

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Roch Buckman, Mark Greening, Michael Purol, Tyler Wheeler and Gerry Quinn

Aldermen Absent: Greg Smith

Others Present: Jackie Pangborn, Kevin O'Bryan, Rich Enochs, Travis Pugh, Charles Grubb, Kerry Lee, Terry Osborn, Janet Devlin and Michael Williams

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Purol motioned to approve the consent agenda; Alderman Buckman seconded it; with all in favor.

Charles Grubb said that he lives at 215 South Oak Street. Last year he received a letter from the City stating that he had an issue with his sewer that needed to be addressed. He hired a local contractor correct the issue with the sewer. The contractor hit a gas line that was not marked. The City repaired the gas line and left dirt piled up. After the contractor was finished, other problems occurred. There was mud and dirt everywhere. The sidewalk began to sink in the area where the repairs were made and also the water meter lid has also sunk into the ground. He has contacted the City numerous times to address these problems but nothing has been done. Therefore he decided to come directly to the Board of Aldermen to see what can be done. Terry Osborn said that the reason that the sidewalk is sinking is because the contractor did not put enough gravel in the area he excavated. Therefore the contractor is responsible for this. The City is responsible for raising the water meter lid. Terry Osborn said that he should have this completed in week contingent upon the weather and other priorities that arise. Mayor Minor invited Charles Grubb to come back to the June 18, 2015 meeting if the water meter lid has not been raised.

Charles Grubb said that house at 512 West Cleveland Street burned last year and is still standing. The grass on this property has not been mowed. Mayor Minor said that the City is in the process of obtaining this property. When this is completed, the City will clean off the lot. Charles Grubb asked the City to mow the lot. Kevin O'Bryan said that un-mowed lots are referred to the Police Department who issue nuisance letters to the owners. Kevin O'Bryan will follow up with the Police Department on this. Charles Grubb asked that something be done about the dogs running in his neighborhood. He said that trash from the north is blowing onto his property. He asked if the sewer line on Oak Street will be fixed. He was told that it would be.

Alderman Buckman updated the Board of Aldermen on the Planning & Zoning Commission meeting held earlier in the evening. The Planning & Zoning Commission reviewed the revised subdivision plans for Mosswood Estate Subdivision – 1st Addition – 1st Revision prepared by Janes Surveying, Inc. They have combined lots 3-5 into two lots. They added 30 feet to the exterior of lots 6-9 and split lot 7 to be combined with lots 6 & 8 resulting in three lots down there. There is an additional lot south of lot 8 which is lot 8 in the new subdivision. Kerry Lee and Terry Osborn have no issues with the revisions. There is going to be a 30' wide private roadway that will be running north and south that is west of new lots 5, 7 & 8. The water and sewer mains terminate at lot 6. The developer has signed a statement that they realize that there is no City water or sewer services at lot 8 and that any cost incurred to get services to the lot will be provide by the developer or land owner. The developer also understands that the extension of the water and sewer mains will be at their expense. The Planning and Zoning Commission recommends that Mosswood Estate Subdivision – 1st Addition - First Revision be approved as submitted. Alderman Buckman motioned to accept the Commission's recommendation; Alderman Greening seconded it, with all in favor.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen. He said that K & N Excavating is about 70% completed with their portion of the Sewer Rehabilitation project. They want a 75 day extension to complete their contract.

Kevin O'Bryan presented a drawing that showed the proposed sidewalk from the new football field to the east side of the Swimming Pool. The estimated cost for the concrete and other materials is \$2,000.00. There will be pedestrian signage on each side of the sidewalk with a flashing beacon at the top of each sign. Kevin O'Bryan said that the estimate does not include the signage and the ADA mats that will have to be installed. The Board agreed to table this matter until the next meeting so that Kevin O'Bryan can estimate the cost for the signage and the ADA mats.

Mayor Minor said that people have been asking him about repairing the streets after the sewer project has been completed. He was told about a relatively new product that is like concrete but is put down like asphalt is available. This product is not very smooth but should not be an issue with the in-town speed limits. It would be very noisy on the highway with a 60 mile per hour plus speed limit. The City may look into this option for repairing the streets.

Alderman Wheeler said that Darren Freidank is recommending that the City become full time members of the Northeast Missouri Task Force. The Task Force has increased their assistance to Monroe City and went out of their way to assist with the recent burglaries in Monroe and Marion County. This will result in an increase the in the Police Department's drug enforcement budget of \$5,000.00. Darren Freidank will not be asking for any capital improvements next year. Janet Devlin said that the Task Force needs a written commitment from the City by June 19, 2015 if they are going to become a full time member. If the City signs the commitment, they will be a

full time member effective July 1, 2015; however the City will not be billed until October 2015. After a lengthy discussion, Alderman Wheeler motioned to commit the funds for the Monroe City Police Department to become a full time member of the Northeast Missouri Task Force for one year and authorize Mayor Minor to sign the letter of commitment, with the payment details to be worked out at a later time; Alderman Purol seconded it, with all in favor.

Rich Enochs said that the City has hired three new firefighters. The Fire Department is now fully staffed with 22 firefighters and 1 secretary.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- There was some confusion at the last meeting about the Route J. project. Alderman Purol said that City wants the Department of Conservation to increase its cap by \$150,000.00 for this project. The Board wants the agreement amended to increase the cap on this project.
- Dayne's Disposal has been notified that the City will be terminating their contact with them as of October 31, 2015. Mayor Minor said that he received a call from Dayne Love asking why the City was terminating his contract. This was necessary so that the City can solicit bids for residential trash hauling services. Jackie Pangborn presented bid specifications for residential trash pickup services. Successful bidder will enter into a three year contract with the City for residential trash pickup. After review and discussion, Alderman Buckman motioned to approve the specifications and authorize soliciting bids; Alderman Greening seconded it, with all in favor.
- She requested authorization to have Heimer Construction proceed with repairing the drywall and cleaning the mold off of the ceiling in the Council Chambers. The total cost is \$2,310.00. The Board authorized this work to be done. Jackie Pangborn said that Terry Osborn reported that there are soft spots on the roof. The Board asked her to have Heimer Construction inspect the roof and see if they can determine if there is a problem.
- She presented bid specifications for repairing 14 monuments in St. Jude's Cemetery. She is going to require each bidder to submit a statement of qualifications and references. Alderman Greening motioned to approve the bid specifications with inclusion of requiring each bidder to submit a statement of qualifications and references and informing them that this will be taken into consideration and authorize soliciting bids; Alderman Wheeler seconded it, with all in favor.
- She presented bid specifications to shingle and repair the roof at St. Jude's Church. She is going to require each bidder to submit a statement of qualifications and references. Alderman Buckman motioned to approve the bid specifications and authorize soliciting bids; Alderman Wheeler seconded it, with all in favor.
- BHMG Engineers is working on the rate study. The City has provided all of the information that they have requested.

- She has contacted Wink’s Lawn Service about 5 trees that need to be replaced at Gordon Hill Park and one at South Lake.
- The Sewer Plant needs to find additional property that will take their sludge. She will place an ad in the newspaper asking rural landowners if they would be interested in this sludge.
- She asked what to do with the options to purchase the ground in Ralls County. Michael Williams told her to keep them in a file.
- The Swimming Pool is running well.
- There was an error on K & N’s request for payment estimate # 4. They had requested \$103,457.67. The correct amount of their request should have been \$185,711.83. She requested that the Board of Aldermen approve the revised pay estimate # 4 to increase the pay to K & N Excavating to \$185,711.83. After discussion, Alderman Buckman motioned to approve the revised pay estimate # 4; Alderman Purol seconded it, with all in favor.

Alderman Buckman presented information and programs from the Mark Twain Regional Council of Governments.

Alderman Quinn said that State of Kansas had enticed a company interested in locating in Monroe City to locate in Kansas instead. He was told that the financial incentives and funding for this fell through.

GAF Company makes shingles. They were interested in putting a plant in Moberly, Missouri. However the Missouri Department of Natural Resources imposed several requirements. GAF Company decided not to build a plant in Moberly, Missouri.

Alderman Buckman motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees and by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Alderman Wheeler seconded it, with the vote as follows:

Greg Smith	Absent	Michael Purol	Yea
Mark Greening	Yea	Tyler Wheeler	Yea
Roch Buckman	Yea	Gerry Quinn	Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Purol motioned to ratify the decision made in executive session to grant Jamie Allen a \$.30 per hour increase for obtaining his DSIII Water and Wastewater license; Alderman Wheeler seconded it, with all in favor.

Alderman Buckman motioned to adjourn the meeting; Alderman Quinn seconded it, with all in favor.

June 4, 2015

Neal Minor, Mayor

Gary Osbourne, City Clerk