

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Viloría, Jason Osbourne, Jeremy Moss, Dane Foster, Melissa Hays

Alderman Absent:

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Kevin O'Bryan, Rich Enochs, Ralph Lemongelli, Rick Poertner, Robert Dowell, Carrie Cooper, Neal Minor, Matthew Broderson, Ronald Krigbaum, Damon Vuch

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

Consent Agenda:

- Alderman Foster made a motion to approve the consent agenda that included the minutes from the November 8, 2018 meeting and the bills payable, Alderman Painter seconded with all in favor.

Mayor Long opened the floor to open forum:

- The Shriner's are requesting to use the 4-way and 3-way stop during Band Day 2019 (1<sup>st</sup> or 2<sup>nd</sup> Saturday in October 2019), Alderman Foster made a motion to allow the Shriner's to use the 4-way and 3-way stop during Band Day 2019, Alderman Painter seconded with all in favor.
- Neal Minor, representative of the Monroe County Industrial Development Authority was present to ask for an advance of the annual payment in the amount of \$4,000.00 to offset a short fall they are experiencing and deduct the \$4,000.00 from the annual payment due in February 2019. After discussion, Alderman Foster motioned to pay \$4,000.00 to Monroe County IDA now and deduct \$4,000.00 from the payment due February 2019; Alderman Viloría seconded it, with all in favor.

Planning and Zoning:

- The P&Z Commission met earlier today to review the site plan from Chariton Valley Communications LLC for a 11'6" x 28' shelter, generator pad, electric service and grounding inside a 65' x 75' fenced compound. The Commission is recommending that the Council approve this site plan. Alderman Moss made a motion to accept the recommendation from the P&Z Commission to approve the site plan from Chariton Valley Communications LLC, Alderman Hays seconded, with all in favor.

Public Works:

- Alderman Viloría gave a general update for all public works departments.

- The Electric department had an issue with a cross arm being broken, it has been repaired. The Electric truck got stuck and Roberts Towing was contacted to pull the truck out. The ground area will need to be repaired when the weather allows.
- Positive comments were also heard about the Street Department taking care of snow removal.
- Bids specs are ready for pool painting. Alderman Moss made a motion to allow Jackie Pangborn to solicit bids for getting the pool painted, Alderman Foster seconded with all in favor.
- City Hall is nearly out of recycling bags, a new shipment was budgeted for this year. Alderman Foster made a motion to allow Jackie Pangborn to solicit bids for a new shipment of recycling bags, Alderman Osbourne seconded with all in favor.
- Electric Department new employee Chris Whelan needs to be added to the lineman apprenticeship training. Alderman Moss made a motion to allow Mayor Long to sign the employer acceptance agreement to add Chris Whelan to this apprenticeship, Alderman Painter seconded with all in favor.
- The Electric Department is in need of poles. Kerry Lee checked with surrounding towns to see if any towns would like to trade some smaller poles for bigger ones that we have and can't use, but he had no interest. He would like to go out for bids for 35 - 35' poles class 4 and 8 - 40' poles class 4, estimated cost of \$8,089.00. Mr. Lee has also advised we need cross arms. He has obtained a quote for \$1,075 and would like to purchase these. Alderman Moss made a motion to allow Kerry Lee to solicit bids for poles, Alderman Foster seconded with all in favor.
- Kerry Lee has also submitted information to Jackie Pangborn for developing bid specs for a new bucket truck. Alderman Hays made a motion to allow Jackie Pangborn to solicit bids for a new bucket truck for the Electric department, Alderman Moss seconded with all in favor.
- A transformer is needed for the electricity at Lakeside Casting for their new building. Specifications for the transformer have been submitted to Ms. Pangborn and she will develop bid specs. Alderman Foster made a motion to allow for solicitation of bids for a new transformer for Lakeside Casting, Alderman Hays seconded with all in favor.
- Bids have been submitted for the South Lake Spillway project and the lowest bidder was Boone Construction at \$268,809.60 which was \$30,000 less than the engineering estimate. Authorization is needed to allow the Mayor to sign the Notice of Award. Alderman Painter made a motion to allow Mayor Long to sign the Notice of Award allowing Boone Construction to start the project, Alderman Moss seconded with all in favor.
- McClure Engineering Company (MEC) will also be overseeing the project to ensure the job is being completed according to plan. Authorization is needed for Mayor Long to sign the Construction Observation of the Construction of the South Lake Spillway Replacement Agreement for Professional Services with MEC. Alderman Moss made a motion to allow Mayor Long to sign the

agreement as listed above, Alderman Foster seconded with all in favor.

- Missouri American Water, a company that purchases assets from cities such as water and sewer plants, would like to schedule a meeting to come in and discuss with the Council what they can offer the City. Mayor Long will also contact some other cities that have used their company.

#### Public Safety:

- Fire Chief Rich Enochs brought a quote for repairing the Command vehicle from JC Automotive (\$1086.33) and a quote from SignPro for replacing the decal on the front (\$79.00). Repairing this vehicle was approved at the last meeting but the decal was not originally included in the motion. Alderman Foster made a motion to allow Chief Enochs to get the fender damage on the Command vehicle fixed at JC Automotive for \$1,086.33 and get the decal added by SignPro for \$79.00, Alderman Hays seconded with all in favor.
- Sergeant Zach James will be receiving the "Medal of Honor" Officer of the Year award presented by the Missouri Police Chiefs Association at Capitol Plaza Hotel in Jefferson City, MO on December 6, 2018. Chief Wheeler will recognize him at the next Council meeting.
- Chief Wheeler has also spoken with Dr. Tracy Bottoms in reference to the School Resource Officer (SRO). The School Board is requesting a 50/50 match due to their budget year being halfway over. Authorization is needed to allow the Mayor and Chief Wheeler to sign the Memorandum of Understanding (MOU), Alderman Moss made a motion to allow Mayor Long and Chief Wheeler to sign the MOU, Alderman Foster seconded with all in favor.

#### Administrative Report:

- Alderman Osbourne would like to commend Matthew Perrine for purchasing the buildings on the East side of 100 North Main. The buildings were decorated nicely for the parade and are a definite improvement to our downtown. The other Aldermen also commended Connie Painter for the parade and for those involved with the Street Stroll.
- Arcadia (Continental Castings) is looking to purchase gas from another company rather than the City. According to Eve Lissik from MPUA this is allowed, however there are other things that need to be taken into consideration including the PEPL Small Commercial Transport rate that effects the rates for our customers. Jackie Pangborn was instructed to contact this other gas company to come speak to the Council.
- Christmas Dinner for employees and Council members will be held on December 14, 2018. PeopleServices Inc. will be providing the meat.
- MML Northeast Area Training will be held in Kirksville on December 14, 2018 from 1 p.m. to 5 p.m. Please let Jackie Pangborn know if you'd like to attend.
- Nuisance abatements – there are several properties that are past the 30-day abatement period. Ms. Pangborn will send to Michael Williams for review.
- Insurance Proposals – bids are in from four different companies for Property,

Liability and Work Comp Insurance. A meeting has been set for December 17, 2018 at 5:30 p.m. for each company to give a proposal to the Council as well as answer any questions.

- Health Insurance renewal overview has been received. Current plan price has gone down, however the deductibles have gone up. This will be reviewed more at the next meeting.
- A meeting was held with the President of Mosswood prior to the Council meeting. They have requested a loan of \$16,000 to get the bills paid for the remainder of the year. The Council also asked how they would be cutting expenses to keep their finances on the positive side. One thing is that the Clubhouse will be closed immediately until April, as well as turning off the cable and utilities. Alderman Moss made a motion to give Mosswood a \$16,000 loan, Alderman Foster seconded. Aldermen Viloría, Moss, Foster and Hays in favor, Aldermen Painter and Osbourne opposed, motion carries.
- Cost of Living Adjustments were discussed. Alderman Osbourne made a motion to give all employees a 1.3% increase to their current wage effective January 1, 2019. Aldermen Painter, Osbourne, Moss, Foster and Hays in favor, Alderman Viloría abstained.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Location</u>	<u>Amount</u>
Fenton, Kirsten F	729 Fortune #40	\$489.35
Ferreira, Robert	107 A Winter St	\$1,000.48
Hammock, Ashley	308 Sunset #23	\$950.92
Vaupel, Michael	9 Sycamore Lane	\$252.81
<b>Total November 2018</b>		<b>\$2,693.56</b>

Alderman Moss motioned to write off these accounts as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Foster seconded it. Aldermen Viloría, Foster and Hays in favor, Aldermen Painter and Osbourne opposed, motion carries.

Nuisance Committee:

- A meeting was held on December 5, 2018 and it was discussed that the City needs to be more proactive in dealing with nuisance issues. A meeting will be scheduled soon to review out of date ordinances.

Park Report:

- The next meeting will be held January 15, 2019 at 4:30 p.m.

Economic Development

- A meeting was held on November 27, 2018. Alderman Foster made a motion to approve the minutes from the November 27, 2018 Economic Development meeting, Alderman Hays seconded with all in favor.

City Attorney:

- Michael Williams stated he has contacted one of the heirs of the building but needs contact information on the other two. Ms. Pangborn stated she may have that information and will get it to Mr. Williams.

Mayor's Report

- Ron Gamble from the Monroe Manor contacted Mayor Long and would like for PeopleServices to help them with a water quality report that they need to submit quarterly for the State. Ms. Pangborn will contact PeopleServices about this request.
- Mayor Long and Michael Williams had a conference call with the Attorney General regarding the investigation into the Sunshine Law complaint. It is stated that the investigation is in the home-stretch but no time frame was given. They will release findings from this investigation when it is complete.
- Mayor Long also wanted to reiterate how well he thought the parade went and to commend everyone on how good the downtown looked.

Alderman Foster motioned at 7:12 p.m. to go into executive session as authorized by 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Moss seconded it with a vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Yea
Marvin Vilorio.....Yea	Dane Foster ..... Yea
Jason Osbourne .....Yea	Melissa Hays..... Yea

After the adjournment of the executive session, the open meeting was reconvened.

Alderman Moss motioned to accept the recommendation to give Raymond Purol a \$0.75 per hour merit increase effective December 10, 2018, Alderman Painter seconded with all in favor.

Alderman Painter motioned to accept the recommendation to give Mike Tuley a \$0.75 per hour merit increase effective December 10, 2018, Alderman Osbourne seconded with all in favor.

Alderman Painter motioned to accept the recommendation to give Austin Hawker an increase of \$0.05 to raise to \$14.00, and a \$0.50 per hour merit increase effective December 10, 2018, Alderman Hays seconded with all in favor.

Alderman Painter motion to accept the recommendation to give Kevin O'Bryan an increase of \$1.00 per hour merit increase effective December 10, 2018, Alderman Hays seconded with all in favor.

December 6, 2018

Alderman Osbourne motioned to accept the recommendation to give Ronnie Smith a \$0.25 merit increase effective December 10, 2018 and to re-evaluate in June 2019, Alderman Hays seconded with all in favor.

Alderman Moss motioned to accept the recommendation to give Seth Hagan a \$0.35 increase to raise to \$14.00 and a \$0.50 merit increase effective December 10, 2018, Alderman Foster seconded with Aldermen Painter, Vilorio, Moss, Foster and Hays in favor, Alderman Osbourne abstained.

Alderman Moss motioned to accept the recommendation to give Joyce Vilorio a \$0.50 merit increase effective December 10, 2018, Alderman Foster seconded with Aldermen Painter, Osbourne, Moss, Foster and Hays in favor, Alderman Vilorio abstained.

Alderman Foster motioned to accept the recommendation to give Chris Ellison a \$0.50 merit increase effective December 10, 2018, Alderman Painter seconded with all in favor.

Alderman Moss motioned to accept the recommendation to give Jackie Pangborn a 2.5% increase effective December 10, 2018, Alderman Painter seconded with all in favor.

Alderman Moss motioned to adjourn the meeting at 9:00 p.m., Alderman Painter seconded with all in favor.

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John Long, Mayor

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Christine Ellison, City Clerk