

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Connie Painter, Marvin Viloría, Jason Osbourne and John Long

Aldermen Absent: Michael Purol and Gary Thompson

Others Present: Terry Gibbs, John Wilcox, Robert Dowell, Ronald Krigbaum, Austin Snow, Connie Ford, Ewell Lawson, Eve Lissik and Jackie Pangborn

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Painter said that she received complaints about the cemetery. The grass was tall and it needed to be weed-eated. It looked bad on Memorial Day. Alderman Osbourne said that he also heard complaints about the cemetery and South Lake. Mayor Minor said that he also received complaints about the cemetery. Jackie Pangborn said that she will contact the mowing contractor about the complaints received. She will advise them that she hopes to see improvements or payments may be withheld. The consent agenda was approved on a motion by Alderman Viloría, a second by Alderman Long, with all in favor.

Mayor Minor opened the floor to open forum.

Eve Lissik, Connie Ford and Ewell Lawson from Missouri Public Utility Alliance (MPUA) presented information from the Municipal Gas Commission of Missouri (MGCM). Eve Lissik said that MGCM provides the City of Monroe City with its natural gas supplies. MGCM now purchases its gas from Laclede Energy Resources Services. Eve Lissik detailed all of the services that MGCM provides including balancing the projected usage with the actual usage. MGCM's current contract with the City is for two years. MGCM wants to buy gas on a five year plan in order to get the best price. They anticipate that with a five year plan, they will be able to buy gas in the \$4.00 per dekatherm range. All of the other cities in MGCM have indicated their willingness to enter into a five year contract. Monroe City has not yet committed to this. If Monroe City does not want the five year contract, MGCM will continue to provide gas to the City on a two year contract. However Monroe City's cost may be different than those cities with a five year contract. Mayor Minor said that the City has no issues with MGCM and the price it charges for gas. Monroe City has received complaints from its industrial customers about the cost for electricity. If the City wanted to purchase electric power from another source, they are contractually obligated to pay MPUA for fixed costs. The industries in Monroe City tell the City that they have to lower their electric costs. Ewell Lawson said that Ameren UE's electric rates are more favorable to industrial customers but

he does not know if they are more favorable for commercial and industrial customers. Eve Lissik said that she will check their electric rate tariffs. Eve Lissik concluded by saying that she hopes to have all of the cities in MGCM under a five year contract by September 2017.

Robert Dowell said that he is president of Mosswood Golf & Recreation Association. The golf course has suffered some setbacks recently. Their 1998 Kubota front load mower has a broken drive shaft. It will cost \$5,000.00 to repair it. Rather than spend the money to repair a 20 year old mower, he is proposing to purchase a new Kubota front load mower for \$17,300.00 from Meyer Implement. He asked if the City would be willing to purchase this mower and let the golf course pay it back at the rate of \$300.00 per month. The Board asked that Robert Dowell obtain two more competitive bids for the needed mower and submit them at a later meeting.

Robert Dowell said that during a recent storm, a tree fell on a culvert at # 5 cart path and smashed it. He asked if the City would install a new culvert if the golf course purchased it. The Board agreed that the City would install the new culvert.

Robert Dowell said that there have been thefts recently at Mosswood. They are going to be putting in a surveillance system.

Robert Dowell said that Mosswood Golf Course has been featured in the Hannibal Courier Post newspaper.

Alderman Painter said that she and Alderman Osbourne attended the Missouri Municipal League training for newly elected officials. She said that the training was excellent. She recommended that the City send representatives to future MML training sessions and meetings.

Alderman Painter submitted a list of items that will be needed for the 4th of July events. Jackie Pangborn said that she will see that these items are provided. She again invited the Board of Aldermen to participate in the parade.

Alderman Painter said that she received a complaint from the business owner at 205 West Dover Street that their water had a yellow tint and smelled like chlorine. Jackie Pangborn said that when Board members get these types of complaints, tell the person complaining to call City Hall. In the case of water problems, the water plant can be contacted to send someone to test their water.

Jackie Pangborn said that the Electric Department needs to purchase five 25 KVA transformers, four of which are for projects and one is for inventory. She presented specifications for these transformers and a list of suppliers. She requested authorization to solicit bids for these transformers. Alderman Vioria motioned to authorize soliciting bid for the five 25 KVA transformers; Alderman Osbourne seconded it, with all in favor.

Alderman Vilorio said that the electric power will have a scheduled shut-down on Saturday, July 1, 2017, weather permitting from 4:00 am to 8:00 am. This will affect almost all electric customers on the west side of Main Street. Notice of this outage will be in the newspaper and door hangers will be hung on each door.

The Board reviewed the monthly reports from the public works managers.

Mayor Minor said that for the past several years the City has been cited by DNR for the deterioration of the spillway at South Lake. PSBA Engineering developed plans and specifications for repairing this spillway and bids were solicited. The City received a bid; however they decided not to move forward with this project. Mayor Minor said that he would like for the City to do this project this year. After discussion, the Board agreed to table this matter until the next meeting when they can get input from Alderman Purol on this project.

Alderman Long said that he met with Blair Joiner concerning emergency preparedness for Monroe County. He wants Monroe City's protocol to be in line with Paris and Madison. He said that it was a good meeting and the emergency preparedness is moving forward.

The Board of Aldermen reviewed a permit which would allow the Fire Department to discharge fireworks at dusk on the Fourth of July in Gateway Subdivision. Alderman Long motioned to authorize the Mayor to sign this permit; Alderman Painter seconded it, with all in favor. Barricades will be provided to the Fire Department so that they can close portions of Gateway Square Drive when the fireworks are discharged.

Alderman Osbourne updated the Board of Aldermen on the Nuisance Committee meeting held June 13, 2017. The purpose of the meeting was to continue the discussion on procedures for addressing nuisances. Tyler Wheeler presented ordinances from the City of Palmyra on weeds and disabled motor vehicles and other junk. The City of Palmyra prepares a special tax bill for the cost of abating a weed nuisance. This special tax bill is handled like a real estate tax bill in that the property can be sold if not paid after three years. Tyler Wheeler advised the Committee that the City can have junk and disabled vehicles towed by utilizing a "Authorization to Tow Form" After due notice is given, the City can have a towing company tow the vehicle. After a period of time the towing company can dispose of the vehicle to recover their costs. Attorney Wilcox says that the City already has ordinances in place to handle weeds and disabled vehicles. He is working on a flow chart regarding nuisances. The City is good to go with enforcing its nuisance laws.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- Regarding the Route J Forestry Study – she would like to apply again for a grant to remove the multi floral rose in areas away from the water. The Board granted authorization to apply again.
- The brick work at the Police Station has been completed.
- The JIS court program is a free system. However it will not be implemented for several more years. She asked if the Board wanted to consider purchasing the ITI program. The City had budgeted \$6,500.00 for this expenditure. The Board asked that the cost be determine and put in the 2017-18 budget.
- She presented the proposed contract for engineering services on the sidewalk replacements along Main Street. The City needs to authorize the Mayor to enter into this agreement on behalf of the City. Jackie Pangborn presented a proposed ordinance which would authorize the Mayor to enter this agreement on behalf of the City. The proposed ordinance was assigned bill # 4. The first reading of bill # 4 was read and approved on a motion by Alderman Painter, a second by Alderman Osbourne, with all in favor. The second reading of bill # 4 was read and approved on a motion by Alderman Painter, a second by Alderman Osbourne, with all in favor. Alderman Painter motioned to approve the final passage of bill # 4; Alderman Osbourne seconded it, with a vote as follows:

Connie Painter.....Yea	Michael Purol Absent
Marvin Vloria.....Yea	John Long Yea
Jason OsbourneYea	Gary Thompson Absent

Bill # 4 became ordinance # 4-2017.

- She presented a draft of an engineering agreement with Klingner & Associates for design of improvements to the Wastewater Plant. Attorney Wilcox said that he reviewed this agreement thoroughly and has three issues with it. The contract with Klingner is for \$26,000.00 Section 5.04 limits Klingner’s liability to \$26,000.00 He recommended that this section be eliminated. Section B.5.07 calls for the City to pay reasonable termination fees in the event this contact is terminated. He asked that this language be removed from section B.5.07. The third point is the location of the main office. Section B.5.19 said that this agreement is governed by the law of the state in which the Engineer’s principal office is located. There would be an issue if the principal office is in Quincy, Illinois. Mayor Minor contacted Mark Bross concerning these issues. Mark Bross advised him that section 5.04 which limits the liability can be eliminated. Section B.5.07 regarding the reasonable termination fees can be eliminated. The main office is in Hannibal, Missouri, therefore the agreement is governed by the State of Missouri. After further discussion, Alderman Long motion to approve this draft agreement as revised; Alderman Vloria seconded it, with all in favor.
- The City needs to decide who will be the City’s Authorized Representative for this sewer project to deal with DNR. Alderman Long motioned to approve a

- resolution naming Jackie Pangborn as the City’s Authorized Representative for the sewer project; Alderman Viloría seconded it, with all in favor.
- The City needs to give the Authorized Representative authorization to sign the form stating that the City had funds for their portion of the cost of this project, to sign the form stating that the City participates in the E-Verify system, and an affidavit of work authorization allowing the Authorized Representative to sign the form stating that the City is in the E-Verify System. Alderman Long motioned to authorized Jackie Pangborn to sign these documents on behalf of the City; Alderman Painter seconded it, with all in favor.
 - She sent a letter of support for NECAC for their housing grant. This grant provides weatherization of houses to low income families.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City’s Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Jamie Hurley	120 Prosperity St.	\$521.00
Ronald Sprague	610 S. Monroe St. # 102	\$230.29
Robert & Sage Burnett	312 Sunset Dr. # 21	\$514.14

Jackie Pangborn said that there may have been a co-signer for Jamie Hurley. After discussion, Alderman Osbourne motioned to remove Jamie Hurley from this list of write-offs and write off the remaining two accounts as uncollectible for accounting purposes only and to refer them to the City’s Collection Agency; Alderman Viloría seconded it, with all in favor.

The Board of Aldermen reviewed a proposed ordinance which would establish a procedure to disclose potential conflicts of interest and substantial interest for certain municipal officials. The proposed ordinance was assigned bill # 5. The first reading of bill # 5 was read and approved on a motion by Alderman Painter, a second by Alderman Osbourne, with all in favor. The second reading of bill # 5 was read and approved on a motion by Alderman Long, a second by Alderman Painter, with all in favor. Alderman Long motioned to approve the final passage of bill # 5; Alderman Painter seconded it, with a vote as follows:

Connie Painter	Yea	Michael Purol	Absent
Marvin Viloría	Yea	John Long	Yea
Jason Osbourne	Yea	Gary Thompson	Absent

Bill # 5 became ordinance # 5-2017.

Alderman Painter updated the Board of Aldermen on the Park Board meeting held June 20, 2017. The Park Board discussed Movies in the Park, the Cemetery, Take

a Book, Leave a Book program, South Park and the 5-year park plan. They asked that the most recent mass mailer be put on the city’s web site.

Mayor Minor said that the fence around South Lake was damaged. It is the City’s responsibility to repair this damage.

Mayor Minor said that he was contacted by someone who wants to set up a booth at the 4th of July event. Alderman Painter said that the booths are free and are on a first come first serve basis. There is no charge if electric service is required.

Alderman Long motioned to go into executive session as authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMO 610.021 (3) hiring, firing, disciplining or promotion of particular employees, Alderman Osbourne seconded it with a vote as follows:

Connie Painter.....Yea	Michael Purol Absent
Marvin Vilorio.....Yea	John Long Yea
Jason OsbourneYea	Gary Thompson Absent

After the adjournment of the executive session, the open meeting was reconvened.

Alderman Long motioned to ratify the decision made in executive session to hire Richard Hagan and Sally White at minimum wage to help supervise the summer help under the direction of the Park Board; Alderman Long seconded it, with all in favor.

Alderman Long motioned to adjourn the meeting; Alderman Osbourne seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk