

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Connie Painter, Marvin Vilorio, Jason Osbourne, Michael Purol and John Long

Aldermen Absent: Gary Thompson

Others Present: Tyler Wheeler, Rich Enochs, Jackie Pangborn, Jeremy Moss, Renee Retter, Kaleb Pashia, Ted Berryhill, Terry Tesson and Katie Hays

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen conducted a public hearing on the proposed 2017-18 budget. Mayor Minor said that this budget total \$10,488,314 and will be pulling some money from reserves for various projects. Mayor Minor asked if anyone from the public had any comments on the proposed budget. No one from the public had any comments on the City's proposed 2017-18 budget. Alderman Purol motioned to close the hearing; Alderman Osbourne seconded it, with all in favor.

The Consent Agenda was reviewed and approved on a motion by Alderman Purol; a second by Alderman Osbourne, with all in favor.

Mayor Minor opened the floor for open forum.

Jackie Pangborn said that the Monroe City Grade School is going to have big truck night on October 17, 2017. They have requested that Fourth Street from Washington Street back to the west be closed from 5:00 pm to 6:30 pm. Alderman Long motioned to grant this request; Alderman Purol seconded it, with all in favor.

The Board of Aldermen reviewed the reports from the Public Works Managers. Jackie Pangborn said that City will be smoke testing the sewer lines the week of September 25, 2017.

The Board of Aldermen reviewed the following bids received for a 500 KVA transformer for Monroe City Ready Mix:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	
T & R Electric	\$7,625.00	4-6 weeks – rebuilt
B & B Transformer	\$8,495.00	4-6 weeks – rebuilt
Solomon Corporation	\$6,150.00	4-5 weeks – rebuilt

Cape Electrical Supply	\$9,852.00	2-4 weeks – rebuilt
Irby Utilities	\$8,765.00	8-10 weeks – rebuilt
Arkansas Electric	\$9,453.00	

Jackie Pangborn said that Kerry Lee recommends that the low bid from Solomon Corporation in the amount of \$6,150.00 be accepted. Alderman Purol motioned to accept the bid from Solomon Corporation; Alderman Painter seconded it, with all in favor.

Tyler Wheeler introduced Katie Hays who he has hired as the Police Department's Administrative Assistant.

Rich Enochs said that the Fire Department's open house will be held on October 14, 2017. That evening the Fire Department plans to have a bon fire at South Lake. Rich Enochs said that the new tanker for the Fire Department will probably be here in two to three weeks. Alderman Painter motioned to authorize the Fire Department to have a bon fire at South Lake on the evening of October 14, 2017; Alderman Osbourne seconded it, with all in favor.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- The Airport Project is now complete.
- Jackie Pangborn said that Robert Gatson submitted a bid to treat 12 acres of multiflora rose in stands 1-2 at Route J. Reservoir with glyphosate for a total cost of \$1,080.00 and triclopyr for a total cost of \$1,160.00. Quality Forest Management submitted a bid of \$4,680.00 for the glyphosate and \$5,640.00 for the triclopyr. She presented references on Robert Gatson who is the low bidder. Alderman Purol said that he was satisfied with the references on Robert Gatson and motioned to accept his bid for treating the multiflora rose at Route J. Reservoir; Alderman Long seconded it, with all in favor.
- There was an issue with the new HVAC system. Precision Air thinks the issue may be that the existing wall louver is clogged and not allowing enough air into the system. He believes that if we replace the louver and modify the ductwork, we should get enough air. The labor and material cost for this project is \$3,500.00. We have \$15,000.00 in contingency therefore the additional \$3,500.00 cost can come from there. After discussion, Alderman Purol motioned to approve replacing the louver and modifying the ductwork for \$3,500.00; Alderman Long seconded it, with all in favor.
- There will be a startup meeting on September 27, 2017 for the Missouri Main Street program at 1:00 pm in the Council Chambers.
- She presented the final pay request for Watkins Roofing in the amount of \$1,375.00. Alderman Purol motioned to pay the final pay request to Watkins

Roofing in the amount of \$1,375.00; Alderman Long seconded it, with all in favor.

- She presented references on the engineering firms that submitted qualifications for the South Lake project and the Musgrave building project. For the South Lake Project, Jackie Pangborn recommended Shafer, Kline & Warren. They had very good references. After discussion, Alderman Purol motioned to select Shafer, Kline and Warren for the South Lake Project and to have Jackie Pangborn ask them for a proposal to engineer and design the repairs to the spillway at South Lake; Alderman Painter seconded it, with all in favor. The Board discussed which engineering firm to select to evaluate the Musgrave Building to see if it can be saved or needs to be demolished. After discussion, Alderman Long motioned to select Shafer, Kline & Warren for the Musgrave building and to have Jackie Pangborn as them for a proposal to evaluate this building to see if it can be saved or needs to be demolished; Alderman Painter seconded it, with all in favor.
- Jackie Pangborn said that at the last meeting the Board of Aldermen took no action on the Municipal Gas Commission of Missouri's request for a five year contract. She asked the Board if they want a representative of the Gas Commission to come to a meeting and further explain why they are requesting a five year contract. Some Board members said that they would like the Gas Commission representative to come to another meeting.
- She presented detailed financial report on the operations at the Swimming Pool.
- She presented the annual contract with the Monroe City Nutrition Center in which the City will pay them \$750.00 per quarter for the fiscal year beginning October 1, 2017 and ending September 30, 2018. Alderman Purol motioned to authorize the Mayor to enter into this contract on behalf of the City; Alderman Osbourne seconded it, with all in favor.
- Jackie Pangborn said that \$15,000.00 had been put in the budget for the credit card machine for the Airport. The total cost has now been determined to be \$22,245.00. She asked if the budgeted amount can be increased to \$22,245.00. The Board agreed to table this matter and to ask for input from the Airport Advisory board.
- She asked when the City should solicit bids for renting the Mosswood Farm Ground. Mayor Minor asked that the bid specifications and contract be presented to the Board at the next meeting.
- The Monroe City Mad Dash run sponsored by the Fidelis Club will be held on October 14, 2017.
- Jackie Pangborn said that in order for the City of Monroe City to continue having the license office, they must submit a proposal to the State of Missouri. Part of the requirement needed is documentation issued by the Board of Aldermen authorizing the submission of this proposal. After discussion, Alderman Purol motioned to authorize submitting a proposal to the State of Missouri for the license office in Monroe City; Alderman Vioria seconded it, with all in favor.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Schipper, Misty	401 Second St.	\$335.06
Wilson, Brandon & Sarah	117 Second St.	\$809.77
Mayfield, Carol	525 First St.	\$584.50
Turnbull, Mike	313 Prosperity St.	\$206.19

After discussion, Alderman Purol motioned to write off these accounts as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Long seconded it, with all in favor except Alderman Painter.

Alderman Painter updated the Board of Aldermen on the Park Board meeting held September 18, 2107.

Mayor Minor called a special meeting for 6:00 pm, Thursday, September 28, 2017 to approve adjustments to the 2016-17 budget, approve the 2017-18 budget and approve the 2017-18 appropriation ordinance.

Ted Berryhill, Manager of the Monroe City Best Value Inn said that they had numerous problems with the swimming pool at the motel. Due broken pipes and leaks they had to fill and drain the pool 5 times. The pool holds 18,000 gallons. He knows that some of the water drained out onto the ground and did not go into the sewer system. He asked if the motel could get some credit on the sewer charges that they paid since all of the water did not go into the sewer system. After discussion, Alderman Purol motioned to grant the Monroe City Best Value Inn a credit of \$350.00 on their sewer bill for water that did not go through the sewer system; Alderman Long seconded it, with all in favor.

Alderman Long motioned to go into executive session as authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMO 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Purol seconded it with a vote as follows:

Connie Painter.....Yea	Michael Purol ..... Yea
Marvin Vloria.....Yea	John Long ..... Yea
Jason Osbourne .....Yea	Gary Thompson ..... Absent

After the adjournment of the executive session, the open meeting was reconvened.

Mayor Minor said that no decisions were made in executive session.

September 21, 2017

Alderman Long motioned to adjourn the meeting; Alderman Painter seconded it, with all in favor.

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Neal Minor, Mayor

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Gary Osbourne, City Clerk