

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Mark Greening, Tyler Wheeler, Michael Purol and Gary Thompson

Aldermen Absent: Roch Buckman

Others Present: Connie Painter, Jason Osbourne, Rich Enochs, John Albright, Terry Tesson, Matthew Greening, Luke Laub, Marcia Watson, Gary McElroy, Jim Erickson, Carolyn Erickson, Brad Watson, Christine Watson, Linda Greening, Mandi Kindhart, Jacques Reynolds, Kevin O'Bryan and Jackie Pangborn

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The consent agenda was reviewed. Alderman Greening motioned to approve the consent agenda; Alderman Thompson seconded it with all in favor.

Terry Tesson presented pictures and a survey of his property. He said that this is proof that the tree he previously requested be cut is on the City street right of way. Limbs and branches keep falling off of this tree and it needs to be removed in order to prevent property damage or hurting someone in the future. The tree is front of Georgia Rothweiler's property however it is on the City's street right of way. Mayor Minor said that the City will investigate to see if the tree is on the City's street right of way and whether or not it needs to be cut down.

Terry Tesson said that people are parking in the crosswalks on Washington Street which is causing safety issues for children walking to school. People are also parking by the yellow curb on Washington Street. Some park long enough to let out children while others park there all day. He said that Police Department should prohibit parking in these areas.

Terry Tesson said that the meter readers need to be using a contractor tile wrench to open and close water meter lids. They sometimes do not get the lids tightened down with the wrenches that they are using. Terry Tesson said that he wants all three of these issues resolved.

Jim Erickson said that he received a nuisance abatement notice regarding his property at 423 First Street. This lot contains trailers, vehicles and junk. Jim Erickson says that he buys used furnaces, refurbishes them and resells them. He stores the used furnaces on his lot. He has so many that they will not fit in the trailers he has on the lot. He plans to pour concrete in his building so that he can store them inside. Mayor Minor said that his property does constitute a nuisance. People in the area do not want to see a junk yard in their neighborhood. According

to the ordinance, once he receives the nuisance abatement notice, he has three days to appeal. The Nuisance Abatement Committee then has 10 days to hear his appeal. If they uphold his appeal, nothing else needs to be done. If they deny his appeal, he must take steps to abate the nuisance or face legal consequences. John Albright said that the 3 days in which Mr. Erickson can file an appeal as expired. Mayor Minor said that he is going to make an exception in this case. He asked the Nuisance Abatement Committee to set up a hearing on Jim Erickson's appeal of his nuisance abatement and notify him of the date, time and place of this hearing. Jackie Pangborn said that Roger Lipp had concerns as well and he needs to be advised of the appeal hearing date. John Albright will contact Jim Erickson and Roger Lipp.

Ronald Krigbaum said that the City has a problem with dogs running loose. He cited an incident in which he saw a large dog chasing after a girl on Washington Street. He went to the Police Station to report this incident. The officer said that he would investigate this incident, but Mr. Krigbaum does not believe that he did so. Mayor Minor asked Mr. Krigbaum to discuss this matter with Chief Albright who is in attendance at this meeting.

Luke Laub said that he is a recruiting officer for the Missouri Department of Corrections. He requested authorization to stand at the four-way stop and hand out recruiting pamphlets. He said that this area needs to hire 10 correctional officers. At this time he does not know the hours or the days that he will want to hand out the pamphlets. Alderman Wheeler motioned to allow the Missouri Department of Corrections to handout recruitment pamphlets at the 4-way stop and to coordinate the date and times with Jackie Pangborn; Alderman Purol seconded it, with all in favor.

Jacques Reynoldsoe from Architechnics submitted the following bids for a new HVAC system for City Hall and repairing the roof:

<u>Firm</u>	<u>HVAC</u>	<u>Repair Roof</u>
Bales Construction Co.	\$290,506.00	
Peters Heating & A/C	\$362,385.00	
JR & Co Roofing Contractors		\$64,480.00
Watkins Roofing		\$56,476.00
Martin General Contractors	\$374,000.00	\$75,000.00
Air Specialists	\$397,900.00	

There are also alternate bids if the City wanted the roofing contractor to use higher quality materials and receive a longer warranty. The engineers estimate on the HVAC was \$258,000.00 and \$56,171.50 on the roof. Jacques Reynolds said that Bales Construction Company, who is the low bidder, is a bonding company. Precision Mechanics would do the actual work. After discussion on this matter, the Board asked Jacques Reynolds to provide them with references on Bales Construction Company, Precision Mechanics and Watkins Roofing. They want Jacques Reynolds to check out the references and also for City personnel to do an independent check on the references. The matter was tabled until the March 9, 2017 meeting.

Alderman Greening presented the Public Works Report. Kevin O'Bryan, Director of Public Works presented his report to the Board of Aldermen. He said that the Electric Department was taking the bucket truck to Brunswick, Missouri for repairs. While in route, the truck engine caught on fire. The truck had to be towed back to Monroe City. The City will be out the cost for the tow plus the repairs estimated at \$760.00

Alderman Greening said that at the last meeting the Board of Aldermen authorized soliciting bids for a used pickup truck. Only one bid was received from Glen Wilson and Alex Wilson to sell the City his 2000 Ford F250 truck for \$3,500.00. Alderman Greening said that this truck will be used primarily by the Electric Department to replace one that was taken out of service. After further review and discussion Alderman Greening motioned to accept the bid from Glen Wilson and Alex Wilson for the 2000 Ford F250 truck for \$3,500.00; Alderman Thompson seconded it, with all in favor.

Alderman Greening asked why the unaccounted water was over 16% in December. Mayor Minor said that in the past, the accounted water was not accurately accounted for. He said that the 16% unaccounted is in line with what you would expect the unaccounted water to be.

The Board of Aldermen reviewed bid specifications for renting portable toilets and handwashing stations for 2017. Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Smith seconded it, with all in favor.

The Board of Aldermen reviewed bid specifications for asphalt to be used by the City from April 1, 2017 through March 31, 2018. Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Wheeler seconded it, with all in favor.

The Board of Aldermen reviewed bid specifications for concrete to be used by the City from April 1, 2017 through March 31, 2018. Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Smith seconded it, with all in favor.

Alderman Wheeler presented the Public Safety report to the Board of Aldermen. Chief Albright said that the Police Department has been experiencing a lot of vehicle maintenance issues. He is waiting on an estimate to repair the south wall of the Police Station that was damaged when a car ran into it.

Jackie Pangborn presented the Director of Administration’s report to the Board of Aldermen:

- The light at the 4-way stop has been repaired. MoDOT has taken the electric service for this light out of their name. The City has put it in their name and will keep it in service.
- An estimate of repair has been received from Richards Electric Motor Co. for repairing and replacing the backwash lagoon pump for the Water Plant. The cost to repair the existing pump is \$5,400.00. The cost for a new pump is \$8,050.00. \$8,000.00 has been appropriated for this purchase. After discussion, Alderman Greening motioned to purchase a new pump from Richards Electric Motor Company for \$8,050.00; Alderman Wheeler seconded it with all in favor.
- The City received a letter from Monroe City R-1 School asking for donations to send a select number of students to summer camps. This letter was sent to several businesses and organizations. The Board took no action on this request.
- She and others are going to do a drive around town to identify nuisances. Some letters for dilapidated structures have been sent out.
- Ewell Lawson will be at the March 9, 2017 Board of Aldermen meeting to discuss FERC/PURPA.
- The City needs to enter into a contract with MoDOT for improvements of sidewalk, curbs and parking areas in the downtown area between Lawn/Mill Streets and just north of east/west Summer Streets for the City’s TAP grant. She presented an ordinance which would allow the Mayor to enter into this agreement. The proposed ordinance was assigned bill # 2. The first reading of bill # 2 was read and approved on a motion by Alderman Purol, a second by Alderman Wheeler, with all in favor. The second reading of bill # 2 was read and approved on a motion by Alderman Wheeler, a second by Alderman Purol, with all in favor. Alderman Thompson motioned to approve the final passage of bill # 2; Alderman Smith seconded it, with a vote as follows:

Greg Smith	Yea	Michael Purol	Yea
Mark Greening.....	Yea	Tyler Wheeler.....	Yea
Roch Buckman	Absent	Gary Thompson	Yea

Bill # 2 became ordinance # 2-2017.

- Jackie Pangborn said that the City does not have to solicit qualifications from engineers for the TAP grant program if they use an engineering firm on

MoDOT's list. After discussion, the Board agreed to use the same engineering firm for the TAP grant program that assisted the City in completing the application for the grant.

- Jackie Pangborn presented an agreement with H2O Laboratories to provide support for the Water & Sewer Plants for one year. The cost is \$500.00 per month for two visits per month from Steve McDowell. Alderman Greening motioned to authorize the Mayor to enter into this agreement with H2O Laboratories on behalf of the City; Alderman Purol seconded it, with all in favor.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Syrclle, Donovan	302 S. Davis St.	\$50.48
Gartner, Mark & Carla	300 Green St.	\$408.57
Morris, Lacey	2 Sycamore Lane	\$586.41
Morris, Lacey	1 Sycamore Lane	\$25.19
Worrell, Todd	13 Sycamore Lane	\$1,061.98
Murphy, Taylor	327 Second St.	\$456.40
Sullivan, Kelly Happel	206 S. First St.	\$503.50
Lipp, Jessica	313 Widow Lane # 34	\$617.39
Gonzalez, Tiffany	419 S. Davis St.	\$501.82

Alderman Wheeler motioned to write off these account as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Thompson seconded it, with all in favor except Alderman Greening.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held February 21, 2017. They are planning the Cemetery Walk for Memorial Day.

Mayor Minor said that he was contacted by someone in Jefferson City asking if the City had approved sending a letter to the legislatures stating that the City is part of MEUC and we want them to send a copy of the resolution affirming support for the Grain Belt Expressway. He told the person that the City did not send the letter and decided to remain neutral. A representative from Jefferson City will be coming to Monroe City to meet with him about this matter.

Alderman Smith motioned to go into executive session authorized by RSMO 610.021(3) hiring, firing, disciplining or promoting of particular employees; also authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. Alderman Purol seconded it the vote as follows.

Greg SmithYea
Mark Greening.....Yea
Roch BuckmanAbsent

Michael Purol Yea
Tyler Wheeler..... Yea
Gary Thompson Yea

After the adjournment of the executive session, the open session was reconvened.

Mayor Minor said that no decisions were made in executive session.

Alderman Purol motioned to adjourn the meeting; Alderman Wheeler seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk