

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Viloría, Jason Osbourne, Jeremy Moss, Melissa Hays

Alderman Absent: Dane Foster

Others Present: Mayor John Long, Michael Williams, Jackie Pangborn, Kevin O'Bryan, Kerry Lee, Tyler Wheeler, Matthew Greening, Ben West, Rich Enochs, Ralph Lemongelli, unknown man, Mandi Kindhart

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

Consent Agenda:

- Alderman Painter made a motion to approve the consent agenda that included the minutes from the October 18, 2018 meeting and the bills payable, Alderman Moss seconded with all in favor.

Mayor Long opened the floor to open forum:

- Alderman Painter wanted to remind everyone that the Christmas parade is December 1, 2018 at 7:00 p.m. The theme this year is "All I Want for Christmas." Alderman Painter stated this is her last year doing the parade and would like for all Council Members and City Employees to participate in some way.
- Alderman Moss would like to recognize the Chamber and their team for the work they have put into the Down Town Revitalization project. The Chamber will also be having a Street Stroll on December 1st before the parade from 3 p.m. to 7 p.m. Mindy Hays has a Facebook page set up for this to let people know about events that will be happening.

Planning and Zoning:

- The P&Z Commission met earlier today to review the site plan from Lakeside Casting Development LLC for a 40' x 70' storage building, southwest of their current building and is recommending that the Council approve this site plan. Alderman Painter made a motion to accept the recommendation from the P&Z Commission to approve the site plan from Lakeside Casting Development LLC, Alderman Viloría seconded, with all in favor.

Public Works:

- Alderman Viloría gave a general update for all public works departments and stated paving is complete for the year.
- Jackie Pangborn, Kerry Lee and Kevin O'Bryan met with representatives from Fletcher Reinhardt and Landis Gyr regarding an AMI system. They have

mapped out the town with 2 collectors, 3 routers, 1296 electric meters, 1152 water meters, and 1102 gas meters. The Council asked Ms. Pangborn to contact other towns that have done this, see what they used, if they hired a consultant and how the overall project went. She will report back at the next meeting.

- Ms. Pangborn met with Cheryl Elliott from USDA regarding the Sewer Plant project. She provided 5 options as follows:
 1. Loan through Rural Development for the full amount of estimate of \$10,096,000 – this would put a cost of our sewer rates at \$22.47 per 1,000 gallons.
 2. CDBG Grant of \$500,000 and a loan through Rural Development for \$9,596,000. Sewer rates would be \$22.01 per 1,000 gallons.
 3. CDBG Grant of \$500,000 and a loan through DNR at 2% interest for 20 years which would be less interest and a shorter payback period. But this would put the sewer rate at \$23.03 per 1,000 gallons due to the fact that we'd have a shorter payback period.
 4. CDBG Grant of \$500,000, Rural Development grant of \$2,229,000 and loan through Rural Development for \$7,367,000 which is the most we could afford to borrow. This would put the sewer rate at \$19.97 per thousand gallons.
 5. CDBG Grant of \$500,000, Rural Development grant of \$4,043,000 and a loan through Rural Development for \$5,553,000. This would bring the sewer rate to \$18.40 per 1,000 gallons.

Alderman Moss stated based on the options given, option number 5 without the CDBG grant would be our best option. Alderman Moss made a motion to allow Jackie Pangborn to start working on the USDA Rural Development Grant application, Alderman Painter seconded with all in favor.

- Kerry Lee would like to purchase a load of poles as the Electric department is currently out of 35' poles. There is a large supply of 45' poles that are currently not being utilized. A suggestion by a citizen was to see if there are surrounding towns that could use the 45' poles that could trade us for some 35' poles. After discussion, Kerry Lee was asked to check with other towns to see if any arrangements could be made.
- Kerry Lee would also like to purchase a water vacuum to help safely detect underground lines. Alderman Painter stated since this is something that would not be used very often, we should see if there are other towns that we could borrow from. Mr. Lee stated surrounding towns have bigger machines and our City would not be able to use them in alleys and tight spaces. Alderman Moss suggested that since a digger truck was budgeted for this year and is in pretty bad shape, Mr. Lee should start looking for a digger truck and then budget this vacuum next year.

Public Safety:

- Police Chief Tyler Wheeler received bids for 8 Body Cameras and requested approval to purchase from COBAN, as they not only have the lowest price but also have a two-year warranty.

COBAN	\$ 5,644.00
Axon	\$17,782.90
Watchguard	\$12,020.00

Alderman Moss made a motion to allow the purchase of 8 body cameras from COBAN for \$5,644.00, Alderman Hays seconded with all in favor.

- Chief Wheeler also wanted to thank the officers and citizens today regarding the short lock down that happened at the school today.
- Fire Chief Rich Enochs received bids for 15 new pagers and requested permission to purchase from A&W Communications.

A & W Communications	\$5,332.50
Radio Express	\$5,790.00
P & W Service Center	\$5,569.00

Alderman Hays made a motion to allow Chief Enochs to purchase 15 pagers from A & W Communications for \$5,332.50, Alderman Moss seconded with all in favor.

- Chief Enochs also explained that during a home invasion call, he backed into a dumpster with the Command vehicle damaging the front passenger quarter panel. The estimate is \$1,069.00 and the deductible is \$1,000.00. There is also some corrosion on the vehicle and the cost to repair the corrosion would be \$1,529.08. Mayor Long is concerned that the estimate for the accident damage doesn't include the cost of replacing decals that were damaged. Alderman Moss made a motion to approve the accident damage repair with a cost of \$1,069.00 contingent upon written verification that the replacement decal is included in that price, Alderman Painter seconded with all in favor.

Administrative Report:

- The Monroe County IDA will be holding their annual meeting on 11/14/18 at the Nutrition Center in Monroe City. The Board will meet at 6:30 p.m.; open meeting/annual update from the Moberly Area EDC will be at 7:00 p.m.
- Ms. Pangborn was contacted by a gas company that is in talks with a local company about providing them with gas; however they want to continue using our gas lines. Ms. Pangborn has contacted MEUC for additional information.
- Thanksgiving Dinner will be held November 9, 2018 at the Street Barn from 12 p.m. to 1:30 p.m.
- Employee benefit fair will be held at City Hall in the Council Chambers on November 19, 2018 from 9 a.m. to 12 p.m.
- Christmas Dinner will be held on Friday, December 14, 2018 from 12 p.m. to 1:30 p.m. at the Street Barn.
- Ms. Pangborn has advised the gentleman that was requesting an internship with the City that we are not able to accommodate his request at this time.
- The next Chamber meeting is December 7, 2018.

November 8, 2018

- TSS is the company that provides drug testing for the City. The contract expires on December 31, 2018. This company keeps the City compliant with Gas and MoDOT regulations. Alderman Moss made a motion to authorize Jackie Pangborn to sign the annual contract with TSS, Alderman Hays seconded with all in favor.
- The water plant is currently having issues with the ductwork and HVAC system. A bid received by one company was for option 1: wrapping existing ductwork for \$1,250.00 or Option 2: completely new system for \$5,834.00. Ben West feels that wrapping the existing ductwork would be sufficient for now. Mr. West will get a couple more quotes for this project.
- Michael Williams is looking into what needs to be done with the houses with abatement issues.
- Year-end bonuses for City employees were reviewed. Alderman Moss made a motion to approve these bonuses, Alderman Hays seconded with all in favor.
- COLA – Ms. Pangborn will work up some numbers for the next Council meeting.
- Computers – implementation of new computers is starting on 11/9/18.
- Mosswood Golf Course – President Robert Dowell is requesting funds from the City to help the finances at the Golf Course. Mr. Dowell needs to be present at the next meeting with an Income & Expense sheet for the last two years, as well as a member count, and an explanation of what they have done to cut expenses.

Nuisance Committee:

- A meeting is scheduled for November 28, 2018 at 5:00 p.m.

Park Report:

- The next meeting will be held in January.

Economic Development

- A meeting needs to be scheduled sometime prior to the next Council meeting. There has been a letter circulating to some citizens around the Mosswood area with information that is not quite right. Alderman Moss stated the Economic Development committee would like to hear from citizens about this project regarding concerns, questions, excitement, ideas, etc. Also, would like Corey Mahaffey and Cindy Hultz to be present to answer questions. Alderman Moss will also reach out to the Utterback's to see if they are still interested in this pursuing this project. A tentative meeting date is November 27, 2018 at 5:00 p.m.

City Attorney:

- Michael Williams stated he did some title research and the City does own the building, but the three heirs still need to sign off. This should be done by the next meeting.

- We are still waiting on PSBA to finish the demo specs.

Mayor's Report

- The Salvation Army sent a request for Kettle bell ringers. The Council opted to pass on this request.

Alderman Moss motioned to go into executive session as authorized by 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Hays seconded it with a vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Yea
Marvin Vilorio.....Yea	Dane Foster Absent
Jason OsbourneYea	Melissa Hays..... Yea

After the adjournment of the executive session, the open meeting was reconvened.

Alderman Moss motioned to accept the recommendation to give Blake Rodgers a \$1.00 per hour merit increase effective November 12, 2018 and a \$0.50 increase after successful completion of the 3-year lineman test, Alderman Hays seconded with all in favor.

Alderman Moss motioned to accept the recommendation to give Terron Ritter a \$1.00 per hour merit increase effective November 12, 2018 and a \$0.50 increase after successful completion of the 3-year lineman test, Alderman Hays seconded with all in favor.

Alderman Painter motioned to accept the recommendation to give Zach James a two-step raise (\$1.00) effective November 12, 2018, Alderman Osbourne seconded with all in favor.

Alderman Painter motioned to accept the recommendation to give Brian Walters a two-step raise (\$1.00) effective November 12, 2018, Alderman Osbourne seconded with all in favor.

Alderman Painter motioned to accept the recommendation to give Gloria Jennings a two-step raise (\$1.00) effective November 12, 2018, Alderman Hays seconded with all in favor.

Alderman Osbourne motioned to accept the recommendation to give Katy Hays a one-step raise (\$0.50) effective November 12, 2018, Alderman Moss seconded with all in favor.

Alderman Moss motioned to accept the recommendation to give Dylan Griggs a one-step raise (\$0.50) effective November 12, 2018, Alderman Hays seconded with all in favor.

November 8, 2018

Alderman Osbourne motioned to accept the recommendation to give Ryan Cowden a two-step raise (\$1.00) effective November 12, 2018, Alderman Hays seconded with all in favor.

Alderman Moss motioned to adjourn the meeting at 8:20 p.m., Alderman Painter seconded with all in favor.

John Long, Mayor

Christine Ellison, City Clerk