

The Board of Aldermen met in regular session at 6:00 P.M.

Aldermen Present: Mark Greening, Roch Buckman, Michael Purol, Tyler Wheeler and Gerry Quinn

Aldermen Absent: Greg Smith

Others Present: Jackie Pangborn, Kevin O'Bryan, John Albright, Rich Enochs, Jack Grove, Robert Dixon, Nathan Smith, Terry Gibbs, Kerry Lee, Larry Howerter, Randy Hadley and Michael Williams

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Greening motioned to approve the consent agenda; Alderman Buckman seconded it, with all in favor.

Mayor Minor opened the floor for open forum. Jack Grove said that he wanted to address the issue of parking in the 600 Block of South Main Street by Holy Rosary School. On the east bound side, there are "No Parking" signs. People ignore these signs and park there anyway. They are not just pulling up and letting someone out. He said that he has addressed this issue with Attorney Wilcox and Police Chief Freidank and was told that they refuse to enforce the no parking in this area. Officer Albright said that the Police Department does not enforce the "no parking" during times of student drop off and pick up. Jack Grove said that the signage needs to be changed from no parking to allowing pickups and drop offs. He said that the parking in this area creates a dangerous situation. After further discussion, the Board agreed to table this matter so that they can review the sign situation and see what needs to be done. Mayor Minor said that the City could change the wording on the signs or wait for the problem to go away after another five months when Holy Rosary School at the South Main location closes permanently.

Kevin O'Bryan presented the Director of Public Works report to the Board of Aldermen. He said that the Burlington Northern Railroad crossings are now complete. Alderman Greening said that the box trailers parked on the east side of the 100 block of South Vine Street made the driving lane on this street narrower since the median was installed. The Board of Aldermen reviewed the monthly reports from the Public Works managers.

The Board of Aldermen reviewed bids for a TIG welder for the Gas Water Sewer Department. Hometown Auto & Tractor Parts submitted a bid of \$4,850.00 with a 3 year warranty. S.J. Smith Company submitted a bid of \$5,040.00 with a 3 year warranty. \$2,400.00 had been budgeted for this purchase. Jackie Pangborn said that the Public Works Department has extra funds from the sale of surplus items and

scrap that could be used towards this purchase. Alderman Buckman said that once this money is spent, the department cannot ask for another item that is over budget during the remainder of this fiscal year. Alderman Greening motioned to accept the bid from Hometown Auto & Tractor Parts in the amount of \$4,850.00; Alderman Buckman seconded it, with all in favor.

Kerry Lee said that the City needs to purchase a transformer that will serve the new Dollar General Store. The contractor on this project has approved the specifications for this transformer. After further discussion, Alderman Greening motioned to solicit bids for this transformer; Alderman Wheeler seconded it, with all in favor.

Jackie Pangborn presented contract change order # 3 which would modify the City's contract with K & N Excavating to include the extra work on the Sewer Rehabilitation Project that the City had requested. The change order will increase the amount of their contract by \$34,789.69 to a total of \$1,813,187.39. Mark Bross has signed off on this change order. Alderman Purol motioned to approve contract change order # 3 as presented; Alderman Wheeler seconded it, with all in favor.

Jackie Pangborn presented a pay request from K & N Excavating in the amount of \$31,310.72. Mark Bross has signed off on this pay request. Alderman Greening motioned to approve this pay request; Alderman Buckman seconded it, with all in favor.

The Board of Aldermen reviewed a bid from Banner Fire Equipment for a portable pump for the Fire Department. They submitted a bid of \$4,701.00 with a 30 to 45 day delivery. Alderman Greening motioned to accept the bid from Banner Fire Equipment in the amount of \$4,701.00; Alderman Purol seconded it, with all in favor.

The Board of Aldermen reviewed a bid from Banner Fire Equipment for a mini-cutter for the Fire Department. They submitted a bid of \$2,485.00 with a 30 to 45 day delivery. Alderman Greening motioned to accept the bid from Banner Fire Equipment in the amount of \$2,485.00; Alderman Wheeler seconded it, with all in favor.

Rich Enochs invited the Board of Aldermen to the Fire Department Christmas Dinner which will be held on January 9, 2016 at 6:00 pm at the Nutrition Center.

John Albright said that an officer was injured on December 21, 2015 at an incident at the Highway 36 off ramp at Route Z.

The Board of Aldermen reviewed the following businesses who have asked that their liquor license be renewed for 2016:

Liquor by the Drink

Dugout Sports Lounge, LLC.....	\$450.00
Scoreboard Bar & Grill	\$450.00

Liquor by the Drink & Sunday Sales

Rolla Dos Primos..... \$500.00

Liquor in the Original Package & Sunday Sales

C & R Supermarket \$200.00
 Abel Oil Company..... \$200.00
 Monroe City Amoco \$200.00
 Buckman’s Convenience Store..... \$200.00
 Casey’s General Store \$200.00
 Dollar General \$200.00

Intoxicating Beer & Sunday Sales

Mosswood Golf Course \$75.00
 Pizza Hut \$75.00

Alderman Buckman motioned to renew these liquor licenses for 2016 as listed;
 Alderman Greening seconded it, with all in favor.

The Board of Aldermen reviewed a bid from Roberts Demolition in the amount of \$5,200.00 to demolish and remove the house at 512 West Cleveland Street. Alderman Buckman motioned to accept this bid in the amount of \$5,200.00; Alderman Purol seconded it, with all in favor.

Jackie Pangborn presented the Director of Administration’s report to the Board of Aldermen:

- The turbidity meter at the Water Plant has been replaced. The old meter has been sent in for evaluation.
- The motor in the Water Plant mixers has gone out. There are only a select few companies that provide this type of motor. Larry Howerter has obtained a bid from Burt Process in the amount of \$6,425.00 and SPX Flow for \$4,486.00. She requested authorization to purchase this motor from SPX Flow for \$4,486.00. Alderman Buckman motioned to grant this authorization; Alderman Quinn seconded it, with all in favor.
- The City has an agreement with TSS who is our drug testing company. She is the designated employer representative and has signed off on the agreement with them.
- She asked if the Board wanted to join the Mark Twain Lake Chamber of Commerce. The cost is \$100.00 per year. The Board decided not to join.
- Continental Casting has supplied the changes for the utility incentive. This incentive will be applied to their January 31, 2016 utility bill.
- Learning Opportunities Quality Work, Inc. submitted an agreement for cleaning services for 2016. There was no change in the cost. Alderman Greening motioned to authorize Mayor Minor to sign this agreement; Alderman Purol seconded it, with all in favor.

- She presented the insurance coverage for the airport. The premium is \$1,655.00. The coverage does not include acts of terrorism. There is a provision in the policy that would include acts of terrorism. The cost for this inclusion is \$298.00. Mayor Minor said that several things would have to happen in order for the City to collect any money for acts of terrorism. After discussion, Alderman Quinn motioned to approve the airport liability coverage without the acts of terrorism coverage; Alderman Purol seconded it, with all in favor.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held November 24, 2015.

Gary Osbourne said that Phillip Potterfield had a contract with the Monroe City Industrial Development Corporation to farm their undeveloped property in the Ralls County Industrial Park. The contract was for a period of two years with an option for a third year. Phillip Potterfield has completed the two year period and has declined the option for the third year. The City of Monroe City now owns all of this property. The Board asked that bid specifications for farming this property be developed and presented to the City at their January 7, 2016 meeting. The number of years in this agreement is to be the same as the number of years in the Mosswood farm ground agreement.

Alderman Wheeler motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees and by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Alderman Purol seconded it, with the vote as follows:

Greg Smith.....	absent	Michael Purol	Yea
Mark Greening	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn	Yea

After the adjournment of the executive session, the open session was reconvened.

Alderman Purol motioned ratify the decisions made in executive session which were:

- Hire Terron Ritter for the Electric Department at a starting salary of \$12.00 per hour, with the provisions that he receive a \$.30 per hour raise upon successful completion of his probationary period and that he be given raises for each year of lineman training successfully completed; Alderman Purol seconded it, with all in favor.
- Hire Trey Gander for the Gas Water Sewer Department at a starting salary of \$12.00 per hour, with the provision that he receive a \$.30 per hour increase upon successful completion of his probationary period.

- Blake Rodgers be given a \$.30 per hour raise retroactive to November 18, 2015 when he successfully completed his six months probationary period.
- Solicit bids for selling the one armed bandit mower.

Alderman Wheeler motioned to adjourn the meeting; Alderman Quinn seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk