

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Mark Greening, Michael Purol, Tyler Wheeler and Gary Thompson

Alderman Absent: Roch Buckman

Others Present: John Albright, Kevin O'Bryan, Jackie Pangborn, Hazel Smith, Phillip Potterfield, Richard Mudd, Gerry Quinn and Rich Enochs

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Purol motioned to approve the consent agenda; Alderman Greening seconded it, with all in favor.

Mayor Minor opened the floor for open forum.

Phillip Potterfield said that he was asked by J.C. Shoemyer, Randy Potterfield and Chuck Mudd to attend this Board of Aldermen meeting to ask the Board to reconsider their decision to put stop signs on County Line Road at Lawn Street/Williams Drive. None of these individuals were able to attend this meeting. Kevin O'Bryan said that the stop signs have been ordered and delivered but he has not yet installed them. After discussion, Alderman Greening motioned to delay installing these stop signs until the December 8, 2016 meeting in order to give opportunity to anyone objecting to their installation to address the Board of Aldermen; Alderman Thompson seconded it, with all in favor.

Gerry Quinn said that he is building a new house at 14 Mosswood Place. The location where the City set a pad mount transformer ruins his view of the golf course. Gerry Quinn said that he wants this transformer moved to another location on the City's utility easement and he will pay the cost of having it moved. The Board told Gerry Quinn to mark the spot where the transformer is to be moved. The Board asked Kevin O'Bryan to get with Kerry Lee to make arrangements to move this transformer and bill Gerry Quinn for the costs.

Richard Mudd said that he received a bill from the City for 34,200 gallons of both water and sewer. The total water & sewer bill was \$548.44. He told the board that he left water hose running which caused the high usage. He asked the Board for consideration on these charges. The Board agreed that in accordance with its policy that it would reduce the water charges to 20,000 gallons which would be \$162.75 and since the water did not go down the sewer, to reduce the sewer usage to Mr. Mudd's average usage 1,209 gallons which is \$10.89. After discussion, Alderman Wheeler motioned to adjust Richard Mudd's water bill to \$162.75 and his sewer bill to \$10.89; Alderman Thompson seconded it, with all in favor.

The Board of Aldermen reviewed the report from Kevin O'Bryan, Director of Public Works.

The Board of Aldermen reviewed the monthly reports from the Public Works Managers.

The Board of Aldermen reviewed bid specifications for a new backhoe for the Public Works Department. Alderman Greening motioned to approve the specifications and authorize soliciting bids for this new backhoe; Alderman Purol seconded it, with all in favor.

The Board of Aldermen discussed stop signs at the intersection of West Cleveland Street and South Locust Street. There is only one stop sign at this intersection on the north side of South Locust Street. The Board agreed to put up stop signs on both sides of West Cleveland Street at this intersection.

Rich Enochs said that the tanker/pumper has been ordered. It takes 9 months to build this truck.

John Albright said that Digital-Ally is the federal vendor for the Police Department camera systems. Jackie Pangborn said that the Board was unaware of this at the last meeting. John Albright presented a bid from Digital-Ally for 4 in car camera systems and 4 body camera systems for a total purchase cost of \$19,740.00. John Albright said the 4 in car camera system can be installed professionally for \$267.00 each plus a \$98.00 trip charge. After discussion, Alderman Purol motioned to approve purchasing the car & body camera systems from Digital Ally for \$19,700.00 and have them professionally installed at a cost for \$267.00 per car plus \$98.00 trip charge; Alderman Smith seconded it, with all in favor.

John Albright said that Brian Lewis has resigned from the Police Department as of November 21, 2016. He asked that Zach James be hired to replace Brian Lewis. Zach James is in the Police Academy and will graduate on December 16, 2016. John Albright asked for authorization to hire him immediately after his graduation from the academy. Alderman Wheeler motioned to hire Zach James immediately after he graduates from the academy at a starting salary of \$13.20 per hour and to give him a \$.30 per hour raise after he successfully completes his probation period; Alderman Thompson seconded it, with all in favor.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen

- Two very high bids were received for removing the multi-floral rose from Route J. bids. The reason for the high bids is because the contractor must hand dig out the multi-floral rose. She will notify DNR of these bids and ask if they will allow this multi-floral rose to be removed using a chemical method.

- Architechnics will be at the December 8, 2016 meeting to present plans for the HVAC system.
- Corey Mehaffey told her that no non-profit organizations completed an application for funding from the Northern Missouri Community Foundation. The Board said that they did not want to donate any money to this organization.
- She asked for authorization for her to sign the annual contract with TSS for drug testing. Alderman Wheeler motioned to grant this authorization; Alderman Greening seconded it, with all in favor.
- The Annual Appreciation Dinner for Mark Twain Regional Council of Government will be held on December 7, 2016.
- She received bids for certifying the 55 acre Browning tract and the Ralls County tract. Terracon had the lowest cost for Phase One in the amount of \$3,400.00 for both tracts. Crocket had the lowest cost for Geotech borings in the amount of \$6,900.00 for both tracts. Alderman Purol motioned to accept the low bids from Terracon and Geotech; Alderman Smith seconded it, with all in favor.
- Pace Industries has had a deduct meter for several years. This allowed them to purchase gas from a third party and have the City transport the gas to their facility. They use very little gas since they closed and Panhandle is requesting that the deduct meter be removed and that Pace buy all of their gas through the City. After discussion, Alderman Smith motioned to remove Pace's deduct meter and to sell them all of their natural gas requirements; Alderman Wheeler seconded it, with all in favor.
- She said that the Ben Smith Family advised her that the spelling of the City's airport name is not correct. It is listed as Capt Ben Smith Airfield. The correct spelling is CPT Ben Smith Airfield. She drafted a letter to John Karrasch, Airspace Specialist-Central Region asking him to formally change the name of the City's airport to CPT Ben Smith Airfield. After discussion, Alderman Smith motioned to approve this letter and submit it; Alderman Purol seconded it, with all in favor.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Behrens, Brittany	621 E. Cleveland St. # E	\$ 55.99
Buckman, Paul	122 E. Summer St.	\$110.59
French, Andrea	217A E. Summer St.	\$228.94
French, Andrea	217 E. Summer St.	\$796.14
Murphy, Taylor	208 Court St.	\$592.86
Reed, Teri	727 Fortune St. # 39	\$188.99
Total		\$1,973.51

Alderman Purol motioned to write off these account as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Thompson seconded it, with all in favor except Alderman Greening.

John Albright said that T.J. Stephenson has successfully completed his probation period as of November 19, 2016. He requested that he be granted permanent status and given a \$.30 per hour raise effective with the first pay period after November 19, 2016. Alderman Wheeler motioned to grant this request; Alderman Smith seconded it, with all in favor.

Alderman Wheeler motioned to adjourn the meeting; Alderman Thompson seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk