

May 17, 2018

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Connie Painter, Marvin Viloría, Jason Osbourne, Dane Foster, Melissa Hays

Alderman Absent: Jeremy Moss

Others Present: Chris Alcorn, Melissa Utterback, Terry Gibbs, Kevin O'Bryan, Hazel Smith, Marcia Watson, Jackie Pangborn, John Wilcox, Rich Enochs, Zach James

Mayor Long called the meeting to order.

Mayor Long asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Painter motioned to approve the April financials, Alderman Osbourne seconded with all in favor. Alderman Viloría motioned to approve the bills payable, Alderman Foster seconded with all in favor. The approval of minutes was tabled until next meeting.

Mayor Long opened the floor to open forum. Terry Gibbs stated the Dugout will be having their 8th Annual Back to the Lake Bash on May 26th. He asked for South Vine to be closed from West Dover to West Summer from 3p-12a. He will also need an electric drop off. Alderman Painter motioned to approve this request as listed, Alderman Viloría seconded with all in favor.

Chris Alcorn and Melissa Utterback were present to discuss Movies in the Park. This will be held at South Park on June 9, July 7, and August 11. They are requesting the lights be turned off throughout the entire park, they will need extra trash cans and electrical boxes. They have also requested extra officer patrol throughout the evening. Alderman Foster motioned to grant their requests for Movies in the Park, Alderman Hays seconded with all in favor.

Phillip Potterfield has requested permission to pave his property, including the city alley between BB's Ice Cream and H & Co. from the street to his fuel pumps. He advises he will maintain the road and if his trucks tear it up, he will repair. However, he asks if the City does any damage to the road, that the City will fix. Alderman Painter motioned to allow Phillip Potterfield to pave this property upon approval from MODot for paving their right of way, Alderman Foster seconded, with all in favor.

Alderman Painter informed the Board that the 4th of July parade will be held on July 4th at 10:00 a.m. She has requested that the Mayor lead the parade, after the flags. There will also be a dunking booth set up at St. Jude's Park and volunteers are needed for this.

The Community Task Force is requesting to use the 4-way stop on July 4th from 11am-1pm to collect for the Easter Egg Hunt and other activities. They would also like to borrow safety vests from the Street department. Alderman Osbourne motioned to allow the Community Task Force to use the 4-way stop on July 4th, Alderman Foster seconded with all in favor.

A report from the Planning & Zoning committee was given to the Board of Alderman. The P&Z committee met and recommend approval of a Conditional Use Certificate as requested by Krista Potterfield for a basketball court in Mosswood Estates. Alderman Foster motioned to accept the Planning and Zoning recommendation and approve the Conditional Use Certificate, Alderman Vioria seconded with all in favor.

Alderman Vioria gave a Public Works report. The Electric department replaced a pole on East Cleveland Street. There was an issue with a sewer line on Mill Street which was fixed by the Street department and GWS. The Street Department and GWS also poured concrete patch at the 4-way stop from a water leak last fall.

Alderman Painter gave a Public Safety report. The police department has been doing general traffic enforcement and they have seen an increase in domestic violence and assault cases recently. Public nuisance enforcement has started as well.

Chief Wheeler stated Officer Ryan Cowden has successfully completed his probationary period and has requested to take him off probation and increase his pay by \$0.30 effective May 28, 2018. Alderman Vioria motioned to approve Chief Wheeler's request to remove Office Cowden from probation and increase his pay by \$0.30 effective May 28, 2018, Alderman Hays seconded, with all in favor.

Jackie Pangborn presented the Director of Administration's Report to the Board of Aldermen:

- Copier bids – we received bids from three different companies:

Feature	Golden Ruler	Golden Ruler	Golden Ruler	Marco	Marco	GFI	GFI
	B&W Lanier MP5055	Color Lanier MP6004ex	B&W Lanier MP6055	B&W Konica 558e	Color Konica 558	B&W Sharp MX-5071	Color Sharp MX-5070
Copies per minute	50	60	60	55	55	50	50
Large paper tray	2,000	2,000	2,000	3,000	3,000	3,000	3,000
Universal paper tray 1	550	550	550	500	500	550	550
Universal paper tray 2	550	550	550	500	500	550	550
Bypass # of sheets	100	100	100	100	100	100	100
Automatic single pass document feeder	220	220	220	100	100	200	200
Automatic limitless duplexing	yes	yes	yes	yes	yes	yes	yes
Limitless electronic sorting	yes	yes	yes	yes	yes	yes	yes
Multi position stapling finisher	yes	yes	yes	yes	yes	1,000	1,000
GB Chip Memory	2 GB	2 GB	2 GB	4 GB	4 GB	5 GB	5 GB
GB Hard Drive	320 GB	320 GB	320 GB	250 GB	250 GB	500 GB	500 GB
Network interface color scanning	yes	yes	yes	yes	yes	yes	yes
Network printing	yes	yes	yes	yes	yes	yes	yes
Hole Puncher	yes	yes	yes	yes	yes	yes	yes
Card Stock printing	yes	yes	yes	yes	yes	yes	yes
Software	yes	yes	yes	yes	yes	yes	yes
Fax capability	yes	yes	yes	yes	yes	yes	yes
Stand	yes	yes	yes	yes	yes	yes	yes
500,000 page maintenance cycle							
Service Contract -5 year lock						yes	yes
Copies included per month B&W	0	0	0	8,000	8,000	8,000	8,000
Per copy cost B&W	\$ 0.0069	\$ 0.0069	\$ 0.0069	\$ 0.0071	\$ 0.0071	\$ 0.007	\$ 0.007
Copies included per month Color	-	-	-	-	500	-	500
Per copy cost Color	n/a	\$ 0.0690	n/a	n/a	\$ 0.00459	n/a	\$ 0.05
Equipment Cost	\$5,785.00	\$10,500.00	\$7,783.00	\$7,370.48	\$9,250.21	\$6,293.99	\$7,694.99

Alderman Osbourne motioned to accept the bid from Marco for the Konica 558 Color copier in the amount of \$9,250.21, Alderman Foster seconded with all in favor.

- City wide clean-up is done.
- Mayoral appointments given at last meeting were not approved during the meeting. Alderman Foster made a motion to accept all Mayoral appointments except City Attorney, Alderman Painter seconded, with all in favor.
- After Prom Committee – received a thank you from the Junior & Senior Class.
- A letter was received from Greg & Donna Meier. They own a home at 120 East Dover and when they de-winterized their home, discovered they had a leak. Due to the leak being in the street/yard and not entering the sewer, they are requesting a reduction of their sewer bill in the amount of \$96.45. Alderman Painter motioned to reduce the Meier’s bill in the amount of \$96.45, Alderman Foster seconded, with all in favor.
- Butch Pennewell, representing Shriner’s, has requested use of the 4-way Stop on August 29th to collect donations and have a “paper drive” from 7:30 a.m. to 12:00 p.m. Alderman Foster motioned to accept this request, Alderman Painter seconded, with all in favor.
- Mural – a business in town would like to put a mural on the side of their building. The Board of Alderman would like to see what the mural will look like before granting approval.
- DNR – we received a letter of compliance from a recent inspection of the Water Treatment Plant.
- Requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

Jerrica Dietle	12 Gtwy Sq Dr. # 17	\$581.17
Fortner, Mercedes	536 W Summer #D	\$465.54

Jessica Golay/Elizabeth Mansfield	419 S Davis St	\$1,529.31
Hines, Amber	17 Sycamore Lane	\$80.18
Shuck, Skylar	617 Second St	\$1,482.30
Stricklin, Alyssa	1 Sycamore Lane	\$616.06

Alderman Foster motioned to write off these utilities for accounting purposes only, Alderman Viloría seconded. Aldermen Foster, Viloría, Hays in favor; Aldermen Painter and Osbourne opposed. Motion passed.

Alderman Painter gave the Park report. The Park Board’s meeting was held on May 15, 2018 and they had their annual park review at 9:00 a.m. Carla Coleman would like a full-time employee to take care of the parks. The summer help that starts on May 21st will be able to help with any park issues. A five-year plan of all 17 parks and two lakes was also put together. The Park Board discussed the cemetery walk and the history walk. They would like to get the youth more involved with the history of Monroe City and would like to discuss this with Alderman Osbourne to get his class involved.

The Fishing Derby will be held on June 16th at South Lake and the Park Board will provide the food for this. They will serve the food along with the Fire Department.

The Memorial Trees around South Lake will all have yellow ribbons around them for Memorial Day.

Alderman Foster motioned to go into executive session as authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMO 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Osbourne seconded it with a vote as follows:

Connie Painter	Yea	Jeremy Moss	Absent
Marvin Viloría	Yea	Dane Foster	Yea
Jason Osbourne	Yea	Melissa Hays	Yea

After the adjournment of the executive session, the open meeting was reconvened.

Kerry Lee asked to seek applications for a new employee in the Electric department. The Water department is also looking for someone with a water certification.

Denise Lewis had issues with her sewer and it was determined that the sewer lateral was never hooked up when K&N completed their project. It was requested that we reimburse her for \$721.77 for sewer charges that she did not actually use. She would also like to be reimbursed for the plumber that had to fix the issue in the amount of \$1,075.00. Alderman Foster made a motion to approve reimbursing Ms. Lewis for sewer charges of \$721.77 and plumber bill in the amount of \$1,075.00 for

a total of \$1,796.77, Alderman Hays seconded with all in favor. Alderman Painter also made a motion for the City Attorney to send a letter to see if we can get this money reimbursed from K&N, Alderman Foster seconded with all in favor.

We will be having a retirement BBQ for Bill Elliott on June 15th from 12p-1p at the Street Barn.

Jon Rogers informed Ms. Pangborn that the air conditioning unit at the Pump House at Route J Lake has quit working. Due to current weather conditions and the necessity of needing this unit, an emergency request for a replacement has been requested. The cost of a new unit will be \$3,500 - \$4,500. Alderman Foster made a motion to approve the request for a new unit, Alderman Painter seconded with all in favor.

Alderman Foster motioned to adjourn the meeting; Alderman Hays seconded it, with roll call vote as follows:

Connie Painter.....Yea	Jeremy Moss..... Absent
Marvin Vilorio.....Yea	Dane Foster Yea
Jason OsbourneYea	Melissa Hays..... Yea

John Long, Mayor

Christine Ellison, City Clerk