

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Vioria, Jason Osbourne, Jeremy Moss, Dane Foster, and Melissa Hays

Alderman Absent:

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Kevin O'Bryan, Jerry Potterfield, Matthew Greening, Ronald Krigbaum, Rich Enochs, Rick Poertner, Terry Gibbs, Zach James, Ralph Lemongelli, Ben West, Charley Welker, Kaylee Buckman, Abbey Gerveler, and Mandi Kindhart

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the pledge of allegiance.

#### Consent Agenda

- The minutes and bills payable were reviewed. Alderman Moss motioned to approve the minutes of the February 21, 2019 meeting and the bills payable; Alderman Painter seconded it with all in favor.

#### Open Forum

- Kaylee Buckman was in attendance for Fishing for Freedom. She would like to have the flags displayed on June 2, 2019 for the Fishing for Freedom Veterans that will be traveling through town after they have completed their fishing tournament and will be driving through town around 1:30 p.m. The cost for the flags to be displayed is \$150. Alderman Foster motioned to pay to have the flags displayed on June 2, 2019 for the Fishing for Freedom Caravan; Alderman Moss seconded it with all in favor. Fire Chief Enochs stated that the Fire Department will provide an escort as they did last year. Zach James stated that the Police Department is coordinating with the Highway Patrol to conduct traffic control. Alderman Painter stated that Consetta Gottman mentioned putting up a banner at the 4-way stop. Ms. Pangborn will check with MoDOT to see if there are any restrictions on this. Alderman Painter felt that this is an important event and she would like to see the streets lined with people when the caravan comes through town.
- Charley Welker stated that he had an issue with his water a couple of months ago and then asked Ms. Pangborn to provide the additional information. Ms. Pangborn stated that Mr. Welker had a hose leak in December, since the water meters weren't read until February, nothing was reflected in his usage until this month's bill. Per policy, the water and sewer can be adjusted to 20,000 gallons and if anything else is requested by the resident, then they need to come to the City Council and that is why Mr. Welker is in attendance. She further stated that he would like his usage for the sewer reduced from 20,000 gallons to his last 12-month average usage of 4,300. Alderman Foster motioned

to adjust Mr. Welker's water usage to 20,000 gallons and his sewer usage to 4,300 gallons; Alderman Painter seconded it with all in favor.

- Jerry Potterfield stated that they discussed Arcadia Metal at the last meeting and the fact that they were past due on their utility account. The account is still delinquent and with the next billing cycle they will owe another bill. He stated that he was able to dig up the collection policy and it specifically states that all users are charged a late fee; but the City has arranged to waive the late fee for Continental Castings. He stated that he is not sure where it came from that we adjust penalties for the industries. He stated that by the time we receive the bankruptcy notice on them the bill will be up to \$250,000 to \$300,000. He stated that Palmyra was extremely proactive and they are collecting their debt and they are current on their bill; it is not the City's place to loan money to businesses and he doesn't feel that we should be putting that kind of money in there. He feels that we should enforce the late fee policy. Attorney Williams stated that the policy should be followed. Mr. Potterfield stated that he hasn't seen anything in writing to that effect and there is a considerable amount of money on the line. Alderman Foster stated that the City needs to talk with them. Mr. Potterfield stated that the utilities are still in Continental Casting's name and they shouldn't be – they should be in Arcadia's name. Attorney Williams stated that the name should be changed, but it isn't a big deal because we could sue Continental Castings for the bills and then most likely they would bring Arcadia into the mix if the name isn't changed. He further stated that Continental Castings does have some liability in not getting the name changed. Alderman Moss stated that within the policy it talks about home and business and working out payment arrangements; if we allow payment arrangements with one then we should have them with both. Mayor Long stated that the City doesn't know exactly what is owned by the Berry's and what is owned by Arcadia. Mr. Potterfield stated that the Berry's own the building, but they don't own the insides; Arcadia is the ultimate user of the utility and the utilities need to be in their name. Ms. Pangborn stated that when anyone moves out of a location or moves in to a location then City Hall needs to be contacted; if this hasn't been done then no names change. Mr. Potterfield questioned if the Council was going to move forward and charge late fees. Alderman Osbourne stated that the policy needs to be reviewed, revised if needed and then followed. Mr. Potterfield stated that commercial and industrial accounts were one in the same. Alderman Moss stated that he appreciated Mr. Potterfield's recommendation, but the Council will discuss it. Mr. Potterfield questioned Attorney Williams if there could be a class action suit against the City and Aldermen for not following the policies in place. Attorney Williams stated that it was something he would have to investigate.
- Mr. Potterfield asked if there was any movement with the 105 North Main Street property. Attorney Williams stated that he should have the final signature by the next Council meeting. Mr. Potterfield then asked if there was anything back from Michael Purol. Mayor Long stated that we have left that open as we are looking at other options.
- Ralph Lemongelli questioned if the City Administrator should call them and see what's going on and find out what is keeping them from getting current with their utility bills. Alderman Moss stated that he would assume that in Palmyra there was some sort of

payment arrangement. Mr. Potterfield stated that there were numerous meetings with Continental Castings and a separate board that is more aggressive with them and then the board reports back to the Council and the City needs to be more proactive.

Planning & Zoning – Alderman Vioria had nothing to report.

#### Public Works Report

- Alderman Vioria presented the Public Works report.
- Ms. Pangborn stated that she contacted three companies for prices for a new slide at the Swimming Pool and only one quote was received. She stated that the cost for the slide (exactly as we currently have) is \$11,096.00; there is \$13,000 budgeted for this item and she would like for the Council to approve this expenditure. Alderman Foster motioned to purchase the pool slide from Hutchinson Recreation in the amount of \$11,096.00; Alderman Hays seconded it with all in favor.
- Ms. Pangborn stated that at the last meeting she had presented bids for pool painting and due to the difference in cost she was requested to check the references on the bidders. References were checked and both had good replies and she would like for the Council to approve the bid with Bazan Painting for \$18,015.00. Alderman Moss motioned to award the bid for the pool painting to Bazan Painting Company in the amount of \$18,015.00; Alderman Foster seconded it with all in favor.
- Ms. Pangborn stated that bids were solicited for removing the sludge in the Water Plant and three bids were received. Environmental Works in the amount of \$21,910.00; Specialty Vacuum with a minimum bid of \$4,000.00 and not to exceed \$6,000.00; and Ace Pipe Cleaning, Inc., in the amount of \$12,364.00. Ms. Pangborn asked Mr. Ben West (Water Plant Manager) his recommendation on the bids. He stated that all bids were sent off with the same information and he has no issues with the low bid as he talked with them in detail about the project. Mr. Potterfield asked if this expense was being paid by the City or PeopleService; he was advised that the City would be paying for this expense. Alderman Vioria asked if Mr. West had any work history with the bidders and Mr. West stated that he didn't but that some others at PeopleService did. Mr. Rick Poertner asked if this was the project that was discussed in the last meeting with regards to the work being done while the plant was shut down and Mr. West confirmed that it was. Mr. Poertner asked if there were repercussions in the contract to make sure that the work would be done in a timely manner and what would happen if it wasn't. Alderman Foster expressed his concerns on the questioning of PeopleService employees; the questions that Mr. West has been asked have been answered. Mr. West stated that he will discuss this with the successful bidder and will advise Ms. Pangborn of his findings. He sees no issues with the job not being completed as requested and there will be plenty of water on hand during the project. Alderman Hays motioned to award the bid to Specialty Vacuum in an amount not to exceed \$6,000 per their bid; Alderman Painter seconded it with all in favor.
- Ms. Pangborn presented bid specifications for portable toilet rentals for the 2019 season. After reviewing the bid specifications, Alderman Hays motioned to solicit bids for Portable Toilet Rentals for 2019; Alderman Moss seconded it with all in favor.

- Alderman Painter stated that she had received an e-mail from Ms. Pangborn regarding a compliment on the water and she asked Ms. Pangborn to discuss the e-mail. Ms. Pangborn stated that a citizen had sent her a text stating that Culligan Water had been to her house to do their normal water testing and he commented that he had seen a large improvement in the City's water, it was better than any of the surrounding towns that he has tested since the new company has taken over. Alderman Painter stated that she would like to thank Ben and PeopleService for what they have done.

#### Public Safety Report

- Alderman Painter stated that there was nothing to report for the Police Department.
- Alderman Painter stated that Fire Chief Enochs did have an item for discussion. He stated that he had talked with Mayor Long about an antique ladder that was from the Fire Department and he would like it to go to the City's museum instead of the State's museum. He further stated that former Fire Chief McElroy had only seen one other ladder like it. Mayor Long asked Chief Enochs to obtain the dimensions of the ladder so that the City could find the best place to hang it in the Museum.

#### Administration Report

- Alderman Osbourne stated that an Administration Committee meeting needed to be set for the sole purpose of reviewing the utility policy for all customers. The meeting was set for Tuesday, March 12, 2019 at 5 p.m.
- Ms. Pangborn stated that after the gentleman from QFB Energy made his proposal to the Council, she has been getting information together regarding the situation of Arcadia wishing to obtain their gas from a supplier other than the City. Currently we only get charged for the actual gas that we use through an SCT agreement. No one can go on that or we could lose our SCT agreement and our tariffs could go up 40%-50%. It was decided that Ms. Pangborn will contact Arcadia to meet about their current utility status as well as the risks associated with allowing them to purchase gas from another supplier.
- Ms. Pangborn stated she was contacted by Connie Walker regarding the deteriorating condition of the piano at St. Jude's Church, that she was aware of a piano that would be donated to the City for use in the Church if the City would move it. The Council was interested in this and Ms. Pangborn will coordinate this project.
- Ms. Pangborn advised that she received a visit from Mrs. Jan Spalding and Mrs. Penny Fulton last week. They provided the City with a check for \$1,204.58 and documents for the J. Albert Spalding Testamentary Charitable Lead Trust which will provide the City with \$4,310.50 per year beginning 2019 through 2033 for the restricted charitable purpose of "the Department of Parks and Recreation for the maintenance and improvement of the City Golf Course...". Per Attorney Williams' advice, a separate bank account will be set up for this money. The Mayor and Board of Aldermen wished to express their sincere thanks and gratitude to the J. Albert Spalding family.
- Ms. Pangborn stated that the minutes from the Administration Committee meetings held on March 5<sup>th</sup> needed to be reviewed and approved. Alderman Osbourne motioned

to approve the Administration Committee meetings held on March 5, 2019; Alderman Hays seconded it with all in favor.

- Ms. Pangborn stated that at the Administration Committee on March 5<sup>th</sup>, it was stated that the employee situation at Mosswood Golf Course would be discussed at tonight's meeting. Attorney Williams advised that the Council not pursue this issue.
- Ms. Pangborn stated that Council needed to discuss the presentations made by the Worker's Compensation Insurance representatives on March 5, 2019. Alderman Foster stated that he is aware that MIRMA is cheaper, but the Council decided in December to keep the property and liability insurance with LaRue Insurance Agency and he feels that we need to honor that decision. He further stated that his recommendation would be to keep LaRue Insurance for the property and liability insurance; GDC Trust Insurance Services for the Worker's Compensation Insurance and then re-evaluate later this year. Alderman Moss stated that in December the decision was made to not go with MIRMA due to the concern that the additional savings could be overtaken with expenses due to required improvements in the Parks and other departments. With regards to the bids from GDC Trust Insurance Services and MIRMA, the bids for worker's compensation were not that far apart – but the major difference was in the property and liability insurance. Mr. Moss expressed his appreciation to MIRMA for providing us with suggestions on updating our parks; and he feels that those items need to be addressed and a safety plan implemented. Alderman Hays stated that if we didn't stay with LaRue Insurance it would seem that we were going back on an agreement that we had already made. Attorney Williams stated that if we did go with MIRMA for everything at this point, then we would essentially be going out on a no-bid contract. Currently we have a plan in place, and it needs to stay until January 1. Alderman Foster motioned to go with GDC Trust Insurance Services for Workers Compensation Insurance; Alderman Hays seconded it with all in favor.
- Ms. Pangborn presented a Liquor License Application from Matthew Perrine for Maddy's on Main. It was mentioned that if the State approves the liquor license then the City does as they have met all the requirements to obtain a state license. Alderman Foster motioned to approve the liquor license for Maddy's on Main; Alderman Hays seconded it with all in favor.

#### Nuisance report

- Alderman Hays stated that we will have a new ordinance on dangerous buildings. Attorney Williams stated that due to miscommunication, the ordinance did not get posted, but it will be posted tomorrow and hopefully passed at the next meeting. He stated that the new ordinance is not just the dangerous buildings but also a nuisance ordinance as well. He stated that it will be cleaner and smoother on the process and how things will work.

#### Park report

- Alderman Painter stated that the minutes are in the packet from the February 19, 2019, meeting. They discussed the proposed park trail system, possibly hiring a person dedicated to the parks, the cemetery walk and the history project. Alderman Painter

stated that Consetta Gottman would like to run a “history” page once a month, but it would need a sponsor. It was discussed and agreed that the City could sponsor a page for one month at \$150, but the Council would like a structured plan that would show what the page would look like. It was questioned if there was being anything done about the South Park Shelter House. Ms. Pangborn stated that she and Mr. O’Bryan had discussed this, but she didn’t have time to get the bid specs ready for this meeting. The next Park Board meeting will be March 19, 2019 at 4:30 p.m.

Economic Development Report - Alderman Moss had nothing to report.

City Attorney Report

- Attorney Williams stated that there were two ordinances for the USDA application that needed to be passed. The ordinances have been posted at City Hall since February 22, 2019.
- Ms. Pangborn presented a proposed ordinance for the USDA Project. “An Ordinance of the City of Monroe City, Missouri, concerning acceptance and compliance with various requirements to obtain financial assistance from the United States of America, acting through the United States Department of Agriculture, Rural Development.”. The proposed ordinance was assigned bill # 1. The first reading of bill # 1 was read and approved on a motion by Alderman Foster, a second by Alderman Hays, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Viloría.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

The second reading of bill #1 was read and approved on a motion by Alderman Moss, a second by Alderman Osbourne, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Viloría.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

The final passage of bill # 1 was motioned by Alderman Osbourne, a second by Alderman Foster, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Viloría.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

Bill # 1 became ordinance # 01-2019.

- Ms. Pangborn presented a proposed ordinance for the USDA Project. “An Ordinance authorizing the City of Monroe City, Missouri, to employ an attorney to assist the City Council officers in negotiating and closing a loan for the construction and

operation of a wastewater treatment facility in the City of Monroe City, Missouri and such other legal works as may be needed in conjunction with the construction and initial operation of the facility.” The proposed ordinance was assigned bill # 2. The first reading of bill # 2 was read and approved on a motion by Alderman Foster, a second by Alderman Hays, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Vilorio.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

The second reading of bill #2 was read and approved on a motion by Alderman Moss, a second by Alderman Osbourne, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Vilorio.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

The final passage of bill #2 was motioned by Alderman Hays, a second by Alderman Osbourne, with a roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss .....Yea
Marvin Vilorio.....Yea	Dane Foster .....Yea
Jason Osbourne.....Yea	Melissa Hays.....Yea

Bill # 2 became ordinance # 02-2019.

Mayor’s report

- Mayor Long stated that he will be meeting with Chariton Valley next week to discuss their fiber project.
- Mayor Long and Alderman Hays will be meeting with an individual of the City of Hannibal regarding MIRMA.
- Mayor Long and Jackie Pangborn will be meeting with the Monroe City Downtown organization regarding their upcoming project.

Alderman Foster questioned if we had utilities mapped out. Ms. Pangborn stated that we do not have a GIS mapping system, but it is something that we would like to do.

There being no additional information to discuss, Alderman Foster motioned to adjourn the meeting and Alderman Hays seconded it with all in favor. The meeting adjourned at 7:18 p.m.

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JOHN LONG, Mayor

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JACKIE PANGBORN, City Administrator