

April 4, 2019

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Vilorio, Jason Osbourne, Jeremy Moss, Dane Foster, Melissa Hays

Alderman Absent:

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Jerry Potterfield, Ralph Lemongelli, Ronald Krigbaum, Group from Pleasant Day 4-H, Matthew Greening, Tyler Wheeler, Kevin O'Bryan, Rich Enochs, Mandi Kindhart, Zach James, Ben West, Chelsea Gibbs, Matt Harris, Randy Hills, Stephanie Landers

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

Consent Agenda:

- Attorney Michael Williams stated his bill is listed in the accounts payable but he has not yet turned in his breakdown to Jackie Pangborn. He is ok with not approving his bill until the documentation gets turned in. Alderman Hays made a motion to approve the consent agenda that included the minutes from the March 21, 2019 meeting and the bills payable with the exception of the bill for Wilcox & Williams; Alderman Moss seconded with all in favor.

Mayor Long opened the floor to open forum:

- A group from Pleasant Day 4-H addressed the Council to request assistance with Kids Fishing Day. This will be held on June 15, 2019 at South Lake and the group requested assistance from the Park Board, Fire Department and City Hall. Alderman Moss made a motion to approve the City to give a \$100 donation to sponsor trophies, approve the Park Board to provide the food, and authorize the Fire Department to help with their generator; Alderman Painter seconded with all in favor.
- Alderman Hays stated Melissa Utterback is requesting on behalf of the Monroe City Community Task Force to use the 4-way stop again on April 6, 2019 from 11 a.m. to 12 p.m. to collect donations for the Easter Egg Hunt as they were rained out the last weekend. It was mentioned that they will again need to wear safety vests while they are there. Alderman Moss motioned to allow the MC Community Task Force to use the 4-way stop to collect donations on April 6, 2019 from 11 a.m. to 12 p.m., Alderman Painter seconded with all in favor.
- Matt Harris and Randy Hills addressed the Council regarding the Fitness Path

plan they have proposed to the Park Board. The Park Board is also recommending the Council approve the plans as provided and authorize the use of no more than \$1,500 from the Park board funds to make this happen. Alderman Hays made a motion to approve the recommendation from the Park Board as well as the allocation of no more than \$1,500.00 for necessary supplies needed to create the Fitness Path; Alderman Moss seconded with all in favor.

- Jerry Potterfield addressed the Council regarding a letter that was sent by the Mayor to Jason Lewis at the Attorney General's office on August 21, 2018 regarding the contract with PeopleServices, Inc. He also asked about the 105 N. Main project.

Planning & Zoning

- The Planning & Zoning Commission met prior to the Council meeting and are recommending the Council approve the changes to the site plan as requested by Monroe City Ready Mix. Alderman Vilorio made a motion to accept the recommendation from the P&Z Commission to approve the site plan changes requested by Monroe City Ready Mix; Alderman Foster seconded with all in favor.

Public Works:

- Alderman Vilorio gave a general update for all public works departments.
- Concrete bids from two companies were received:

<u>Vendor</u>	Bids For Concrete for 2019	
	<u>Amount</u>	<u>Last Year</u>
Monroe City Ready Mix	\$112.00	\$110.50
Bleigh Ready Mix	\$110.00	\$118.50

Alderman Hays made a motion to accept the bid from Monroe City Ready Mix based on latest pour time, location of the business, and small charge delivery fee being waived; Alderman Foster seconded with all in favor.

- Hot Mix/Cold Patch bids were received from one company:

<u>Vendor</u>	Bids for Hot Mix to be Purchased by City during 2019		
	<u>Amount</u>		
Emery Sapp & Sons, Inc.	\$63.00	Per ton picked up by the City	LY – 59.00
	\$69.00	Per ton delivered to Monroe City	LY - \$64.00
	\$76.00	Per ton applied to City Streets	LY – 73.00
	14	Tons minimum load	

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1,000	Minimum tonnage for paving	
\$4.10	Per square yard milled	LY - \$4.10
3,000	Square yards minimum for milling	
\$130.00	Cold patch to be picked up by City	LY - \$120.00
\$130.00	UPM Winter Mix	L.Y. \$120.00

Alderman Foster made a motion to accept the only bid received from Emery Sapp & Sons for Hot Mix/Cold Patch; Alderman Moss seconded with all in favor

- Applicants were received for Summer Help at the Street Department. Jackie Pangborn and Kevin O'Bryan request the following employees be hired for the season.

Greiman	Jess	\$8.60
Ryan	Michael	\$8.60
Talton	C.E.	\$8.60
Bottoms	Gage	\$8.60

Alderman Moss made a motion to approve the recommendation to hire those listed for Street Department Summer Help; Alderman Foster seconded with all in favor

- A request has been made by Babette Williams to fix the ruts in the alley behind her house and in her yard that were damaged during an emergency electrical issue. Mrs. Williams stated it must be fixed by the end of April and would like her landscapers to fix the ruts, then the City can reimburse her for the cost. Alderman Painter stated she would rather the City fix it, but it will be dependent on the weather as it is too wet right now to fix. Michael Williams stated Mrs. Williams will have to give permission to the City to enter their yard. Alderman Moss will be in contact with her to discuss.
- Main Street Sidewalk project – The City has received the right of way approval and now can start the bidding process for the work. A company called American Document Solutions is available that can oversee the distribution of the bid documents at no cost to the City. Jackie Pangborn would like to proceed with this. Alderman Moss made a motion to allow Jackie Pangborn to sign into an agreement with American Document Solutions to distribute and print bid documents; Alderman Hays seconded with all in favor.
- Water Tower Painting was discussed at the last meeting Ms. Pangborn stated she checked with the company and the Panther logo will remain.

Public Safety:

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- Chief Tyler Wheeler introduced new officer Chelsea Gibbs.
- A Fireworks ordinance from Paris, Missouri was reviewed; Chief Wheeler feels as though it will work for Monroe City as well. A Public Safety meeting has been scheduled for Monday, April 8, 2019 at 5:00 p.m. to go over this ordinance and make necessary changes.
- Mayor Long asked Chief Rich Enochs about the status of the City's ISO rating. Chief Enochs stated this should be sent to him by the end of April. The department is also advertising for more firefighters and have started a new facebook page.
- A request was made by a citizen to put up a Stop Sign at the Lion's Club exit. There is not a good place for this, and it is private property also.
- City Wide Clean-up – bids for dumpsters were received. Merkel stated they are too busy and did not provide a bid. The bid from Dayne's disposal is \$100 for delivery, \$220 pull charge, \$55 per ton and \$3.75 per day. We also need to put up some signage stating NO TIRES. Alderman Painter made a motion to accept the bid from Dayne's Waste Disposal, Alderman Hays seconded with all in favor.

Administrative Report – Alderman Osbourne asked Jackie Pangborn for a report:

- Mosswood has been in contact with Jackie Pangborn regarding the amount they owe the City. Ms. Pangborn has provided them with this information.
- Auditor's will not be in next week but will be back the week after that.
- A mass mailer will go out in April. Please let Jackie know if you know of something that should be put in the mailer.
- Administrative minutes from the meeting on March 13, 2019 need to be approved. Alderman Osbourne made a motion to approve the minutes from the 3/13/19 meeting; Alderman Moss seconded with all in favor.

Nuisance Committee: nothing to report

Park Report

- Alderman Painter reported the Park Review was held last week. A report will be available at the next Council meeting.

Economic Development

- Alderman Moss reported that he got a follow-up call from representatives at MarksNelson. Alderman Moss would like to schedule a time for them to come to a Council meeting to discuss their company.

City Attorney

- Attorney Williams stated he is working on a proposed update to the sewer ordinance. He stated these are technical changes that need to be added to

the current ordinance. This will be posted next week for approval at the next Council meeting.

- Attorney Williams will not be at the next Council meeting.

Mayor's Report

- Mayor Long discussed the recycling program. The Sheltered Workshop is no longer offering curbside service, and they are currently only taking newspapers and cardboard at the workshop.
- This past summer, the road behind the Wedge building was paved and the current owner states that now the road is level with the sidewalk causing water issues. They have asked if the City can help with the cost of replacing the sidewalk. Mayor Long will be in contact with the owner of the building.
- Mayor Long would like to remove Dane Foster from the Parks & Recreation board and add Melissa Hays. Alderman Moss made a motion to approve this appointment, Alderman Painter seconded with roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Yea
Marvin Vilorio.....Yea	Dane Foster Yea
Jason OsbourneYea	Melissa Hays..... Yea

Alderman Foster motioned to adjourn the meeting at 7:10 p.m., Alderman Moss seconded with all in favor.

John Long, Mayor

Christine Ellison, City Clerk