out. Alderman Osbourne made a motion to solicit bids for porta potties for the upcoming year; Alderman Rothweiler seconded it will all in favor.

- Bids were received for the Tractor/Brush Hog. Alderman Painter made a motion to purchase Bid #4 - Kubota tractor/brush hog from Meyer Implement for \$44,950; Alderman Rothweiler seconded with all in favor.

Public Safety

- Police Chief Tyler Wheeler stated he has been in contact with the Department of Public Safety. He stated they informed him that Monroe City had a Police Chief that died in the line of duty. After some research, he found that Samuel Dent Owen died on January 3, 1929 at the Salt River bridge in Hunnewell in the line of duty. His name will be etched on the Law Enforcement Memorial and will be celebrated during a ceremony in Jefferson City. Chief Wheeler will be reaching out to the public to determine if there is any knowledge of family in the area.
- Officer Brad Stinson has completed his probationary period. Chief Wheeler requested he be removed from probationary status and given an increase of 50 cents per hour retroactive to January 22, 2020. Alderman Hays made a motion to remove Officer Stinson from probationary status and increase his pay by \$0.50 retroactive to January 22, 2020; Alderman Osbourne seconded with all in favor.
- Fire Chief Rich Enochs is requesting to solicit bids for 12 SCBA units for the Fire Department. Alderman Osbourne motioned to allow Chief Enochs to solicit bids for 12 SCBA units; Alderman Rothweiler seconded with all in favor.

Administration Report

- Sewer plant project – Jackie Pangborn and Chris Ellison are still working on gathering the required information for USDA.
- Mosswood – need to draft a modification to the contract with Mr. Willard if the plan is to use the farm ground for land application of sludge.
- Mosswood – Price Loss Coverage Election form from Monroe County FSA needs to be signed. Prior years the City has opted to refuse all PLC payments. Alderman Rothweiler made a motion to allow the Mayor to sign the PLCE form; Alderman Hays seconded with all in favor.
- The initial survey and layout for the Airport lighting project was done this week.
- A business owner has two lift stations that are privately owned. He was told at one time the City would take them over and maintain them, but it never happened. He asked if the City would be interested in taking these over. It was determined that George Hausdorf should go look at these lift stations to assess the value and determine what kind of condition they are in and discuss again at the next meeting.
- Last fall a Trap Field was discussed. Ms. Pangborn asked if there was still interest in this project and if anyone knew of any alternate location as Mosswood is not an option. It was decided that a committee needs to be formed for this project.
- Sewer pre-treatment was reviewed this week. PeopleService and DNR met for two days reviewing this project and will be working on a plan.
- Arcadia – they missed a payment last Friday and were subject to cut-off on Monday, March 2, 2020. Prior to that cut-off, another company came in that is wanting to take over business from Arcadia. Missouri Metalcraft requested that the electric be left on and paid a deposit of \$45,000 to essentially pay for the

utilities they will be using during the process of taking ownership. They will know by no later than March 17, 2020 whether or not this will actually happen.

Attorney Williams stated we are protected by any liability from this company as we have the money in hand to pay for the utilities they will be using during this time frame. The Council would like to meet with the potential new owner.

Attorney Williams will try to get a meeting scheduled with him on March 16, 2020. In the meantime, Alderman Painter made a motion to accept the payment of \$45,000 from Missouri Metalcraft to cover utilities at the Arcadia Plan from March 3, 2020 to April 1, 2020 at 5:00 p.m.; Alderman Rothweiler seconded with all in favor.

- Alderman Osbourne motioned to solicit Letters of Interest for City Attorney to be returned by March 31, 2020; Alderman Painter seconded with all in favor.

Nuisance

- Alderman Painter made a motion to approve the minutes from the February 20, 2020 Nuisance Committee meeting; Alderman Rothweiler seconded with all in favor.
- Attorney Williams stated he has talked to the owner of the property with issues on Benton Drive. The owner stated he will be filling in the holes when the ground dries up a bit and he can get equipment in there.

Attorney Report

- Nothing at this time.

Mayor's Report

- Mayor Long informed everyone that they are still in negotiations with the purchase of land for the wastewater plant.

Damon Vuch asked if any kind of lien could be put on the equipment at Arcadia to pay their bill. Attorney Williams stated that Arcadia doesn't actually own the machinery, and even if we could, we would be in line with other people that they owe money too as well.

There being no additional information to discuss, Alderman Osbourne motioned to adjourn the meeting and Alderman Rothweiler seconded it with all in favor. The meeting was adjourned at 7:43 p.m.

MAYOR JOHN LONG

CHRISTINE ELLISON, City Clerk