

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Greg Smith, Roch Buckman, Mark Greening, Michael Purol and Tyler Wheeler

Aldermen Absent: Gerry Quinn

Others Present: Jackie Pangborn, Kevin O'Bryan, Rich Enochs, Darren Freidank, Representatives of the Pleasant Day 4 H, Chris Koltzenburg, and John Wilcox

In the Absence of Mayor Minor, Mayor Pro-Tem Greening called the meeting to order.

Mayor Pro-Tem Greening asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Purol motioned to approve the consent agenda; Alderman Smith seconded it; with all in favor.

Representatives of the Pleasant Day 4-H Club said that they are planning to host the third annual "Kids Fishing Derby" at the South Lake on June 20, 2015. They requested permission to use South Lake on this date for this event and asked that the City make a donation for the trophies to be awarded. The Park Board will be providing the food for this event. The Fire Department will provide a generator and their gator on site. Alderman Buckman motioned to grant permission for them to use South Lake and donate \$100.00 for the trophies; Alderman Wheeler seconded it, with all in favor.

Mayor Minor joined the meeting and presided.

The Board of Aldermen reviewed the report from Kevin O'Bryan, Director of Public Works.

Jackie Pangborn said that K & N Excavating wants an extension on their contract past May 29, 2015. She told the Board that there is an established procedure in the contract for requesting contract extensions. The Contractor must first make the request with the engineer who will determine if an extension is warranted.

Gary Osbourne said that at the April 9, 2015 meeting, the City accepted the bid from DSI, Inc. in the amount of \$3,165.00 for some transformers. A purchase order was placed for these transformers. DSI, Inc. contacted him and said that they misunderstood the bid specification. They said that they would not honor their previous bid and submitted a new bid in the amount of \$5,680.00. The next lowest bid submitted was from T & R Electric Supply in the amount of \$4,727.00. Gary Osbourne said that he rescinded the purchase order issued to DSI, Inc. in the

amount of \$3,165.00 and issued a new purchase order to T & R Electric Supply in the amount of \$4,725.00. The cost for the transformers increased by \$1,562.00. After discussion, Alderman Greening motioned to approve rescinding the purchase order to DSI, Inc. and to accept the second lowest bid from T & R Electric Supply for the needed transformers; Alderman Smith seconded it, with all in favor.

Alderman Greening said that Larry Howerter will be resigning at the end of the year. The City needs to begin searching for a replacement. Mayor Minor said that the specific details of the position and job description must first be developed.

Darren Freidank said that Connor Wicker-Walsh has resigned from the Police Department. He would like to replace him with Timothy Vice who is a Clark County Deputy. He asked that he be started at \$13.75 per hour and be given \$.30 per hour raise upon successful completion of his probationary period. Alderman Wheeler motioned to approve this request; Alderman Purol seconded it, with all in favor.

Rich Enochs, Fire Chief, said that the Fire Department went to Lebanon, Missouri and obtained a portable diesel generator from the Department of Natural Resources. There was no charge for the generator. However the conditions for acceptance were that the Fire Department would have it running within six months and keep it for at least one year. Rich Enochs said that he put the Fire Department on DNR's list for a rescue boat. Rich Enochs told the Board that John Long will be his Assistant Fire Chief.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She was contacted by MoDOT concerning the medians that the City is supposed to install on Vine Street at the Burlington Northern crossing. They want the medians installed; otherwise they may order the Vine Street crossing to be temporarily closed. Mayor Minor asked that MoDOT be contacted and informed that the City will develop a current cost estimate on this project. If the new estimated cost is significantly higher than originally anticipated, the City will have to wait until the new fiscal year begins in October so that funds can be budgeted for this project.
- The Department of Conservation has capped the Route J improvement project at \$310,000.00. The City's match for this project is 25%; however if the project exceeds \$310,000.00, the City will have to pay 100% of the overage. The Department of Conservation's estimate is \$305,000.00. Alderman Purol said that in his opinion, the estimates on this project are too low. After discussion, the Board asked Jackie Pangborn to follow up with the Department of Conservation to obtain more information and relay the City's concerns about the cap and the estimates being too low.
- Jackie Pangborn asked if the City wanted to solicit bids for trash pickup service. The current contract with Dayne's Disposal will end on October 31, 2015. Alderman Greening said that the Board previously agreed to solicit

bids. After further discussion, Alderman Buckman motioned to give Dayne's Disposal the required 120 day notice that the City is terminating their contract and begin the bid process.

Chris Koltzenburg of K & N Excavating said that he wanted to give the Board a heads up that his company will be requesting an extension on their portion of the Sewer Rehabilitation Project. He realizes that he started on the project 90 days after the contracts were approved; however they had to finish other projects before they could start on Monroe City's project. He said that he will follow the provisions in the contract for requesting a contract extension; however he wanted to let the Board know of his intentions.

Jackie Pangborn continued her report:

- K & N Excavating has now agreed to hook James Hagan's sewer to the newly installed Abbot Street sewer main at no charge.
- Thermal Mechanics is going to send new diffusers to the City for the Council Chambers. Jackie Pangborn will coordinate with Heimer Construction to install these diffusers. Frances Slayer of Thermal Mechanics will be at the May 21, 2015 meeting to provide the City with some options regarding the City Hall HVAC system.
- She is going to offer a \$5.00 discount coupon for seasonal passes for the Swimming Pool if purchased between May 13, 2015 and May 22, 2015.
- NECAC will be have a reception showcasing their community actions programs in Monroe County on Wednesday, May 20, 2015 at 10:30 am, in Paris, Missouri.
- Lakeside Casting has submitted an application for the utility incentive credit program in the amount of \$1200.00 for creating four new permanent jobs. Alderman Smith motioned to approve this application and approve crediting the \$1,200.00 to Lakeside Casting utility account; Alderman Wheeler seconded it, with all in favor except Alderman Buckman who abstained.
- A mass mailer was sent to the Monroe City utility customers at the end of April.
- She asked the Board if there was any interest in purchasing Ilean Warren's property located at 310 North Oak Street. The matter was tabled until the May 21, 2015 meeting.
- Jackie Pangborn presented a memorandum of agreement with BHMG Engineers, Inc. for an electric system cost of service and rate study for \$16,500.00. Mayor Minor said that the City needs to know how dropping industrial customers will impact the City's electric department. After further discussion, Alderman Purol motioned to proceed with this study; Alderman Buckman seconded it, with all in favor.
- The City purchased the property located at 512 West Cleveland Street at a tax sale last August. In order to proceed, a title search of this property must be made. All of the owners identified in the title search must be

contacted by registered letter giving them the opportunity to redeem this property. If no one redeems the property by the tax sale in August 2015, the County Collector will issue a collector's deed to the City, after which the City will officially own this property.

- Hannibal Regional Medical Group will come on site and do a complete metabolic profile for \$40.00 per participant. They would charge an additional \$15.00 to take those results and perform the Health Risk Assessment. Last year, Ralls County provided this service, however they no longer offer this service. The City currently requires the employees participating in the City Health Insurance program to pay \$32.50 per month. The Board agreed that employees who participate in the health risk assessment will continue to pay \$32.50 per month. Those who choose not to participate will be required to pay \$65.00.

Jackie Pangborn updated the Board of Aldermen on the projects that the Park Board has planned for this summer.

Mayor Minor said that the Grow Missouri Fest was successful. They will probably have this event again next year.

Mayor Minor made the following appointments for 2015-16:

Public Works Committee

Mark Greening*
Greg Smith**
Gerry Quinn
Tyler Wheeler

Public Safety Committee

Tyler Wheeler*
Mark Greening**
Michael Purol
Roch Buckman

Administration Committee

Roch Buckman*
Greg Smith**
Michael Purol**
Gerry Quinn

Economic Development

Gerry Quinn*
Roch Buckman**
Greg Smith
Michael Purol

Parks & Recreation

Michael Purol*
Greg Smith
Kale O'Bryan
Steve Yates*
Carla Coleman
Todd Richman
Gary Yager
Charlotte Thompson
Dane Foster
Sally White

Planning & Zoning Commission

Gary Yager 4/30/16*
Ronald Williams4/30/17
Rusty Rothweiler4/30/18
Chuck Mudd4/30/15
Neal MinorMayor
Roch Buckman Alderman
Mark Greening Alderman
City AttorneyAdvisor

Jackie Pangborn...Advisor

Board of Adjustments

Phillip Potterfield*
Suree Botkins**
Lee Anderson
Cora Sue Welker
Gary McElroy

Industrial Development Author

Bob Kendrick
Cliff Seward
Dorothy Kern
Kathy Anderson
Ed Thomas
Jack Coleman

Nuisance Committee

Darren Freidank*
Greg Smith
Tyler Wheeler
City Attorney....Advisor

Museum Board

Larry Addison*
Tom Miskell
Dan Mudd
Richard Hull

Advisory Pilot Representatives for Airport

Del Buckman*
Jack Coleman**
Art Pruden
Dennis Spalding
Butch Pennewell

Clerk of the Court	Linda Greening
Health Doctor	Dr. Dale Zimmerman
Treasurer.....	Jackie Pangborn
City Collector.....	Joyce Vioria
City Attorney.....	John Wilcox
Fire Chief.....	Rich Enochs
Building Inspector.....	Kerry Lee
Building Commissioner	Kerry Lee
Civil Defense/Emergency Preparedness Director	Tyler Wheeler
City Representative to EDC	Gerry Quinn

Alderman Wheeler motioned to approve the Mayor’s appointments; Alderman Greening seconded it, with all in favor.

Roch Buckman motioned to elect Mark Greening as Mayor Pro Tem; Alderman Purol seconded it, with all in favor.

Alderman Purol motioned to elect Gary Osbourne as City Clerk; Alderman Buckman seconded it, with all in favor.

Mayor Minor said that the employee fish fry will be held at 12:00 noon, May 8, 2015 at the Public Works building.

May 7, 2015

Alderman Buckman motioned to adjourn the meeting; Alderman Greening seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk