

The Board of Aldermen met in regular session at 6:00 P.M.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Roch Buckman, Mark Greening, Michael Purol, Tyler Wheeler and Gerry Quinn

Others Present: Jackie Pangborn, Kevin O'Bryan, Andy Duffy, Rich Enochs, Mike Hale, Linda Greening and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Buckman motioned to approve the consent agenda; Alderman Greening seconded it; with all in favor.

Mayor Minor opened the floor for open forum. Linda Greening said that the Monroe City Community Task Force is requesting that the City donate \$50.00 for their annual Easter Egg Hunt. The Task Force will also be collecting donations at the four way stop on March 14, 2015 between 11:00 am and 2:00 pm. Alderman Buckman motioned to donate \$50.00 to the Monroe City Community Task Force for their annual Easter Egg Hunt and to authorize them to collect donations at the four way stop on March 14, 2015 between 11:00 am and 2:00 pm; Alderman Purol seconded it, with all in favor.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen.

The Board of Aldermen reviewed the revised bid specifications for mowing the Cemetery, Parks and Lakes. Gary Osbourne said that it was necessary to revise the specifications due to some ambiguous wording in the original specifications. The revised specifications are to have the Cemetery mowed on a per time basis and the Parks & Lakes on an amount per season basis. After review and discussion, Alderman Greening motioned to approve the revised bid specifications; Alderman Buckman seconded it, with all in favor.

Rich Enoch said that the Fire Department is going to order the fireworks for the July 4, 2015 celebration before February 28, 2015 so that they can get the winter special rate. In addition to the fireworks they are going to have to order three more electrical boards and wire. They anticipate spending about the same amount of money this year that they spent last year. Mike Hale said that the Rural Fire Association is trying to sell its property in Gateway Square Subdivision which is where the Fire Department holds its annual fireworks display. Mayor Minor asked the Fire Department to keep the City informed if they have to move the fireworks display.

Mike Hale said that the Fire Department is going to approach the Board of Aldermen at a later meeting about the possibility of burning off the front part of South Lake to promote grass growth and to give the firefighters a training opportunity. Mike Hale said that the cascade bottles are going to have to be tested. The only place around here that can test them is in Moberly. He does not anticipate the cost being in excess of \$1,000.00.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- MoDOT is currently in the process of updating all Master Reimbursable Utility Agreements (MRUA) to satisfy the Buy American requirements of Section 1518 of MAP-21. MoDOT currently has a MRUA in place with the City of Monroe City. MoDOT said that they have to update their MRUA with the City of Monroe City to include compliance with the Buy American requirements. She asked Attorney Wilcox if he has reviewed this. Attorney Wilcox said that he has not reviewed this thoroughly enough to give his opinion; but will do so by the next meeting.
- She asked Chris Williamson of the Department of Conservation to check the estimates for the concrete work planned for Route J. Reservoir to see if they would cover the costs. Chris Williams told her that his estimator said that the estimates were good. Alderman Purol said that he has reservations about the cost estimates but has no issues since the Department of Conservation will continue to pay their 80% share of the project in the event that the costs exceed the estimates.
- She presented a pay request in the amount of \$95,701.32 for K & N Excavating and a pay request in the amount of \$308,888.10 for Municipal Pipe Tool. Mark Bross has reviewed everything and is recommending payment of the above. After review and discussion, Alderman Purol motioned to approve these two pay requests and authorize Mayor Minor to sign off on the documents; Alderman Smith seconded it, with all in favor.
- The scale at the Sewer Plant will no longer calibrate. The Sewer Department needs to have a working scale. Larry Howerter solicited bids from Blue Book for \$1,777.35, Sartorius for \$2,143.00 and Mettler Toledo for \$3,223.80. Larry Howerter recommends that the quote from Sartorius in the amount of \$2,143.00 be accepted because they will calibrate the scales. Alderman Buckman said that there is a company in Quincy, Illinois that will calibrate the scales. If this company will calibrate the scales for less than the difference between Blue Book and Sartorius, they City should accept the bid from Blue Book as long as its scales are of comparable quality. After further discussion, Alderman Purol motioned to authorize spending up to \$2,143.00 for the scales for the Sewer Plant; Alderman Buckman seconded it, with all in favor.
- The Gas Water Sewer Department has requested authorization to solicit bids for a plotter. Alderman Buckman motioned to authorize soliciting bids for a plotter; Alderman Wheeler seconded it, with all in favor.

- She was contacted by a representative of Trane Company that performs evaluations for municipalities so that they will operate more efficiently. This representative will be at the next Board of Aldermen meeting.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held February 18, 2015.

- They are continuing to work on the South Lake project.
- They are preparing for the cemetery walk on Memorial Day.
- They are continuing to work on the five year Park Plan.
- They recommend that the City purchase additional property on North Oak Street for the Cemetery
- They want to look into a TRIM Grant for the Parks.
- Chris Williamson of the Department of Conservation is proposing that a tree inventory be conducted at Route J. Reservoir. Alderman Purol said that this should be done.

Alderman Quinn said that he has been talking with a local person about starting a new business in Monroe City. A new option to purchase for the ground in Ralls County needs to be prepared and Alderman Quinn gave this to Attorney Michael Williams. There has been some new interest in the Ralls County Industrial Park.

Mayor Minor said that Moberly Economic Development has followed up with the problem that the City encountered with the Missouri Department of Economic Development and found out that there was a similar problem in another part of the state.

Attorney Wilcox said that the City has a blanket easement for its gas line on property owned by John McDonald near the Landing. Mr. McDonald wants the City to release the blanket easement and accept a specific easement. Janes Surveying did the survey work for the specific easement. Alderman Purol questioned how they determined the information for this easement. Jackie Pangborn said that she will contact Janes Surveying to determine exactly how they obtained the information for the easement. After further discussion, Alderman Quinn motioned to authorize Mayor Minor to sign the release of the blanket easement, but not to release it until the City is satisfied with the specific easement for its gas line; Alderman Smith seconded it, with all in favor.

Mayor Minor said that on Sunday, April 12, 2015 at 7:00 pm he will be delivering a State of the City report at the Middle School Auditorium. Moberly Economic Development is going to hold a Grow Mid-MO program on April 16, 2015. More details will be coming later.

Alderman Quinn said that a boxing promoter in Hannibal, Missouri is trying to set up a boxing match in Monroe City.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees, Alderman Purol seconded it, with the vote as follows:

Greg Smith .....	Yea	Michael Purol .....	Yea
Mark Greening .....	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn.....	Yea

After the adjournment of the executive session, the open session was reconvened.

There were no decisions made in the executive session.

Alderman Wheeler motioned to adjourn the meeting; Alderman Buckman seconded it, with all in favor.

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Neal Minor, Mayor

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Gary Osbourne, City Clerk