

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Mark Greening, Roch Buckman, Michael Purol and Gary Thompson

Aldermen Absent: Greg Smith and Tyler Wheeler

Others Present: John Albright, Kevin O'Bryan, Jackie Pangborn, Connie Painter, Monica Otto, Nathan Smith, Jason Wallingford, Joshua Wilson and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Buckman motioned to approve the consent agenda; Alderman Purol seconded it, with all in favor.

Mayor Minor opened the floor for open forum.

Jackie Pangborn said that Deb Durbin has requested that the 4-H Club be allowed to use South Lake on June 11, 2016 for a fishing derby. The Fire Department will be assisting and provide gators. The Park Board will be providing food for this event. She requested that the City donate \$100.00 for trophies. After discussion, Alderman Greening motioned to approve allowing the 4-H Club to use South Lake as requested and for the City to donate \$100.00 for trophies; Alderman Buckman seconded it, with all in favor.

Jackie Pangborn said that Carol Taylor requested authorization to use the basketball area of South Park to hold a St. Jude's Cancer Hospital fund raiser event. The date will be May 14, 2016 from 9:00 am to 11:00 am. The rain date will be May 21, 2016. The kids will be shooting hoops and jumping rope to raise money for St. Jude's. The Board of Aldermen granted permission for the use of the park as requested.

Jason Wallingford said that his company BWW, LLC has purchased several lots on First Street and has plans to build new homes on them. All of the property that they purchased was surveyed by Janes Surveying. On the south side of First Street in the 500 block, there is an existing house that is 10 feet on the property that they purchased. Jason Wallingford wanted to bring this to the Board of Aldermen's attention. Attorney Wilcox said that there was nothing that the City can do about this issue. Jason Wallingford informed the owner of the existing house of this situation and told him that he would have to purchase the land that his house encroaches onto BWW's property. The owner of the house said that BWW's survey is wrong and that they are going to have their own survey conducted. Jason Wallingford

requested assistance with cleanup from the City. The assistance would consist of removing trees, trash and structures. Attorney Wilcox said that the City cannot use taxpayer money to assist private businesses. Jason Wallingford said that his company tried to purchase the lot to the east of their property. They do not plan to build on it, but they want to own it so that they can maintain it. The current owner will not sell to them and does not maintain the lot. Kevin O'Bryan said that the City mows the lot and bills the property owner. The Board of Aldermen expressed appreciation for BWW LLC for planning to build new houses in Monroe City and said that the City will assist them with getting the necessary variances and permits for their project.

Dr. Monica Otto said that she wants to work with the City to deal with stray animals. She wants the City to discontinue the practice of adopting out animals. When the City picks up an animal, she wants the City to document when and where the animals were picked up or surrendered and notify the General Vet Clinic when the pickup of these animals occur. She wants them to hold the animals for 7 days. After 7 days, the General Vet Clinic will take the animal and give it the required vaccinations and spay or neuter it. She will charge the animal owner for these services or pass along these costs to someone adopting these animals. Animals that cannot be adopted will be euthanized. John Albright said that the forms that the City uses when picking up animals should have all of the required information.

Jackie Pangborn said she and Kerry Lee conducted a drive by survey of the town to look for possible violations of the nuisance ordinance. She presented a list to the Board of Aldermen that has possible nuisance violations by location. She asked the Board how they want her to proceed with this. Alderman Buckman asked that the Board be given time to review this list and visit some of these areas. The matter was tabled until a future meeting.

The Board of Aldermen reviewed the report from Kevin O'Bryan, Director of Public Works. Kevin O'Bryan said that Chester Bross Construction Company will be in Monroe City in July to begin paving streets. The Board of Aldermen asked that a list of streets to be paved in priority order be sent to them.

John Albright requested authorization to purchase 4 MDTs, 3 docking stations and 4 printers. The cost is \$5,235.00. Three cars would need the MDTs, brackets and docking stations. One additional MDT would be needed for the Clerk of the Court. He also requested authorization to purchase 3 internet cards (mobile hot spots) to access MULES. 15 gig of service for all the cards would be \$80.00 per month. In order to access the MULES program, there would be a \$70.00 per month fee for all cars. These items will be paid from the Police Donation Fund and therefore would not affect the City's budget. Currently there is \$6,285.00 in this fund. Beginning in October, the annual cost will be \$1,800.00 for the internet cards and MULES fees plus the annual cost for using the software. After discussion, Alderman Purol motioned to grant the requested authorization to purchase the equipment, internet

cards and MULES fees; Alderman Thompson seconded it, with all in favor except Alderman Greening.

Alderman Buckman said that Del Buckman approached him about some matters concerning the Airport. A person is willing to mow the grass at the Airport if the City will provide the equipment. Attorney Wilcox said that there is a liability issue involved. The Board decided not to allow this. The Street Department will continue to mow the airport. The owner of a crop dusting business is thinking about basing his business at the City's airport. There is a person who may be willing to donate their old car to the City for use as a courtesy car. It was suggested that the LLC that Del Buckman is associated with at the airport own this car.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- The house of West Cleveland Street has been removed and the lot has been cleaned up.
- The grant for the bridge across the spillway has been submitted. The City was reminded that it is their responsibility to repair the spillway.
- The HVAC System at the City Hall/Library Complex is in need of repairs. The pump at the cooling tower needs to be replaced. Thermal Mechanics needs to come on site and repair the roof top units that serve the Council Chambers. The City is currently seeking RFQs from Mechanical Engineers to determine what needs to be done about the City's HVAC system. But it will probably be in the fall before anything they recommend is implemented. If something is not done now, there will be no air-conditioning in the City Hall/Library Complex this summer. The Board authorized Jackie Pangborn to take the necessary steps to repair the HVAC system.
- There are areas in Monroe City that are zoned Commercial in which there are residences. Debbie Kendrick of See Real Estate wants the City codes revised to state that residences in commercially zoned areas would be allowed to rebuild or undergoes major repairs. Jackie Pangborn and Kerry Lee prefer to not change the ordinances but to handle each incident on a case by case basis. She presented a letter to this effect to Debbie Kendrick regarding the residence at 513 North Main Street that is a residence in a commercially zoned area. The Board of Aldermen agreed to handle it on a case by case basis.
- NECAC is having a reception on May 18, 2016 at the Monroe County Service Center in Paris, Missouri in commemoration of Community Action Month.
- The City has received the final pay request from K & N Excavating for \$142,167.36. There is a one year warranty on this project, in which the City can contact K & N Excavating's bond company if they fail to adhere to their warranty. She also has change order # 4 which includes an addition of \$1,780.00 to hook up the building at 225 Lawn Street to City sewer. This building has sewer service, but K & N was told that they did not have City sewer service and they did not reconnect this building to City sewer when

they were working on the City’s sewer main in this area. This change order includes \$500.00 to replace concrete that a renter drove through after it was poured and a deduct of \$656.25 because the City had to deal with the rock issues that affected the Sewer Plant, making the total change order an increase in the contract by \$1,623.75. She asked that the Board authorize the execution of a Certificate of Substantial Completion and authorize execution of Project engineer’s certificate of approval. Alderman Purol motioned to approve the final pay request in the amount of \$142,167.36 for K & N Excavating and authorize Mayor Minor to sign off on all of the documents to complete this portion of the Sewer Rehabilitation Project; Alderman Thompson seconded it, with all in favor.

- The Chamber of Commerce is asking businesses to adopt the flower pot in front of their business. City Hall will adopt the pot at the corner of City Hall/Library Complex. We have to keep it free from trash, water it and maintain it. We can pull the plants in the fall and put in holiday décor. The Garden Club will plant new plants in the spring.
- The Cemetery Walk will be on Memorial Day at St. Jude’s Cemetery after the Veteran’s ceremony.

Mayor Minor presented his 2016-17 appointments:

Public Works Committee

Mark Greening* Gary Thompson
Greg Smith** Tyler Wheeler

Public Safety Committee

Tyler Wheeler* Michael Purol
Mark Greening** Roch Buckman

Administration Committee

Roch Buckman* Greg Smith
Michael Purol* Tyler Wheeler

Economic Development

Gary Thompson* Michael Purol
Roch Buckman** Greg Smith

Parks & Recreation

Gary Thompson* Steve Yates*
Greg Smith Kale O’Bryan
Carola Coleman Todd Richman
Gary Yager Dane Foster
Charlotte Thompson Sally White
Jackie Pangborn - Advisor

Planning & Zoning Commission

Gary Yager 4/30/2020
Ron Williams 4/30/17
Rusty Rothweiler 4/30/18
Chuck Mudd 4/30/19
Neal Minor Mayor
Roch Buckman.....Alderman
Mark GreeningAlderman
City Attorney Advisor

Board of Adjustments

Phillip Potterfield* Lee Anderson
Suree Botkins** Cora Sue Welker
Gary McElroy

Industrial Development Authority

Bob Kendrick Cliff Seward
Kathy Anderson Dorothy Kern
Ed Thomas Jack Coleman

Nuisance Committee

John Albright* Tyler Wheeler

Greg Smith	John Wilcox-Advisor	Museum Board	
		Larry Addison*	Tom Miskell
<u>Advisory Pilot Representatives for Airport</u>		Dan Mudd	Richard Hull
Del Buckman*	Dennis Spalding		
Jack Coleman**	Butch Pennewell		

Clerk of the Court..... Gary Osbourne
 Health Doctor..... Dr. Dale Zimmerman
 Treasurer..... Jackie Pangborn
 City Collector..... Joyce Vilorio
 City Attorney..... John Wilcox
 Fire Chief..... Rich Enochs
 Building Inspector..... Kerry Lee
 Building Commissioner..... Kerry Lee
 Civil Defense/Emergency Preparedness Director..... Tyler Wheeler
 City Representative to EDC..... Gary Thompson

Mayor Minor said that he was told that the Museum Board members want to resign. They have not met for several years and that this board should be dissolved. He said that he is going to meet with the members of this Board before he makes that decision.

Alderman Buckman motioned to approve the 2016-17 Mayoral appointments; Alderman Greening seconded it, with all in favor.

Alderman Buckman motioned to nominate Mark Greening as Mayor Pro-Tem; Alderman Purol seconded it, with all in favor.

Alderman Greening motioned to elect Gary Osbourne as City Clerk; Alderman Purol seconded it, with all in favor.

Alderman Thompson motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees and by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Alderman Buckman seconded it, with the vote as follows:

Greg Smith.....Absent	Michael Purol..... Yea
Mark Greening.....Yea	Tyler Wheeler..... Absent
Roch Buckman.....Yea	Gary Thompson..... Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Purol motioned to ratify the decision made in executive session to change the appointment for Clerk of the Court from Linda Greening to Gary Osbourne in order to comply with Senate Bill 5; Alderman Buckman seconded it, with all in favor.

Alderman Purol motioned to ratify the decision made in executive session to authorize soliciting applications for a Water & Sewer Manager with the required licenses and a Water & Sewer operator; Alderman Buckman seconded it, with all in favor.

Alderman Purol motioned to adjourn the meeting; Alderman Buckman seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk