

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gerry Quinn

Aldermen Absent: Greg Smith

Others Present: Rich Enochs, John Albright, Rita Mayfield, Nelrice Camp, Kevin O’Bryan, Gary Thompson, Julian Shoemyer, Marvin Viloría, Jackie Pangborn, Kerry Lee and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Purol motioned to approve the consent agenda; Alderman Wheeler seconded it, with all in favor.

Mayor Minor opened the floor for open forum. Rita Mayfield said that she lives at 420 Winter Street. A NECAC contractor was working under her house recently and found a water leak. The contractor replaced the water line under the house with copper. Her recent utility bill shows that she used 22,400 gallons of water. She asked if the City could abate some of the sewer charges since the water did not go down the sewer. Jackie Pangborn said that she had a water leak 11 months ago and the City reduced the charge for water and sewer back down to 20,000 gallons. After discussion, Alderman Quinn motioned to reduce the water charge on Rita Mayfield’s bill to 20,000 gallons and to reduce the sewer charge to her most recent 12 month average; Alderman Wheeler seconded it, with all in favor.

Alderman Buckman said that the Planning & Zoning Commission met earlier in the evening and reviewed a site plan filed by J.C. Auto & Truck Parts. They plan to build a 50’ X 70’ addition onto their dismantling building. The Commission has no issues and recommends that this site plan be approved. Alderman Buckman motioned to accept the Commission’s recommendation; Alderman Greening seconded it, with all in favor.

Kevin O’Bryan presented the Director of Public Works report to the Board of Aldermen.

The Board of Aldermen reviewed the Public Works managers’ reports.

The Board of Aldermen reviewed the following bids for concrete to be used by the City from April 1, 2016 through March 31, 2017:

<u>Vendor</u>	<u>Amount</u>	<u>Last Year</u>
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Monroe City Ready Mix	\$102.00	\$99.50
Bleigh Ready Mix	\$112.50	\$110.50

Alderman Greening motioned to accept the bid from Monroe City Ready Mix; Alderman Purol seconded it, with all in favor.

The Board of Aldermen reviewed the following bid from Chester Bross Construction Company for asphalt to be purchased by the City from April 1, 2016 through March 31, 2017:

<u>Vendor</u>	<u>Amount</u>		
Chester Bross Construction Co.	\$54.00	Per ton picked up by the City	LY - \$57.00
	\$61.00	Per ton delivered to Monroe City	LY - \$63.00
	\$69.00	Per ton applied to City Streets	LY - 72.00
	14	Tons minimum load	
	1,000	Minimum tonnage for paving	
	\$3.90	Per square yard milled	LY - \$3.90
	3,000	Square yards minimum for milling	
	\$85.00	Cold patch to be picked up by City	LY - \$85.00
	\$115.00	Per ton UPM Winter Mix	

Alderman Greening motioned to accept the bid from Chester Bross Construction Company; Alderman Purol seconded it, with all in favor.

The Board of Aldermen reviewed the following bids for a cable and line locator which includes the receiver, transmitter, rechargeable batteries and locator bag:

- Damage Prevention Experts submitted a bid of \$7,737.00
- Radio Detection, which is the manufacturer, bid \$7,719.00
- C & S Solutions East bid \$8,175.00
- Ditch Witch bid \$6,799.00
- Schulte Supply bid \$4,900.00

Ditch Witch & Schulte Supply's equipment does not meet the City's needs. Radio Detection did not include freight in their bid. Damage Prevention Experts' bid included freight. In addition they will come to Monroe City and help the City set up

this equipment and train them on how to use it. Radio Detection will not provide this service. Jamie Allen recommended that the bid from Damage Prevention Experts be accepted. With the acquisition of this equipment, the City will be able to do the GPS mapping cross country and therefore will not have to spend the \$2,000.00 appropriated for this purpose. \$5,500.00 had been appropriated for the cable and line locator. After further discussion, Alderman Greening motioned to accept the bid from Damage Prevention Experts for \$7,737.00; Alderman Quinn seconded it, with all in favor.

Kevin O'Bryan said that South Lake will be open tomorrow.

Gary Osbourne requested the following account be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Porsha Battle	604 E. Summer Street	\$531.83

The Board said that they wanted a running total of the amounts being written off. After further discussion; Alderman Buckman motioned to write off this account as uncollectible for accounting purposes only; Alderman Purol seconded it, with all in favor except Alderman Greening.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She presented the report from EPA on their recent audit of the City's Pre-treatment program and the City's responses.
- She said that in order to apply for a Hazardous Mitigation Grant, you have to have a specific project. Mayor Minor said that Paula Delaney of Monroe County is preparing an isolation & quarantine plan for the County. She asked if Monroe City had a plan. The Board asked Jackie Pangborn to contact Paula Delaney about this and see if this project could be included in the Hazardous Mitigation Grant application.
- She asked if the City wanted to purchase an ad in Monroe City R-1 School yearbook. In the past the City has purchased a half page ad for \$100.00 and the City receives a yearbook. Alderman Wheeler motioned to purchase the half page ad for \$100.00; Alderman Buckman seconded it, with all in favor.
- She was checking into a grant for trails around South Lake. A representative from the Recreational Trails Program advised that repairs to the spillway at South Lake are not grant eligible. However if the City would repair the spillway, DNR would review into the application for the trail across the spillway. This would be an 80/20 grant. The Board authorized Jackie Pangborn to apply for this grant.

- She presented the report from the Missouri Public Service Commission on their gas safety inspection conducted recently and the City's response.
- She presented an agreement with Indian Creek Marina to provide a slip for the Fire Department's boat for \$1,000.00 for the period from March 2, 2016 to March 2, 2017. Alderman Greening motioned to authorize Mayor Minor to sign this agreement on behalf of the City and for the funds to pay for this slip to come from the Monroe City Rural Fire Association funds; Alderman Purol seconded it, with all in favor.
- She presented a report from the Missouri Department of Natural Resources on the problems and deficiencies at the Water Plant that occurred in February along with the City responses. This past weekend the water plant experienced additional problems with turbidity and had to call in DNR again. A boil order is in effect until further notice. The City is working with DNR and Steve McDowell to resolve the issues. The problems at the Water Plant were caused by failed planned maintenance for several years.

Jackie Pangborn said that the Park Board held their walk through the parks on March 15, 2016. They developed a list for the Street Department to work on.

Jackie Pangborn said that she received an email complaint about the notification process for boil orders. There is no requirement that the City has to go door to door regarding these notices.

Alderman Quinn updated the Board of Aldermen on the MAEDC meeting held recently.

Alderman Smith joined the meeting.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees; Alderman Greening seconded it, with the vote as follows:

Greg Smith.....	Yea	Michael Purol	Yea
Mark Greening	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn	Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Quinn motioned to ratify the decision made in executive session to approve Mayor Minor's appointment of John Albright as City Marshall to replace Darren Freidank until the City election in April 2017; Alderman Smith seconded it, with all in favor.

Alderman Buckman motioned to adjourn the meeting; Alderman Smith seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk