

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gary Thompson

Others Present: Jackie Pangborn, Nathan Smith, Terry Gibbs, John Albright and Kevin O'Bryan

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the pledge of allegiance.

The consent agenda was approved on a motion by Alderman Buckman; a second by Alderman Purol, with all in favor.

Mayor Minor opened the floor for open forum. No one asked to speak

The Board of Aldermen reviewed the report from Kevin O'Bryan, Director of Public Works.

The Board of Aldermen reviewed the monthly reports from the Public Works Managers.

Jackie Pangborn said that the motor for the trash pump at the water plant needs to be replaced or rebuilt. Richard's Electric can rebuild it for \$6,789.00. A new one would cost \$11,214.80. Jon Rogers recommends having the old motor rebuilt. Until this trash pump is repaired or replaced, the City is only able to use half of the Water Plant. The board agreed that this would be an emergency purchase and that the purchasing ordinance could be bypassed. After discussion, Alderman Buckman motioned to have Richard's Electric rebuild the motor for the trash pump for \$6,789.00; Alderman Smith seconded it, with all in favor.

The Board discussed the 12.00% unaccounted water. For several years the unaccounted for water was reported at 1% or 2%. Outside consultants have said that this is not realistic and that measurements of the amount of water pumped into the system were probably not accurate.

The Board of Aldermen discussed Debbie Kendrick's request for the City to take over the roadway that runs both north and south from the cul-de-sac at Mosswood Subdivision, First Addition. Kevin O'Bryan said that the roadway easement should be 60 feet; however, the graveled width is only 20 feet. He told the Board that he met with Kerry Lee and Rich Enochs and all agreed to recommend to the Board of Aldermen that they not accept these roads as City streets. After discussion, the Board agreed to take no action on Debbie Kendrick's request for the City to accept these streets. Alderman Purol said that the cul-de-sac in this subdivision should have been accepted when the

subdivision was accepted. Kevin O'Bryan said that the cul-de-sac meets the City's specifications.

John Albright requested authorization to change out the Police Department's hand guns from 40 calibers to 9 millimeter. He said that the City would save money because the 9 millimeter ammunition is cheaper than 40 calibers. GT Distribution will trade the City's 40 caliber hand guns for 9 millimeter hand guns at no charge. GT Distribution will probably sell the 40 caliber hand guns back to the officers. After discussion, Alderman Purol motioned to authorize the Police Department to change out their 40 caliber hand guns with GT Distributing for 9 millimeter hand guns; Alderman Smith seconded it, with all in favor except Alderman Wheeler.

Gary Osbourne requested the following accounts be written off as uncollectible for accounting purposes only and referred to the City's Collection agency:

<u>Name</u>	<u>Address</u>	<u>Amount</u>
Reeves, Jeremy	306 Sunset Dr. # 24	\$423.85
Albertson, Bill	1002 N. Elm St. # 1	\$ 24.26
Garms, Jean	319 Lawn St.	\$ 53.70
Fee, Kenneth	510 N. Oak St.	\$ 360.08
Fee, Kenneth	426 Charles St.	\$ 207.50
Morrison, Lane	12 Gtwy Sq Dr. # 11	\$ 25.46
Rothwell, John	518 N. Locust St.	\$ 533.42

Alderman Buckman motioned to write off these account as uncollectible for accounting purposes only and to refer them to the City's Collection Agency; Alderman Wheeler seconded it, with all in favor.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She met with Ross Kasmann and John Frerking of Engineering Surveys and Services regarding the completion of the MoDOT grant for the sidewalk improvements/upgrades in the downtown area. This is an 80/20 grant, and the City will need to apply for \$300,000, with the City's share to be \$60,000; however it will be in our best interest to apply for a smaller sized grant. This will be a multi-year project in order to redo all of the sidewalks from Lawn Street to the 4-way stop. She requested authorization to apply for the grant and to sign the agreement with Engineering Surveys & Services. After discussion, Alderman Purol motioned to authorize Jackie Pangborn to sign the agreement with Engineering Surveys & Services and to apply for the grant; Alderman Buckman seconded it with all in favor.

- She presented bid specifications for removing the multiflora rose – stands 1-5 from Route J. Reservoir. She told the Board that no bulldozers, skid steers or other similar equipment is to be used in this project. After review and discussion, Alderman Purol motioned to approve the bid specifications and authorize soliciting bids; Alderman Buckman seconded it, with all in favor.
- We have been operating under the rule that managers had a purchasing limit of up to \$1,500.00 before requiring bidding. The purchasing ordinance only allows \$1,000.00. She presented the purchase policy with some requested changes. The Board asked that the City attorney review these changes and revised the purchasing ordinance.
- She presented an agreement with the Monroe City Nutrition Center in which the City will pay \$3,000.00 in support for the 2016-17 fiscal year. Alderman Wheeler motioned to authorize the Mayor to sign this agreement on behalf of the City; Alderman Thompson seconded it, with all in favor.
- The Hannibal Board of Public Works is conducting a training session on leadership and management skills for their employees. Their facility will accommodate more people than they have so they are inviting surrounding cities to attend this seminar. Jackie Pangborn said that she plans to attend this seminar. Alderman Purol said that he also plans to attend.
- She presented a proposal from TMI to furnish and install new shut-off butterfly valves and exposed pvc piping from loop pumps to deck. The cost is \$4,882.00. This is the last repair needed before the entire HVAC system is replaced.
- The resident at 221 Third Street has been expressing concern for the past few years about a tree located on the City right of way that is in front of the house at 217 First Street. The tree is not dead and the owners of 217 First Street do not want it cut-down. The Board agreed to discuss this matter with the City Attorney.
- She presented a Vulnerability Assessment that was recently completed concerning the wastewater collection and treatment services for the protection of public health. This was a requirement of the USDA Loan.

Alderman Wheeler asked what is being done to address the nuisance issues in Monroe City. John Albright said that he needs a step by step guide on how to handle nuisances and a flow chart. The matter was tabled until it can be discussed with the City Attorney.

Alderman asked that the Board of Aldermen consider making the intersection at Lawn Street/Williams Street at County line Road a 4 way stop. After discussion, Alderman Purol motioned to make this intersection a 4 way stop; Alderman Buckman seconded it, with all in favor except Alderman Smith.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees; Alderman Buckman seconded it, with the vote as follows:

Greg SmithYea
Mark GreeningYea
Roch Buckman.....Yea

Michael Purol Yea
Tyler Wheeler..... Yea
Gary Thompson Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Greening motioned to ratify the decision made in executive session to grant Chris Walotka permanent status and give him a \$.30 per hour raise effective with the new pay period; Alderman Buckman seconded it, with all in favor.

Alderman Wheeler motioned to ratify the decision made in executive session to hire Tim Blackford and two part time employees for the Water & Wastewater Plants; Alderman Smith seconded it, with all in favor.

Alderman Wheeler motioned to adjourn the meeting; Alderman Smith seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk