

The Board of Aldermen met in regular session at 6:00 P.M.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Roch Buckman, Mark Greening, Michael Purol and Tyler Wheeler

Aldermen Absent: Gerry Quinn

Others Present: Jackie Pangborn, Kevin O'Bryan, Darren Freidank, Andy Duffy, Rich Enochs, Mike Hale, Carrie Cooper and Greg Cooper

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Greening motioned to approve the consent agenda; Alderman Buckman seconded it; with all in favor.

Mayor Minor opened the floor for open forum. Carrie Cooper thanked the Board of Aldermen for allowing LaRue Insurance to provide the City's property and liability insurance. She said that she reviewed the City's coverages with City personnel in October and believes that all insurance issues have been addressed.

The Board of Aldermen reviewed bid specifications for mowing the City's parks, lakes and cemetery for three years. Kevin O'Bryan said that some minor adjustments were made to the bid specifications previously used. After review, Alderman Greening motioned to approve the bid specifications and authorize soliciting bids for mowing the City's parks, lakes and cemetery for the next three years; Alderman Wheeler seconded it, with all in favor.

The Board of Aldermen reviewed a request to solicit applications for seasonal workers for the Public Works Department and Swimming Pool. After review and discussion, Alderman Greening motioned to approve soliciting applications for seasonal workers as requested; Alderman Purol seconded it, with all in favor.

The Board of Aldermen reviewed the monthly reports from the Public Works Managers.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen. K & N Excavating is in town working on the Sewer Rehabilitation Project. Travel in parts of town is going to be disrupted while this project is on-going.

Alderman Wheeler read a letter from the Northeast Missouri Task force thanking the City of Monroe City for their participation.

Gary Osbourne said that the Monroe City Rural Fire Association is going to sell their property in Gateway Square Subdivision by soliciting bids.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- MoDOT and BNSF have paid the City for their portion of upgrading the Oak Street intersections at Winter Street and West Summer Street.
- The City's agreement with MoDOT for Highway 24 is for the travel area only. There is no agreement for Highway 36. She was advised by a MoDOT official that if there is no agreement, MoDOT may discontinue maintaining the travel area of Highway 36. Jackie Pangborn said that she would like for the City to have MoDOT draft a contract for maintaining Highway 36 for Attorney Wilcox to review. The matter was tabled until the February 5, 2015 meeting.
- She asked the Board of Aldermen if they wanted to join the Mark Twain Lake Chamber of Commerce. The Board decided not to join.
- Steve Buckman, owner of Buckman Convenience Station said that his supplier, Phillips 66 has a fuel program that would allow the participants to pay \$.15 per gallon less than the pump price for gasoline and diesel fuel for 12 months. After this period there would still be a reduction based on their usage. Rich Enochs said that the fire trucks would be able get to the fuel pumps at Buckman's Convenience Station. The Public Works Departments have their fuel delivered to the Public Works building by MFA. After a lengthy discussion, Alderman Greening motioned to enter into an agreement with Phillips 66 for the Fire Department and Police Department to purchase gasoline and diesel fuel from Buckman's Convenience Station for the next 12 months at \$.15 per gallon less than the pump price; Alderman Smith seconded it, with all in favor.
- She received information regarding a "Call for Projects" through MoDOT. She asked MoDOT if resurfacing the road into Route J. Reservoir would qualify for the program. She was advised that it would not qualify. She said that the only way to receive funds for maintenance of Route J. Park would be to enter into another 25 year agreement with the Department of Conservation who would provide a 75%/25% cost share for resurfacing the road. They would also assist with gravel for this road for the next couple of years until upgrades have been made. After discussion the Board agreed to have Jackie Pangborn obtain a 25 year agreement with the Department of Conservation to incorporate the Route J. roadways.
- The final bill from Heimer Construction for the Fire Station addition was in the bills payable. She reviewed the wages to make sure they complied with the Prevailing Wage law. Mike Hale has approved the payment of this bill.
- She has been in contact with MoDOT and the Airport Advisory Committee regarding the inspection letter the City received from MoDOT in October. She will be meeting with Airport Advisory Committee to address their issues.

- The contract with Dayne’s Disposal will end in November 2015. Stoddard Disposal told her that they are interested in bidding on the City’s business again. If the City decides not to renew the contract with Dayne’s Disposal, they will have to notify them in June 2015.
- The City’s Water Plant and Distribution system was inspected recently by DNR. One of DNR’s findings was that the City’s lead ban ordinance needed to be updated. She took their sample and developed it for Monroe City. She has provided it to Attorney Wilcox for his review so that this can be addressed at the February 5, 2015 meeting.

Gary Osbourne requested that the following adjustments to the 2014-15 budget be approved:

- 2<sup>nd</sup> payment for Police Cars - \$14,424
- Final payment for Rural Fire Association Program - \$4,185
- City’s portion of Oak Street Intersection Project - \$3,586
- D.A.R.E. Supplies - \$1,000
- Cemetery Insurance - \$228

After review and discussion, Alderman Buckman motioned to approve these budget adjustments; Alderman Smith seconded it, with all in favor.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held January 20, 2015.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees, Alderman Greening seconded it, with the vote as follows:

Greg Smith.....	Yea	Michael Purol .....	Yea
Mark Greening .....	Yea	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn .....	Absent

After the adjournment of the executive session, the open session was reconvened.

Alderman Wheeler motioned to ratify the decisions made in executive session to grant Travis Pugh and Tiffany Finnigan each a one-step raise and to offer John Albright a three year plan in which he will receive a \$1.00 per hour increase immediately, another \$.50 per hour increase after the first year and another \$.50 per increase after the second year on the condition that he sign a three year contract with the City in which he would not get other COLA increases but would receive overtime and all other City benefits with details to be worked out with the City Attorney; Alderman Purol seconded it, with all in favor.

Alderman Buckman motioned to adjourn the meeting; Alderman Wheeler seconded it, with all in favor.

January 22, 2015

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Neal Minor, Mayor

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Gary Osbourne, City Clerk