

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Marvin Vioria, Jason Osbourne, Jeremy Moss, Dane Foster

Alderman Absent: Connie Painter, Melissa Hays

Others Present: John Long, Michael Williams, Jackie Pangborn, Jerry Potterfield, Ralph Lemongelli, Tyler Wheeler, Matthew Greening, Ben West, Mandi Kindhart, Zach James, Abbey Gerveler, Vern Bastian, Hollie Bastian, Mindy Hays

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

City Clerk Chris Ellison administered the oath of office to City Attorney Michael Williams.

Consent Agenda:

- Michael Williams wanted to clarify in the minutes from the September 6, 2018 meeting that he will provide an itemized billing each month. Alderman Moss made a motion to approve the consent agenda that included the minutes from the September 6, 2018 meeting including Mr. Williams' amended statement, the August financials, and the bills payable, Alderman Foster seconded with all in favor.

Mayor Long opened the floor to open forum:

- Sara Clark from the Monroe City Elementary school has requested to have the road closed on the 4th Street from the west school parking lot entrance on both sides to Washington; and on Washington from the alley north of 3rd Street to 5th Street from 3:30 pm. to 8 p.m. on September 27, 2018 for Big Truck Night. Alderman Foster made a motion to allow as requested, Alderman Osbourne seconded with all in favor.
- Mindy Hays from the Chamber of Commerce was present to request the use of St. Jude's Park on October 6, 2018 from 9 a.m. to 2 p.m. for the Fall Festival. She is requesting trash cans, portable potties, handwashing station, and picnic tables. She is also requesting Catherine Street and Court Street be blocked from Main Street to Vine. Alderman Foster made a motion to approve as requested, Alderman Moss seconded with all in favor.
- Jerry Potterfield stated he delivered 240 signatures to the State Auditor's office in Jefferson City this week. From this point, they will forward to each county to verify signatures. He was also in contact with the Attorney General's office and stated they are running 30-45 days behind and we should be hearing from them soon regarding the Sunshine Law complaint.
- Ralph Lemongelli asked for a copy of the contract that former mayor Neal Minor signed for the Utterback project. Attorney Williams was unsure if his

office had a copy as the other parties had not signed and due to new Council members and Mayor, the contract is now null and void.

Public Works:

- Alderman Vioria gave a public works report. The departments have been doing maintenance. Alderman Moss stated the lift that was put in at the Street Barn has paid for itself with the maintenance the departments are now able to do.
- Ben West and Matthew Greening were present from PeopleServices to give a report. They stated they have been dealing with higher finished water turbidities this past week due to the rain, but we are still in compliance at this time.
- The Board of Aldermen reviewed the bid specs for Rock Salt to be purchased by the City during the 2018-19 fiscal year. Alderman Foster motioned to approve the bid specifications for the rock salt and authorize soliciting bids; Alderman Moss seconded it, with all in favor.
- The Board of Alderman reviewed the bid specs for the Transformer requested by the Hannibal Clinic. Alderman Foster made a motion to approve the bid specifications for 150 KVA 3-Phase transformer and authorize soliciting bids, Alderman Moss seconded with all in favor.

Public Safety:

- Chief Wheeler stated the repeater for communications has been moved to the water tower, and the total cost came in under budget at \$2,100.00.
- Band Day is October 6, 2018 so he will be contacting MODot to re-route traffic from approximately 9 a.m. to 11 a.m.
- Dylan Griggs has successfully completed his probation. Chief Wheeler recommends moving him up one step, \$0.30, increasing his pay to \$15.00/hour retroactive to August 23, 2018. Alderman Foster made a motion to accept this recommendation as requested, Alderman Osbourne seconded with all in favor.
- A complaint was brought up regarding the motorcycle that Terry Tesson has parked on his sidewalk. It is believed to be a safety hazard to small children that walk by that could tip it over and injure themselves. Chief Wheeler said it will be addressed.

Administrative Report:

- Phone Bids – Ms. Pangborn asked if we want to proceed with Chariton Valley. This is still on hold, waiting to see how long before the fiber is installed through town.
- The High School has asked for 35 recycling containers. Ms. Pangborn checked with the grant personnel and there is no issue with this. Our grant was to promote recycling as well as educate the youth on recycling, this will continue the educational process. Alderman Foster made a motion to authorize the City to give 35 recycling containers to the Monroe City R-1 High

School, Alderman Moss seconded with all in favor.

- A request has been made by an individual seeking an internship with the City. It was determined that more information is needed including length of internship, expecting pay, and what this individual is expecting to get out of this internship.
- Pool is closed for the season, things went much better this year with the adult managers that were hired for the season.
- The Valves at the water plant were budgeted for \$150,000 for an entire system revamp. However, PeopleServices has reviewed the situation and have determined that one valve needs to be replaced and they can replace is. The cost is less than \$1,500.00 and can come from the money budgeted in the building maintenance account.
- Employee Engagement – the Council would like to hear more about this at a later meeting.
- Bid specifications have been prepared for Property, Liability and Workman’s Compensation insurance. These will be due by October 26, 2018 and will be ready for review at the first meeting in November. Alderman Foster made a motion to approve the bid specifications for Property, Liability and Worker’s Compensation Insurance and authorize soliciting bids, Alderman Moss seconded with all in favor.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

<u>Name</u>	<u>Location</u>	<u>Amount</u>
Gordon, Tracy	304 Widow Lane #50	\$511.19
Henning, Dan	114 Second St	\$849.36
Hinkson, Jacob	313 Widow Lane #34	\$240.79
Kindhart, Mandi	816 E Cleveland #10	\$319.27
Kindhart, Mandi	122 First	\$31.69
Kindhart, Mandi	124 First	\$85.88
Maupin, Melissa	321 E Cleveland	\$260.31
Myers, Cayse	711 Easy St #55	\$310.09
Reese, Christian	701 Gypsy Row #1	\$377.18
Southard, Stacey	110 Court St Apt B	<u>\$369.96</u>
Total		\$3,355.72

Alderman Moss motioned to write off these accounts as uncollectible for accounting purposes only and to refer them to the City’s Collection Agency; Alderman Foster seconded it. Aldermen Vilorio, Moss and Foster in favor, Alderman Osbourne opposed, motion carries.

- Minutes from the September 12, 2018 administration meeting were presented. Alderman Moss made a motion to approve these minutes, Alderman Foster seconded with all in favor.

Nuisance Committee:

- Chief Wheeler is requesting a Nuisance Committee meeting on October 3,

2018 at 5:00 pm. He also requested the City Attorney be present as there are many questions that come up during these meetings that need to be answered.

Economic Development:

- There will be a meeting scheduled sometime in October.

Mayor's Report

- Mayor Long stated it has been requested by the Library board to appoint Gina Carroll to the Library Board as Courtney Benson has resigned. Alderman Osbourne made a motion to approve this appointment, Alderman Moss seconded. Roll call vote as follows:

Connie Painter	Absent	Jeremy Moss	Yea
Marvin Vilorio	Yea	Dane Foster	Yea
Jason Osbourne	Yea	Melissa Hays	Absent

This appointment was approved by a 4-0 vote.

- A meeting to finalize the budget for 2018-2019 is scheduled for September 26, 2018 at 6:00 p.m.

Alderman Moss motioned to adjourn the meeting at 6:45 p.m., Alderman Foster seconded with all in favor.

John Long, Mayor

Christine Ellison, City Clerk