

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gerry Quinn

Others Present: Rich Enochs, John Albright, Chris Walotka, Kevin O'Bryan, Gary Thompson, Jackie Pangborn, Julia Wilson, Steve McDowell, and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Wheeler motioned to approve the consent agenda; Alderman Smith seconded it, with all in favor.

Mayor Minor opened the floor for open forum. Julia Wilson said that the 8<sup>th</sup> grade parents are planning an 8<sup>th</sup> grade graduation party. She asked the City to donate two seasonal pool passes as prizes for this party. Alderman Smith motioned to donate two individual seasonal pool passes to the 8<sup>th</sup> grade graduation party; Alderman Wheeler seconded it, with all in favor.

The Board of Aldermen reviewed the report from the Director of Public Works. Kevin O'Bryan said that K & N Excavating is in town working on the check list of items to be addressed so that their portion of the Sewer Rehabilitation Project can be concluded.

The Board of Aldermen reviewed bid specifications for a boom mounted lift arm for the Electric Department. After review and discussion, Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Wheeler seconded it, with all in favor.

Kevin O'Bryan said that the Street Department's 1999 pickup truck has problems with the heater core. Several heater cores have been installed, but they always fail. The City solicited bids for the sale of this truck in the past, but was only offered \$1,300.00. J.C. Auto & Truck Parts has offered to sell the City a 2008 Ford XLT ¾ ton pickup truck for \$4,500.00 plus trade in the 1999 pickup truck. The money will come from the snow plow that the City had planned to purchase, but decided not to. After further discussion, Alderman Greening motioned to accept the offer from J.C. Auto & Truck Parts; Alderman Purol seconded it, with all in favor.

Jackie Pangborn presented information on community wide communication systems. The boil order that was recently lifted is a good example of the need for this type of system. It would also be used to provide information about emergencies and other matters. Jackie Pangborn said that no funds have been appropriated for this system. Alderman Buckman said that the information on this system should be

presented at budget time. After further discussion, the Board asked Jackie Pangborn to put together firm numbers on the total cost of implementing this system and present it to them at a later meeting.

Rich Enochs said that he was initially proposing to wrap the Fire Department's boat in vinyl. After further consideration, he is recommending that Tillitt Collision Center of Quincy, Illinois be retained to paint the cabin of the boat and Sign Pro of Quincy, Illinois be retained to put the signs on the boat. The cost for Tillitt Collision is \$1,113.99. The cost from Sign Pro is \$731.00 for a total cost of \$1,844.99. The Board agreed that since this boat will not be used in the City limits that the Monroe City Rural Fire Association needs to pay for the painting and signage for this boat. Alderman Wheeler asked that this matter be tabled until Rich Enochs has the chance to talk to the Rural Board about it.

John Albright introduced Chris Walotka as a new Police Officer that he has recently hired.

Gary Osbourne, City Clerk, administered the oath of office of City Marshal to John Albright.

John Albright said that Darren Freidank had requested that the City purchase the Calibur Public Safety Program for the Police Department. The cost for this program for the first year is \$5,138.00. Thereafter it would be \$2,200.00 per year. The Board agreed to allow the Police Department to switch to this program. John Albright said that he has found a program better suited for the Police Department from Information Technologies, Inc. This program is MULES integrated, will allow the officers to write e-tickets, do accident reports and has many other capabilities and features. The cost for this software is \$5,151.00 for the first six months which includes a one-time set up fee of \$1,899.00. After six months, the cost would be \$542.00 per month. John Albright said that in order to issue e-tickets, computers and printers would have to be installed in the police cars. The Board asked John Albright to develop a list of items and programs that are needed for the Police Department, prioritize them and present this list to them at a later meeting.

John Albright said that Brandon Lococo has successfully completed his six months' probation period on March 23, 2016. He requested that Brandon Lococo be taken off of probation and be given a \$.30 per hour raise. After discussion, Alderman Wheeler motioned to grant Brandon Lococo permanent status and give him a \$.30 per hour increase effective with the next pay period; Alderman Greening seconded it, with all in favor.

Alderman Wheeler motioned to accept the proposal from Information Technologies, Inc. to provide their software to the Police Department for \$5,151.00 for the first six months; Alderman Quinn seconded it, with all in favor except Alderman Smith.

Jackie Pangborn presented the Direction of Administration’s report to the Board of Aldermen:

- The City has made it to # 6 in the district for grant funds to rehab the road into Route J Reservoir and Park. However the City will be competing with the rest of the State. There are \$25,000,000 in grant funds and \$65,000,000 in requests. No further information will be available until late May.
- She presented a draft contract for the City’ responsibility for the design phase of the maintenance project at the Airport. She asked Attorney Wilcox to review it and give his input by the April 21, 2016 meeting.
- Roberts Demolition is in Monroe City working on the house at 512 West Cleveland Street.
- She presented all of the reports from EPA and DNR on their recent inspection of the City’s pre-treatment program at the Wastewater Plant. The City needs to concentrate on addressing the violations cited by EPA during this inspection. She asked Klingner & Associates to give her a proposal for assisting the City with addressing the issues at the Waste Water Plant. Klingner & Associates that one of the violations was a failure to conduct an industrial Waste Survey. They were unable to give the City any firm quotes to this due to several unknowns at this time. Their fee would be on an hourly basis, but they did not state their hourly rate. The Board asked Jackie Pangborn to determine their hourly rate and get more information on what needs to be done. Jackie Pangborn said that this matter needs to be addressed fairly quickly.
- Jackie Pangborn presented the following list of personnel that she wants to hire for the Swimming Pool:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Mary Arnold	Pool – Guard	\$7.90
Tyler Benson	Pool – Guard	\$7.65
Brad Cheek	Pool – Guard	\$7.65
Steven Hays	Pool – Asst. Mg.	\$8.75
Madison Hays	Pool – Guard	\$7.65
Dylan Holland	Pool – Guard	\$7.65
James Kylie	Pool – Guard	\$7.65
Lizzie Minor	Pool – Guard	\$7.90
Kelby Painter	Pool - Guard	\$8.15
Dawson Shively	Pool – Guard	\$7.90
Jonathan Shuck	Pool - Guard	\$8.40
Olivia Shuck	Pool – Guard	\$7.65
Carly Spalding	Pool – Asst. Mgr.	\$8.50
Kayla Spalding	Pool – Guard	\$8.15
Shelby Spalding	Pool-Backup Asst.	\$9.00

Alderman Buckman motioned to approve hiring these Swimming Pool Personnel as stated; Alderman Purol seconded it, with all in favor except Alderman Quinn who abstained.

- The Lake Gazette has provided information on their Prom edition and National Library Week edition. The prom ad is \$35.00; the library ad is \$25.00 or both ads for \$45.00. Alderman Greening motioned for the City to pay the \$25.00 for the Library ad; Alderman Wheeler seconded it, with all in favor.
- There is a trailer park on First Street that was installed in the 1960's on both sides of First Street. On each side of the street there is one lateral line that connects onto the City's sewer that splits off and serves four trailers. The gas lines for the individual trailers are under other trailers. There has been no utility service in this trailer park for at least three months. She told the owners that the City will not provide utility service to this trailer park until the utilities are brought up to City code. The owner said that they should be grandfathered in. Jackie Pangborn asked Attorney Wilcox to provide a legal opinion on whether or not this trailer park would be grandfathered in and therefore not have to come up to current City code. Attorney Wilcox told her to call the Missouri Municipal League on Friday if she needed an immediate answer. Otherwise she can call him on Monday when he is back in his office.
- She has taken the Local Public Agency training as required by MoDOT so that the City can apply for MoDOT grants.
- She requested authorization to run a coupon in the Lake Gazette for \$5.00 off a season pass between May 1 and May 27 when purchased at City Hall with the coupon. The Board granted this authorization.

Steve McDowell said that the City has purchased a pump for the Water Plant's Alum feeder. DNR wants to the City to have a backup pump. The City does have another pump for the Alum Feeder; however it is oversized. Steve McDowell said that it would work in an emergency.

Mayor Minor said that a date and time needs to be set to meet with BHMG Engineers to discuss the study on electric demand that they have recently completed for the City. Mayor Minor set the meeting for April 19, 2016 at 6:30 pm.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees and by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Alderman Buckman seconded it, with the vote as follows:

Greg Smith.....	Yea	Michael Purol .....	Yea
Mark Greening .....	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn .....	Yea

After the adjournment of the executive session, the open session was reconvened.

April 7, 2016

Alderman Purol motioned to ratify the decision made in executive session to purchase a lime feeder from Sidener Environmental Services for \$13,500.00 installed; Alderman Wheeler seconded it, with all in favor.

Alderman Wheeler motioned to adjourn the meeting; Alderman Purol seconded it, with all in favor.

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Neal Minor, Mayor

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Gary Osbourne, City Clerk