

The Board of Aldermen met in regular session immediately following the adjournment of the first meeting.

Aldermen Present: Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gary Thompson

Aldermen Absent: Greg Smith

Others Present: John Albright, Kevin O'Bryan, Janet Thompson, Jackie Pangborn, Connie Painter, Gracie Wright, Terry Gibbs, Nathan Smith, Joe Taylor and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor opened the floor for open forum. Gracie Wright said that she lives at 512 South Main Street. Ever since the sewer rehabilitation project began she has had problems with her sewer service. Sewer gas keeps getting into the house. She has had plumbers investigate, but they could not find anything wrong. Sewer backs up onto the front of her house. The Board asked that Jamie Allen, Supervisor of the Gas Water Sewer Department to investigate this problem. Alderman Thompson said that he will discuss this problem with Jamie Allen.

Connie Painter said that she lives at 326 Catherine Street. There is a problem in this neighborhood with dogs and cats running loose. Recently there were two pit bulls in her yard that were menacing her and her dog. She said that the owners of these dogs and cats need to be fined. Attorney Wilcox said that he does prosecute owners who allow their dogs to run at large. The fines get progressively higher for repeat offenders. However in order to prosecute, someone must be willing to file a written complaint. Connie Painter presented a letter from Dr. Monica Otto of the General Veterinary Clinic. She recommends the continued capture of large animals but with stricter fines. These fines would include sterilization and vaccinations. If the fines can't be paid, the animal is then placed in rescue. She also asked that the City no longer adopt out these animals. Attorney Wilcox said that if the City does pay for the sterilization and vaccinations there is a good chance that the owners will not pay for these services and the fines and the City will not be able to recover these expenses. After further discussion on this matter, the Board agreed to invite Dr. Monica Otto to a later meeting to discuss her recommendation.

The Board of Aldermen reviewed the reports from Kevin O'Bryan, Director of Public Works and the Public Works' Managers.

The Board of Aldermen reviewed the following bids for a conductor tree, which is a lift arm to move power lines out of the way when working on the electric distribution system:

<u>Vendor</u>	<u>Amount</u>	<u>Delivery</u>
---------------	---------------	-----------------

Fletcher Reinhardt	\$3,132.00	7 to 9 weeks delivery
Tallman Equipment Company	\$3,039.82	3 week delivery

Kevin O'Bryan said that Kerry Lee recommends the low bid from Tallman Equipment Company be accepted. Alderman Greening motioned to accept the bid from Tallman Equipment Company in the amount of \$3,039.82; Alderman Purol seconded it, with all in favor.

Kevin O'Bryan recommended that following individuals be hired as seasonal workers for the Public Works Department for 2016:

Jordan Bichsel	\$7.90 per hour (worked last year)
Wyatt Dowell	\$7.90 per hour (worked last year)
Michael Speaks	\$7.65 per hour
Michael Ryan	\$7.65 per hour

Alderman Greening motioned to hire these individuals at the pay rate specified; Alderman Purol seconded it, with all in favor.

Jackie Pangborn said that Rich Enochs received approval from the Board of Directors of the Monroe City Rural Fire Association to have the Fire Department paint the cabin of their boat and sign the boat.

John Albright said that he solicited three bids for carpet for the Police Station. The lowest price was from Wrights' Furniture in Hannibal, Missouri. Their bid was \$2,100.00 for the carpeting, pad and installation. There is no money in the budget for this purchase. The reason that he wants to do it now is because the Police Department received office partitions as a donation from Dick Minor. They want to replace the 28 year old carpet in the Police Station before these partitions are installed. The Board said that they will either discuss this matter after the executive session or at a later meeting.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Barbara Rees	803A W. Dover St.	\$ 285.94
Laruen Brooks	319 S. Davis St.	\$ 607.98
Megan Lilley	537 W. Summer St. # 17	\$1,020.57
Patrick Maupin	701 Gypsy Row # 1	\$ 573.78

Alderman Buckman motioned to write off these account as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Wheeler seconded it, with all in favor except Alderman Greening.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She and Kerry Lee will be driving through town in the near future for the purpose of developing a list of nuisances, cars in the yard, etc. They plan to pursue enforcing the nuisance ordinance. If anyone has a possible violation, they will be receiving a letter from the City.
- The house on West Cleveland Street has been demolished. There are still some loads of debris that need to be removed.
- A nuisance letter has been sent to John Zekind. He has signed for the letter. A letter has been send regarding the Pugh house on North Chestnut Street.
- She has completed the grant application for the bridge across the spillway at South Lake. She told the Board if they authorize submitting this grant application, the City is committing to repairing the spillway and for the 30.00% match for the cost of the bridge. The estimated cost for repair of the spillway is between \$10,000.00 and \$15,000.00. The estimate 30.00% match is \$28,000.00. It will take three years to complete this grant project. The repair cost would come out of the 2016-17 budget and the 30.00% match would come out of the 2017-18 budget. After discussion on this matter, Alderman Purol motioned to authorize Jackie Pangborn to sign the grant application and submit it on behalf of the City; Alderman Wheeler seconded it, with all in favor. She presented a resolution stating that the City is applying for a grant for a bridge at South Lake and will comply with all rules and regulations of the Recreation Trails Program. Alderman Purol motioned to approve this resolution; Alderman Wheeler seconded it, with all in favor.
- A mass mailer is being sent to all utility customers in Monroe City. There is a sheet included in this mailer asking all customers to provide their contact information to the City.
- There was a drive through inspection of the Sewer Rehabilitation Project with Klingner and Associates. If everything is completed and the paper work is submitted by May 2, 2016, the final pay request for K & N Excavating will be submitted at the May 5, 2016 meeting.
- When K & N Excavating went through Oak Street, they were told that the house at 430 Catherine Street hooked into the main on Catherine Street. It was later determined that his house was hooked into the sewer on North Oak Street. When K & N went through North Oak Street, they did not hook up the house at 430 Catherine Street. The family had to pay to auger the sewer out twice. She presented a bill from Lorenson Plumbing in the amount of \$627.50 and from Willis Plumbing for \$230.00 to clean out and tie their sewer lateral into the main. She asked that the City pay these bills from the sewer project fund. Alderman Buckman motioned to approve payment of these bills; Alderman Purol seconded it, with all in favor.

- Dollar General is building a new building at 927 Hwy 24 & 36 East. They have requested that their liquor license be transferred from 24 Gateway Square Drive to 927 Hwy 24 & 36 East effective May 22, 2016. They are moving from Marion County to Monroe County. Attorney Wilcox said that the City does not need to require them to submit another liquor application. The Board can motion to authorize this change in their liquor license. Alderman Purol motioned to approve transferring Dollar General's liquor license from 24 Gateway Square Drive to 927 Hwy 24 & 36 East effective May 22, 2016; Alderman Wheeler seconded it, with all in favor.
- She told the Board that Alderman Purol had some concerns about having Thermal Mechanics install a new heating & cooling system for City Hall. He recommends that the City solicit Request for Qualifications from Mechanical Engineers to look at the City Hall system and give their opinion on what needs to be done. After discussion, Alderman Purol motioned to solicit Request for Qualifications for Mechanical Engineers for the purpose of getting a second opinion on the City's HVAC system; Alderman Wheeler seconded it, with all in favor.
- Gary Osbourne said that Monroe City transports gas for the City of Perry from its connection point with Panhandle Eastern at Laddonia, Missouri to a point where it branches off to serve Perry. Panhandle Eastern maintains a meter at this point to measure the amount of gas going to Perry. In January this meter malfunctioned. It has since been repaired. This meter malfunction caused Monroe City to be under billed by \$66,340.90 for January and February and for the City of Perry to be overbilled for this amount for these two months. Gary Osbourne asked the Board if they want to pass along this extra cost by averaging it over three month as stated in the current policy or begin averaging the gas costs over a 12 month period as recommended by BHMG Engineers. After discussion, the Board asked that both scenarios be prepared and shown to Mayor Minor to decide how this extra cost is to be passed along to the customers.

Attorney Wilcox said that he developed an ordinance for the City of Shelbina which regulates zoo type animals being harbored inside the City limits. He will bring it to the next Board of Aldermen meeting.

Attorney Wilcox said that he has ordered a title search for the Ilean Warren property. He has not received it yet.

Mayor Minor said that all of the Aldermen need to tell him what committees they do not want to serve on. He needs this information so that he can make his committee appointments at the next meeting.

Alderman Thompson motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees and by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged

communications between a public governmental body or its representatives and its attorneys; Alderman Buckman seconded it, with the vote as follows:

Greg Smith	Absent	Michael Purol	Yea
Mark Greening	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gary Thompson	Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Wheeler motioned to ratify the decision made in executive session to hire an additional police officer; Alderman Purol seconded it with all in favor except Alderman Greening.

Alderman Thompson motioned to ratify the decision made in executive session to grant Lori Finney a one-step increase effective with the next pay period; Alderman Wheeler seconded it, with all in favor.

Mayor Minor said that the Employee Appreciation Week will be May 2nd through May 6th. The City plans to have a breakfast for the employees at 7:30 am on Monday May 2, 2016 and a barbeque lunch on Friday, May 6, 2016. He requested that \$300.00 be appropriated to pay for these meals. Alderman Buckman motioned to appropriate the \$300.00 this purpose; Alderman Wheeler seconded it, with all in favor.

Alderman Wheeler motioned to adjourn the meeting; Alderman Thompson seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk