

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Connie Painter, Marvin Vilorio, Jason Osbourne, Dane Foster, Melissa Hays  
Alderman Absent: Jeremy Moss  
Others Present: John Long, Michael Williams, Jackie Pangborn, Chris Callow, George Hausdorf, Linda Geist, Kevin O'Bryan, Forrest Gossett, Michael Purol, Ronald Krigbaum, Mandi Kindhart, Zach James

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda which included minutes from the July 11 and July 18, 2019 meetings, June financials and bills payable. Alderman Painter made a motion to approve the consent agenda, Alderman Foster seconded with all in favor.

Mayor Long opened the floor to open forum:

- Andy & Jamie Colombini were on the agenda but did not attend the meeting. They made a payment on July 25, 2019 and the Council agreed to continue on with their payment plan as directed.
- Alderman Painter discussed the Back to School Bash which will be held on August 6, 2019 from 5 p.m. to 8 p.m. at St. Jude's Park. There will be Bounce Houses, a dunking booth, water gun fights with the Police, hot dogs for the first 200 kids as well as concessions available for purchase. This event is for all children pre-K to 8<sup>th</sup> grade at Monroe City R-1 and Holy Rosary schools. Alderman Foster made a motion to allow Catherine Street to be closed from Main Street to Vine Street on August 6<sup>th</sup> and for the City to provide picnic tables, porta-potties, hand washing station, extra trash cans; Alderman Hays seconded with all in favor.
- Michael Purol was present to discuss several different options for demolition or repair of 105 North Main Street. It was mentioned that it is currently being appraised to see what the building is worth before deciding on anything else. The appraisal should take 2-3 weeks.
- Mandi Kindhart requested to have Catherine Street closed from Main Street to Vine Street on August 10<sup>th</sup>. The use of the park has already been approved for use for Praise Jam, but they are requesting the street closed for a corn hole tournament. Alderman Foster made a motion to allow Catherine Street from Main to Vine to be closed from 3:30 p.m. until no later than midnight on August 10, 2019; Alderman Painter seconded with all in favor.

**Planning & Zoning:**

No report at this time.

## Public Works:

- Alderman Viloría gave a general update on work the departments have been doing. It was also stated that there is a citizen concerned with the use of the street sweeper. This citizen was under the impression that there was a policy regarding the use of this sweeper; however, Kevin O'Bryan stated there is not a policy. The sweeper is used as often as it can be; and it is based on manpower. The Aldermen stated they understand that it gets done as time permits and think the Street Department does a great job.
- Jackie Pangborn has a Request for Qualifications ready for a consultant for the AMI System. Alderman Foster made a motion to allow Ms. Pangborn to request qualifications for an AMI consultant, Alderman Osbourne seconded with all in favor.
- Bid specs are ready for a transformer for the Monroe City R-1 School project. While it will be a while before it is needed, there is quite a bit of lead time so Kerry Lee would like to get this started. Alderman Painter made a motion to solicit bids for a 3-phase transformer for the school project; Alderman Foster seconded with all in favor.
- MoDOT will be repaving Highway 24 and asked the City to cover the parking areas from Lawn Street to Second Street. The cost will be roughly \$22,463. A draft agreement has been sent but it is just for discussion as it hasn't been approved by MoDOT staff yet.
- South Lake pumps – a thank you to the City departments involved with getting these pumps running. Authorization is needed for the Mayor to sign the agreement with the Corps of Engineers. Attorney Williams questioned what kind of condition the pump is currently in as the spot on the contract was left blank. Ms. Pangborn stated we have many pictures for documentation regarding the condition of the pump when we received it. Alderman Foster made a motion to allow Mayor Long to sign the Action Form with the US Army Corps of Engineers for use of the pump Alderman Hays seconded with all in favor.
- The bond issue for a new sewer plant will have to be on the ballot in November to get approved. There was concern regarding voter turnout in an off-year election as the percentage of votes will need to be higher. It was determined that education for the citizens regarding the project is imperative for it to succeed. Alderman Hays made a motion to allow Chris Ellison to get the proper bond language for the ballot from Gilmore & Bell; Alderman Foster seconded with Aldermen Viloría, Osbourne, Foster and Hays in favor; Alderman Painter opposed.
- A Request for Obligation for Funds from USDA for the loan and grant money for the wastewater treatment plant needs to be signed by the Mayor. Alderman Foster made a motion to allow Mayor Long to sign the document; Alderman Osbourne seconded with all in favor.
- Boone Construction is working on the South Lake Spillway project and have a subcontractor, Custom Fence, working for them. They have sent a Request for Approval of Subcontractor that needs to be signed. Alderman Foster made a motion to allow Mayor Long to sign the Request for Approval of Subcontractor; Alderman Hays seconded with all in favor.

- Bid specs are ready for demolition and replacement of the South Park Shelter House. Alderman Osbourne made a motion to allow Jackie Pangborn to solicit bids for the demolition and replacement of the South Park Shelter House; Alderman Painter seconded with all in favor.
- Chris Callow and George Hausdorf discussed the need for a new Flowrox pump. The current pumps that are in place are not doing the job they need to do. They are requesting two new pumps; one for use and one for redundancy at \$3,520 each plus freight. Alderman Hays made a motion to allow for the purchase of one new Flowrox pump for a cost of \$3,520 plus freight and to look at adding a second pump on next fiscal year's budget; Alderman Osbourne seconded with all in favor. The higher levels of TTHM's in June were also discussed. DNR is recommending an engineering study to be conducted to create a plan to control this. No changes to treatment can be made without the study. The estimated cost of this study is \$25,00-35,000 and will be added to the next meeting's agenda.
- City Equipment to be Sold – no bids were received the last time around. Minimum bids were adjusted and will need to be sent out again. It was noted that the year and model was not listed correctly on one of the vehicles. Alderman Osbourne made a motion to allow Jackie Pangborn to solicit bids to sell City owned equipment with appropriate modifications to the bid sheet; Alderman Foster seconded with all in favor.
- David Wilson had his parking lot paved and it went into part of the alley. He is requesting \$1,790 for the City's section of the alley due to easements. Kevin O'Bryan stated it could come out of his truck budget that he didn't use. Alderman Hays stated Mr. Wilson would have scheduled this in advance and should have requested it from the City prior to the job being done. No vote was taken.

**Public Safety:**

- The stickers are in for ATV/UTV & Golf Carts. These inspections will start soon at the Police Department. Once the vehicle passes inspection, the owner will be sent to City Hall to pay for their permit fee.
- A proposed ordinance was presented regarding "All-Terrain Vehicles within the City of Monroe City, Missouri." The proposed ordinance was assigned bill # 7. The first reading of bill # 7 was read and approved on a motion by Alderman Hays, a second by Alderman Osbourne, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Absent
Marvin Vilorio.....Yea	Dane Foster ..... Yea
Jason Osbourne .....Yea	Melissa Hays..... Yea

The second reading of bill #7 was read and approved on a motion by Alderman Osbourne, a second by Alderman Hays, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Absent
Marvin Vilorio.....Yea	Dane Foster ..... Yea

Jason Osbourne .....Yea                      Melissa Hays ..... Yea

The final passage of bill # 7 was motioned by Alderman Foster, a second by Alderman Painter with a roll call vote as follows:

Connie Painter.....Yea                      Jeremy Moss..... Absent  
Marvin Viloría.....Yea                      Dane Foster ..... Yea  
Jason Osbourne .....Yea                      Melissa Hays..... Yea

Bill # 7 became ordinance # 07-2019.

- The Police Department is wanting to get an evaluation from Lager’s as they feel it would be an incentive for recruiting. This study will be paid for by the Police department and will cost approximately \$750. Alderman Painter made a motion to allow the Police Department to request a cost study from Lager’s; Alderman Foster seconded with all in favor.

**Administration:**

- The City was awarded both grants that were applied for through DNR. One is for picnic tables made from recycled tires and the other is for pour and play surface under the equipment at St. Jude’s Park. As these items went through the bid process when completing the application, Ms. Pangborn will proceed with the projects.
- The Mark Twain Regional Council of Governments annual meeting is November 14, 2019 in Madison. More information will be sent at a later date.
- A proposed ordinance was presented “to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials.” The proposed ordinance was assigned bill # 8. The first reading of bill # 8 was read and approved on a motion by Alderman Foster, a second by Alderman Hays, with a roll call vote as follows:

Connie Painter.....Yea                      Jeremy Moss..... Absent  
Marvin Viloría.....Yea                      Dane Foster ..... Yea  
Jason Osbourne .....Yea                      Melissa Hays..... Yea

The second reading of bill #8 was read and approved on a motion by Alderman Painter, a second by Alderman Viloría, with a roll call vote as follows:

Connie Painter.....Yea                      Jeremy Moss..... Absent  
Marvin Viloría.....Yea                      Dane Foster ..... Yea  
Jason Osbourne .....Yea                      Melissa Hays..... Yea

The final passage of bill # 8 was motioned by Alderman Hays, a second by Alderman Foster with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Absent
Marvin Vloria.....Yea	Dane Foster ..... Yea
Jason Osbourne .....Yea	Melissa Hays..... Yea

Bill # 8 became ordinance # 08-2019.

- Jackie Pangborn stated she will be looking into other employee Health Insurance options for the upcoming year.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

**July 2019**

Belcher, Beverly	213 N. Main #B	\$356.11
Davis, Hannah	12 Gtwy Sq #6	\$398.36
Jones, Howard	305 Sunset Drive #16	\$473.14
McCune, Connie	701 Easy St #60	\$1,079.16
McCune, Connie	12 Gtwy Sq #12	\$436.42
Rosser, Tracy	12 Gtwy Sq #11	<u>\$746.87</u>

**Total July 2019                      \$3,490.06**

Alderman Hays stated she has a concern with the utility accounts at Gateway Square, as there are a lot of accounts being written off out there. Alderman Foster made a motion to write off the accounts listed for accounting purposes only; Alderman Hays seconded. Aldermen Vloria, Foster and Hays voted in favor; Aldermen Painter and Osbourne opposed. Motion passes.

**Nuisance:**

No report at this time.

**Park Report:**

- The last Park Board meeting was held on July 16, 2019. During this meeting the trail system, DNR grants, and Back to School Bash were discussed. Swings at the park, Monroe City history and trees at South Lake were also reviewed. The next meeting is scheduled for August 20, 2019 at 4:30 p.m.
- Alderman Foster asked about the extra Memorial bricks from in front of City Hall that were purchased but not being used. Are there any plans for them in the future? Ms. Pangborn stated there are plans but there hasn’t been time to complete the project.

**Economic Development:**

- A meeting needs to be scheduled with MarksNelson regarding economic development. This is set for August 19, 2019 at 5:30 p.m.

**City Attorney’s Report:**

- Attorney Michael Williams stated he has drafted up a policy regarding the sale of real estate, but he is waiting on some guidance regarding appraisals.

**Mayor's Report:**

- Meeting held today with State Auditor to review some initial findings. Public Release will not be for 4-6 months.
- Attorney Letters of Interest have been received. However, Mayor Long would like to wait until a full Council is present to make any appointments. It was questioned why this is taking so long, and it is because the RFQ's went out late but this will be back on schedule next April as RFQ requests will go out in March.

Alderman Hays motioned at 8:00 p.m. to go into executive session as authorized by 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Foster seconded it with a vote as follows:

Connie Painter.....	Yea	Jeremy Moss.....	Absent
Marvin Vilorio.....	Yea	Dane Foster .....	Yea
Jason Osbourne .....	Yea	Melissa Hays.....	Yea

After the adjournment of the executive session, the open meeting was reconvened.

Alderman Osbourne made a motion to hire Nicole Eagan for the Administration Office at \$14.00 per hour with a \$0.50 increase after successfully completing a six-month probationary period; Alderman Vilorio seconded, with all in favor.

Alderman Hays made a motion to hire Julie Powell for the License Office at \$14.00 per hour with a \$0.50 increase after successfully completing a six-month probationary period; Alderman Foster seconded, with Aldermen Vilorio, Osbourne, Foster, and Hays in favor. Alderman Painter abstained. Motion passes.

There being no additional business to discuss, Alderman Foster motioned to adjourn the meeting; Alderman Hays seconded it with all in favor. The meeting ended at 8:15 p.m.

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John Long, Mayor

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Christine Ellison, City Clerk