

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Marvin Vilorio, Jason Osbourne, Jeremy Moss and Melissa Hays

Alderman Absent: Connie Painter

Others Present: Michael Williams, Jackie Pangborn, Jerry Potterfield, Debbie Kendrick, Tyler Wheeler, Zach James, Emily Gares, Kevin O'Bryan, Barb Smith, Terry Tesson, Todd Harsell, George Hausdorf, Mandi Kindhart

Mayor Pro-Tem Jeremy Moss called the meeting to order at 6 p.m. and asked that all stand and recite the Pledge of Allegiance.

### **Consent Agenda**

- The minutes of the December 19, 2019 meeting, financials for November 2019 and December 2019 as well as the bills payable were reviewed. Alderman Hays motioned to approve the December 19, 2019 meeting minutes, November and December financials and the bills payable; Alderman Osbourne seconded it with all in favor.

### **Open forum**

- Barb Smith – Mrs. Smith had an excessive water usage in a rental property that no one has been living in. Mrs. Smith stated she was very certain that there was no leak, this was a fluke situation, and requested that her water billing be reduced. The meter has been checked several times since the high bill and it has not moved since. Alderman Vilorio suggested changing out the meter. Alderman Osbourne made a motion to reduce the usage to 20,000 as per policy when there is a leak situation, Alderman Vilorio seconded with all in favor.
- Debbie Kendrick addressed the Council regarding Mosswood Golf Course. She is asking the City to run a gas line to their Pro Shop to help reduce the utility costs. She also stated AJ Cooper has been hired as the Greenskeeper, Penny Fulton will remain as Pro Shop Manager. Mr. Cooper has already been in contact with the fertilizer/seed company and has found reductions in cost. Mosswood asks that any amount left unused in their budget at the end of the year be put towards their debt owed to the City. They are also looking into Grants to get cart paths refurbished. Ms. Pangborn gave a copy of Mosswood's financials for December and January to the Council. Alderman Hays made a motion to install a gas line at Mosswood for the Club House at the city's expense; Alderman Osbourne seconded with all in favor.

**Planning and Zoning** – Alderman Vilorio had nothing to report.

### **Public Works**

- Alderman Vilorio stated that there is a report in the packets with what the men have been doing.

- The flagpole at the airport is broken. Dennis Spalding contacted Jackie Pangborn and wants to raise money to replace this pole, do some landscaping and move some electric. He stated they may also need help from the City with installation. Alderman Hays made a motion to provide help with installation if needed; Alderman Vilorio seconded with all in favor.
- Route J – The Department of Conservation is modifying their Community Assistance Program. Ms. Pangborn has been working with Chris Williamson regarding this and he feels everything is good with the agreement except Item 8 in Appendix B. Attorney Michael Williams stated the City can enter into a conditional agreement with the Conservation Department with the condition that that line item be removed. Alderman Hays made a motion to approve the agreement with the Department of Conservation contingent upon removal of Item 8, Appendix B; Alderman Osbourne seconded with all in favor.
- Sewer Plant Rugged probe needs replaced. This is not a budgeted item but is necessary as the current one is not working properly. George Hausdorf received three quotes but did not specifically go out for bids. Attorney Williams stated bids must be solicited for this as it is over \$1500 unless it is an emergency. Mr. Hausdorf was not in attendance, so Alderman Hays made a motion to allow the Sewer Plant to solicit bids for a new rugged probe; Alderman Osbourne seconded with all in favor. Mr. Hausdorf showed up to the meeting late and was asked about this probe. He stated all other equipment is from HACH and if we buy this probe from HACH it will be included with their maintenance agreement. Alderman Moss asked if this was an emergency. Mr. Hausdorf stated the current pH meter works but can't calibrate. Alderman Hays made a motion to allow the purchase of the rugged probe from HACH for \$1,848 plus shipping; Alderman Vilorio seconded with all in favor.
- The second installment payment for the sidewalk project is due to S&A Equipment and Builders. Jackie Pangborn stated she and Kevin O'Bryan did a walk through with the company today. The payment owed is for \$123,599.45. Alderman Osbourne made a motion to pay S&A for second installment payment of \$123,599.45; Alderman Hays seconded with all in favor.
- Bids were solicited for a new Flowmeter for the sewer plant. Only one bid was received from Hydro-Kinetics for \$5,231.00 plus freight. It was decided to table until next meeting to speak with Mr. Hausdorf about this bid. When Mr. Hausdorf arrived at the meeting, he was asked about this bid. He feels it is a competitive price and is compatible with current composite sampler. He also stated he talked to Mark Bross about this product and Mr. Bross said this is the brand and model he planned on using at the new plant. Mr. Hausdorf checked on shipping price and this would be roughly \$50. Alderman Osbourne made a motion to allow the purchase of the Flowmeter from Hydro-Kinetics for \$5,231 plus shipping; Alderman Hays seconded with all in favor.
- Mr. Hausdorf requested to solicit bids for two capital expenditure items:
  - Caustic scale for the water plant. Caustic is half the cost of soda ash. Alderman Hays made a motion to solicit bids for a caustic scale; Alderman Osbourne seconded with all in favor.

- pH & Conductivity Probe for the Water Plant. Mr. Hausdorf stated he prefers HACH but will go out for bids. Alderman Hays motioned to solicit bids for pH & Conductivity Probe; Alderman Osbourne seconded with all in favor.
- Mr. Hausdorf was also asked about the water issue at Barb Smith's. It was decided this meter will be checked weekly.

### **Public Safety Report**

- Chief Wheeler stated Officer Caleb Klingsmith has successfully completed his probationary period. He is requesting to remove him from probation and give a \$0.50 per hour increase retroactive to January 1, 2020. Alderman Vioria made a motion to remove Officer Klingsmith from probation, increase his pay by \$0.50 retro to 1/1/2020; Alderman Osbourne seconded with all in favor.
- Chief Wheeler requested to solicit bids for portables radios. This is a budgeted item. Alderman Hays made a motion to allow Chief Wheeler to solicit bids for portable radios; Alderman Osbourne seconded with all in favor.
- Chief Wheeler requested permission or order 3 2020 Dodge Durango's from Lovegreen Chrysler in Kirksville. The original budget requested Ford Explorer's but they are not available until next budget year. Alderman Hays made a motion to enter into the lease agreement with Lovegreen Chrysler in Kirksville for the price of three Dodge Durango's; Alderman Osbourne seconded with all in favor.
- Chief Wheeler also stated there are some new grants for equipment that have come available that they will be applying for.

### **Administration Report** – Alderman Osbourne asked Ms. Pangborn to present the report.

- November election costs totaled \$6,711.11 for all counties. Normal election averages are around \$3,500-3,600.
- Lakeside Casting Solutions has applied for their Utility Incentive Credit. Alderman Hays made a motion to accept Lakeside's application for a \$3,600 utility credit; Alderman Osbourne seconded with all in favor.
- Collection bids have been reviewed by Attorney Williams. He stated there are benefits for each one, but Gem City had the best proposal. Alderman Hays made a motion to accept the bid from Gem City Account Service; Alderman Vioria seconded. Alderman Vioria, Moss and Hays voted in favor; Alderman Osbourne against. Motion passes.

### **Nuisance committee report**

- Alderman Hays requested to schedule a meeting. This has been set for January 23, 2020 at 5:00 p.m.

### **Park Report** –The next meeting will be in February 2020.

**Economic Development Report**

- Alderman Moss requested to schedule a meeting with MarksNelson to review the Economic Development plan. This is scheduled for January 16, 2020 at 5:30 p.m.
- An example Contract for Services from Marceline was received. Attorney Williams will look this over and will discuss at the Economic Development meeting.

**Attorney’s Report**

- Attorney Williams presented two proposed ordinances regarding utilities. It was determined to table these until the next meeting.

**Mayor’s Report** – No report as Mayor was absent.

Alderman Osbourne motioned to go into executive session as authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives, Alderman Hays seconded it with a vote as follows:

Connie Painter.....Absent	Jeremy Moss..... Yea
Marvin Vilorio.....Yea	
Jason Osbourne .....Yea	Melissa Hays..... Yea

After the adjournment of the executive session, the open meeting was reconvened.

There being no additional information to discuss, Alderman Osbourne motioned to adjourn the meeting and Alderman Hays seconded it with all in favor. The meeting was adjourned at 7:43 p.m.

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MAYOR JOHN LONG

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CHRISTINE ELLISON, City Clerk