

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Connie Painter, Marvin Vilorio, Jason Osbourne, Jeremy Moss, Dane Foster, Melissa Hays

Alderman Absent

Others Present: John Long, Michael Williams, Jackie Pangborn, George Hausdorf, Linda Geist, Jerry Potterfield, Terry Gibbs, Robin from Rapid Descent Skydiving, Kevin O'Bryan, Kerry Lee, Ryan Cowden

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda which included minutes from the June 20, 2019 meeting and bills payable. Alderman Osbourne mentioned the original vote on Colombini's bill was not included in the minutes. Alderman Painter made a motion to approve the consent agenda adding the original vote that did not pass regarding Colombini's utility bill to the minutes, Alderman Osbourne seconded with all in favor.

Mayor Long opened the floor to open forum:

- Robin from Rapid Descent Skydiving addressed the Council asking for permission to use the Monroe City Airport for their skydiving business. She stated she used to manage the Hannibal airport but that has since been taken over by Hannibal. Her business is looking for a new home and Monroe City is one of their favorite possibilities. They currently operate April through October on weekends only. Mayor Long stated we currently do not have a hangar available however Robin stated they would not need a hangar. They currently house their plane in Perry, but since they have a grass landing strip, a lot of pilots do not want to use that strip. All jumpers have to sign a liability release waiver, and any single jumpers must be certified with the USPA. The requirement for the City's insurance is that Rapid Descent have The City of Monroe City listed on their liability insurance. Robin will see about taking care of this and get back to the Council.
- Andy & Jamie Colombini sent a letter to the Council about their Utility bill stating they want to pay \$50.00 each month in addition to their regular bill. Alderman Vilorio stated this is not enough to cover what they owe us. Alderman Osbourne said we should be telling them what they have to pay rather than them dictating to us. He also stated they need a plan to give them a zero balance by the end of the year. Alderman Moss stated if the Council agrees to a plan, the Colombini's will need to sign. If they do not sign and or pay the amount set for them, their services will be shut off but \$50 a month is not acceptable. Alderman Painter said we have been more than generous with them. Alderman Osbourne made a motion to have Jackie Pangborn send the Colombini's a letter with a payment plan that is their past due balance divided by 5 (the remaining months left in the

year) in addition to their monthly bill with no extensions, Alderman Moss seconded with all in favor.

- Terry Gibbs asked the Council for permission to close Vine Street from the alley to the parking lot on the South side on August 24th and August 30th from 3 p.m. to 12 a.m. for two outside events the Dugout is planning. Alderman Moss made a motion to allow Mr. Gibbs request, Alderman Painter seconded with all in favor.
- George Hausdorf from PeopleService, Inc. addressed the Council regarding recent water issues. He stated they are hoping that everyone sees a noticeable improvement no later than Monday. He stated the issues were caused by a spike in manganese at the lake that takes more chlorine to treat. There were also problems with two pumps at the pump house, and the combination of the two caused the issues. There was also an increase in ammonia in the lake. The lake has been treated for algae. Mr. Hausdorf stated long story short, the primary oxidizer is working, and they are feeding carbon again and the water is carrying a chlorine residual as required. Alderman Osbourne stated that he is glad that Mr. Hausdorf met with the Lake Gazette to explain the issue. Mr. Hausdorf stated it wasn't the exact conversation that they had but he thought clarification would cause more issues. Mr. Hausdorf stated he has also spoken to DNR about the issues and they agree that PeopleService, Inc. is handling the situation appropriately. He also stated people may smell more chlorine for a while, but it is still safe to drink. All parameters have been met during every sample that has been taken. Alderman Osbourne also stated he wishes more people were at the meeting to hear Mr. Hausdorf's explanation, and that based on the negative comments he had seen on social media, he expected more people to be at the meeting.
- Alderman Painter relayed a message to the Council from Makayla Painter thanking everyone that helped with the 4th of July parade and other activities. It was a great turnout despite the rain.

Planning & Zoning:

No report at this time.

Public Works:

- Alderman Vioria gave a general update on work the departments have been doing. Ms. Pangborn stated the school board commended the Gas department on their locating work recently, stating it made their jobs easier as well.
- During the last storm, the Electric department lost a breaker and are also having issues with some of the other breakers. Kerry Lee has been in discussion with MPUA and EPS to look at getting breakers repaired and some other problems fixed. Mr. Lee stated there will have to be a blackout some evening to get all the issues fixed but will coordinate with mutual aid to get everything done at once.
- At a previous meeting, the bids for a bucket truck were approved, however the quote that was voted on was outdated. Alderman Moss made a motion to rescind the acceptance of the bid from Drake-Scruggs for \$127,577, Alderman Foster seconded with all in favor. Alderman Foster made a motion to accept the

bid from Altec with the Altec Body at \$138,611; Alderman Moss seconded with all in favor.

- MoDOT sidewalk project is being rebid as there were no bids received the last time. The engineering firm in charge of recruiting bids is charging an additional \$3,000 for coordinating and revising the bid documents, soliciting and attending another pre-planning meeting. Alderman Foster made a motion to allow for payment of the additional \$3,000 to Engineering Surveys & Services, Alderman Hays seconded with all in favor.
- No bids were received for surplus property. Ms. Pangborn will get with the managers to see about reducing the minimums.
- One bid was received for resetting monuments at the cemetery. DJV Construction bid \$3,750 for resetting 21 headstones. Alderman Moss made a motion to accept the bid from DJV Construction, Alderman Foster seconded. Aldermen Painter, Vilorio, Moss, Foster and Hays in favor, Alderman Osbourne opposed. Motion passes.

Public Safety:

- Alderman Moss made a motion to approve the minutes from the June 12, 2019 Public Safety meeting; Alderman Foster seconded with all in favor.
- Fire Chief Rich Enochs has provided documentation for the Council to review regarding plans for ISO, list of equipment, personnel and fire calls for January 2019 through June 2019.
- The State Auditor's office completed the Municipal Court Audit. The Court received a good rating with only a couple of minor adjustments that need to be made.
- Chief Tyler Wheeler is requesting to solicit bids for several items in the police department:
 - Officer Door – currently there are issues with the door sticking when there is rain or damp weather, leaving the officers unable to gain entry through that door. Alderman Hays made a motion to allow the Police Department to solicit bids for a exterior door replacement; Alderman Osbourne seconded with all in favor.
 - Window Tint – need tint application to exterior windows and door to provide secure area within the department for civilians, office personnel and officers. The Council determined Chief Wheeler should just get quotes for this application and not solicit bids as this will probably be under the \$1500 limit.
 - Fence – a fence on the East side of the Police Department building needs to be installed. Chief Wheeler would like to solicit bids for a wooden fence and a vinyl fence to determine which one is more cost efficient. This item is a budgeted item. Alderman Painter made a motion to allow the Police Department to solicit bids for a wooden fence and vinyl fence; Alderman Hays seconded with all in favor.
- An ATV ordinance will be posted for review before seeking approval at the next Council meeting.

Administration:

- An Administrative meeting was held to discuss zoning issues with the businesses.
- South Lake is draining slowly. A 10" valve has been turned on to help drain faster.
- Safety programs have started with all departments.
- DNR Grants have been submitted, they are to be awarded on July 15th so the City will be notified after this date if any were awarded.
- MoDOT lighting grant is in process. Different engineering firms have been visiting the airport to make their proposals to MoDOT. MoDOT will be making the selections.
- The new phone system and fiber networking is currently in place at City Hall and working well. Ms. Pangborn also stated that she personally bought a headset to accompany the phone system that the Council previously did not want to purchase. She stated it is very helpful and gives her the mobility to go from office to office while on the phone which is very convenient. She is also letting others in the office try it to see how it works for them. Joyce Viloría has been using it and is very happy with it.
- Sunshine Law training is July 16, 2019 at 5:30 p.m. There are currently 35 people signed up to attend.
- Charlie Rubison has been contacted to do the appraisal on the 105 North Main building.
- Chariton Valley has contacted Ms. Pangborn and expressed concern that the fiber interest is slower than expected. They have asked that each ward find someone that can help spearhead interest in their zones. There is a map in City Hall of the zones. Anyone interested is also encouraged to sign up online to see how many other people in their zone need to sign up before installation can begin.
- Mill Street project – McClure has submitted their cost for engineering services. Some of the Alderman have concerns about wording in the contract. These questions will be sent to McClure for clarification before anything is signed.
- Budget time is quickly approaching. A meeting has been scheduled for August 12, 2019 at 5:30 p.m. to start this process.
- A letter was received from the State Auditor regarding the additional cost for the Audit. The preliminary estimate was \$35,000-\$50,000 but they are estimating an overage of approximately \$2,000.00. Alderman Osbourne made a motion to allow Mayor Long to sign the letter acknowledging the receipt of the State Auditor's letter, Alderman Painter seconded. Aldermen Painter, Viloría and Osbourne in favor; Alderman Moss, Foster Hays opposed. Tie breaker by Mayor Long was oppose, motion did not pass. Mayor Long will call the Auditor's office to get an explanation of the overages.
- City Clerk Chris Ellison asked the Council to approve soliciting for banking services for the fiscal years starting October 2019 through September 2022. This is supposed to be done every three years but hasn't been done since 2013.

Alderman Hays motioned to allow for solicitation of banking services; Alderman Osbourne seconded with all in favor.

- Ms. Ellison also asked for approval of allowing for web payments on the City's website for utility payments. This option is available to the City through the current credit card payment provider that is used in house at no additional cost to the City. Alderman Painter made a motion to allow a link to be added to the City's website for payments; Alderman Foster seconded with all in favor.
- Currently the City uses Gem City Account Services as their collection agency. Ms. Ellison asked for permission to work up bid specs to look for a new collection agency as there has been some concern recently about Gem City not collecting as well as expected. Alderman Osbourne made a motion to allow bid specs to be prepared for collection agencies; Alderman Hays seconded with all in favor.
- Ms. Ellison brought to the Council an idea about a text reminder service for customers regarding utility bills. She would like to solicit bids for a company that can do this to help reduce the number of friendly reminders that have to be given out each month. Alderman Moss made a motion to allow Ms. Ellison to get quotes for a texting service; Alderman Painter seconded with all in favor.
- The City's current website is a bit outdated. Ms. Ellison has asked for permission to work up bid specs for an updated website. This may be a large expense but based on bids, this can be added to next year's budget. Alderman Foster made a motion to allow Ms. Ellison to work up bid specs for an updated website; Alderman Hays seconded with all in favor.
- Kerry Lee stated that in his Safety training for the office, it suggests using headsets to reduce strain on the neck and shoulders.

Nuisance:

- Alderman Painter made a motion to approve the minutes from the June 20, 2019 Nuisance meeting; Alderman Moss seconded with all in favor.
- Alderman Hays asked if the building inspector had sent any letters regarding the dangerous buildings discussed in the Nuisance committee meeting; Officer Ryan Cowden stated he was unsure if this had happened yet.
- Code Enforcement position – Chief Wheeler is working on updating the job description.

Park Report:

- The next Park Board meeting is scheduled for July 16, 2019 at 4:30 p.m.

City Attorney's Report:

- Attorney Michael Williams stated he has drafted up a policy regarding the sale of real estate. He has found no other city that has an ordinance regarding the sale of real estate, but he will be asking around at the Attorney Conference that he is attending.
- Concern with Planning & Zoning – the ordinance and the planning and zoning handbook are somewhat different. Attorney Williams will be checking to see if the items in the handbook listed as conditional uses should also be included in the ordinance, or if the handbook is just used as a guide.

Mayor’s Report:

- Mayor Long stated he has been in contact with the Corps of Engineers regarding the use of their large pump to help drain the lake. This pump could drain the lake by 1-1 ½ foot per day. There were some concerns regarding the liability of using this pump such as if it were to catch fire; be tampered with by someone at the lake or stolen; would it have to be manned at all times? Alderman Moss stated he would like to wait and see what the 10” pipe does and then go from there.
- The Ice Cream Supper at the Hunnewell Methodist Church is Sunday, July 21, 2019 from 5 p.m. to 7 p.m.
- Attorney Letters of Interest have been received. This will be added to the agenda under the Mayor’s report for the next Council meeting for Mayor Long to make his appointment.

Alderman Moss motioned at 7:55 p.m.to go into executive session as authorized by 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Foster seconded it with a vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Yea
Marvin Viloría.....Yea	Dane Foster Yea
Jason OsbourneYea	Melissa Hays..... Yea

After the adjournment of the executive session, the open meeting was reconvened.

Alderman Moss made a motion to hire Hayden Brown for the Street department at \$14.00 per hour with a six-month probationary period; Alderman Painter seconded, with all in favor.

There being no additional business to discuss, Alderman Foster motioned to adjourn the meeting; Alderman Hays seconded it with all in favor. The meeting ended at 8:15 p.m.

John Long, Mayor

Christine Ellison, City Clerk