

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gary Thompson

Others Present: Jackie Pangborn, Terry Gibbs, Connie Painter, Marcia Watson, Consetta Gottman, Sarah Hollen, John Wilcox, Rich Enochs and Kevin O'Bryan

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the pledge of allegiance.

The consent agenda was approved on a motion by Alderman Wheeler; a second by Alderman Thompson, with all in favor.

Mayor Minor opened the floor for open forum.

Connie Painter invited the City of Monroe City to participate in the Christmas parade which will be on December 3, 2016. She said that the people riding two wheelers and four wheelers in the parade should be wearing helmets. Attorney Wilcox said that if this is what she wants, she could tell everyone riding them that helmets are required in order to participate in the parade.

The Board of Aldermen reviewed the report from Kevin O'Bryan, Director of Public Works.

Rich Enochs, Fire Chief, said that the Monroe City Rural Fire Association solicited bids for a new Tanker/Pumper. Alexis Fire submitted a bid of \$316,010.00. Banner Fire Equipment, Inc. submitted a bid of \$303,995.00. The Board of Directors recommended that the low bid from Banner Fire Equipment, Inc. be approved along with \$7,122.00 in optional loose equipment. After review and discussion, Alderman Wheeler motioned to accept the recommendation from the Board of Directors of the Monroe City Rural Fire Association and approve purchasing the pumper/tanker and optional loose equipment from Banner Fire Equipment, Inc. for a total of \$312,377; Alderman Greening seconded it, with all in favor.

Alderman Wheeler said that he had some inquiries about the need for the west bound stop sign on Lawn Street at South Elm Street since there is no east bound stop sign on Lawn at South Elm Street. The stop sign was erected when Pace Industries was in operation. Now that they are closed it was questioned as to whether this stop sign is needed. After discussion, Alderman Wheeler motioned to have the west bound stop sign on Lawn Street at South Elm Street removed; Alderman Greening seconded it, with all in favor.

Alderman Wheeler said that John Albright is requesting authorization to purchase a car camera system from Digital Ally. Funds have been appropriated in this purchase. Bids were not solicited for this equipment. Attorney Wilcox said that if this equipment is on the State contract, bidding is not required. If it is not, the Board must solicit bids. The Board authorized checking to see if this equipment is on the State contract and if it is not, solicit bids.

Consetta Gottman said that since John Albright was placed in the charge of the Police Department, it has been very difficult to obtain Police news for the Lake Gazette. Mayor Minor said that John Albright is hesitant about giving out news that could hamper an investigation. Attorney Wilcox said that he will meet with John Albright and tell him what information needs to be made public and given to the newspaper.

Alderman Wheeler said that at the last meeting the Police Department said that they needed a flow chart for addressing nuisances. Attorney Wilcox said that he has developed a flow chart for addressing nuisances for the City of Shelbina and will prepare one for the City of Monroe City.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She thought that the City's purchasing ordinance allowed purchases up to \$1,500.00 before bids are required. The actual amount is \$1,000.00. She asked that the Board adopt an ordinance which would increase this amount to \$1,500.00. Attorney Wilcox said that he will prepare an ordinance to increase the limit to \$1,500.00
- She has had requests from a police officer for the City to buy ammunition for him and then he reimburse the City. Attorney Wilcox said that the City needs to avoid any situations which would aid anyone from avoiding paying sales tax on purchases.
- The grant application has been submitted to MoDOT for Main Street sidewalk improvements. In order to increase the chance of getting a grant, MoDOT decided to include the asphalt parking areas, do a review of the existing sidewalks and do only the ones that will need to be done as the base project at an estimated cost is \$418,000, with the City's share being \$188,000 which is comprised of the \$60,000 the Council agreed to at the last meeting and the rest coming from the City's budget for asphalt paving for that year. To replace all of the sidewalks in the area is estimated at \$634,000. The Board hoped that all of the streets damaged by the Sewer Project would be repaired prior to committing paving funds for this project.
- Architechnics will be at the November 17, 2016 meeting to present the plans for soliciting bids for the new HVAC system for the City Hall/Library Complex.
- Bids are being accepted for removing the multiflora rose at Route J. Reservoir. All bids are due by November 15, 2016.

- The Lake Gazette is offering a Veteran's Day, Thanksgiving and No Shave November ads for a total of \$60.00. Alderman Smith motioned to purchase the three ads for \$60.00; Alderman Purol seconded it, with all in favor.
- She asked the Board if they were interested in donating money to the Northern Missouri Community Foundation for a project to help meet the needs of non-profit in Randolph & Monroe counties. The matter was tabled until more detailed information is presented.
- A letter responding to the EPA's notice of violation has been submitted.
- A letter responding to DNR's letter of warning has been submitted.
- The Methodist Church has sent the City an invitation to their Sesquicentennial celebration.
- The Chamber of Commerce's "lunch and learn" will be held on November 9, 2016 at 11:45 am at the Dugout.
- She has reviewed the minutes from all meetings regarding Mosswood Sub Division, First Addition and she could not find where the City agreed to take over the cul-de-sac in this subdivision. The cul-de-sac meets City specifications. After discussion, Alderman Smith motioned for the City to accept the cul-de-sac at Mosswood Subdivision, First Addition; Alderman Thompson seconded it, with all in favor.
- She presented an agreement with Monroe County for 911 dispatching services for the period beginning October 1, 2016 and ending September 30, 2017. The price is \$5,723.33 per month which is the same as last year. Alderman Smith motioned to authorize Mayor Minor to sign this agreement, once the dates have been modified, on behalf of the City; Alderman Buckman seconded it, with all in favor.
- She presented an invoice in the amount of \$200.00 from GDC Insurance Services for the annual membership fee in the Workers' Compensation Trust and agreement with Missouri Rural Services to provide Workers' Compensation Insurance to the City from April 1, 2017 through March 31, 2018. Alderman Greening motion to approve the invoice for membership and to authorize Mayor Minor to sign the agreement with Missouri Rural Services; Alderman Wheeler seconded it, with all in favor.
- She read a letter from Attorney Wilcox regarding the tree on the City's right of way on Third Street that a neighbor wanted removed. Attorney Wilcox said that the tree does not belong to the City. The tree is on the City's easement but the City has no right to cut it down if the property owner does not want to have it cut-down.
- The City's Thanksgiving Dinner will be on November 11, 2016.
- The City's health insurance will be increasing by 18.9%.
- She will not be at the next two Board of Aldermen meetings.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held October 18, 2016.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees; Alderman Buckman seconded it, with the vote as follows:

Greg Smith	Yea	Michael Purol	Yea
Mark Greening	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gary Thompson	Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Wheeler motioned to ratify the decision made in executive session to offer Joseph Beaver the position at the Water Plant/Sewer Plant at a starting salary of \$13.00 per hour with a \$.30 per hour increase after successfully completing his probation period and \$.50 per hour increase for each new certification attained; Alderman Greening seconded it, with all in favor.

Alderman Thompson motioned to adjourn the meeting; Alderman Purol seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk