

# **CITY OF MONROE CITY**

## **2016 SIDEWALK PROGRAM RULES & REGULATIONS**

**Effective March 1, 2002 – Revised October 2015**

### **Purpose Of Program**

To provide an incentive to property owners to replace deteriorated sidewalks by sharing in the cost of installing new sidewalks.

### **Eligible Sidewalks**

Residential sidewalks that run parallel with the streets that are generally used by pedestrians. Sidewalks that run up to the house for private use are not eligible.

### **Applications**

In addition to the length and width of sidewalks to be installed, applications must include a description of the work to be done and include a simple dimension sketch showing the proposed sidewalk, existing sidewalks and driveway entrances. Applications will be forwarded to the Street Department Manager who will review the project. If the project meets the approval of the City, the Street Department Manager will notify the property owner to proceed with the installation of the sidewalk.

### **Sidewalk Specifications**

1. New sidewalks must be at least 4 feet wide. Replacement sidewalks may be wider than 4 feet, but can never be less than 4 feet wide.
2. Sidewalks must have a minimum thickness of 4 inches.
3. False or troweled joints must be placed at an amount equal to the width of the sidewalk. Example, a sidewalk 4 feet wide must have false or troweled joints every 4 feet.
4. Expansion joints must be placed at each end of the sidewalk where the sidewalk will adjoin existing sidewalks and at driveways where the sidewalk changes thickness. Expansion joints must be placed between the new sidewalk and any permanent structure.
5. Sidewalks through driveways must be a minimum of 6 inches thick.
6. Sidewalks must be left with a light broom finish.
7. To insure proper drainage, sidewalks must have a side slope of  $\frac{1}{4}$  inches per foot, and the top of the sidewalk must be above the ground.
8. Sidewalks must adjoin existing sidewalks on both sides of the property. In cases where there is no existing sidewalk on one side or the other, the sidewalk must run to the property line. Sidewalks for corner lots must adjoin the street on one end and an existing sidewalk on the other end. In cases where there is no existing sidewalk, the sidewalk must run to the property line.

### **City Participation**

The City will:

1. Remove the existing sidewalk that runs parallel to the house.
2. Order and purchase the concrete for sidewalks that run parallel to the house or property only. The City will calculate its share of the concrete on the basis of a 4 inch thickness, 6 inch thickness for driveways, a minimum width of 4' and a maximum width of 5'.

### **Owner Participation**

The owner will:

1. Build the forms to the satisfaction of the Street Department Manager.
2. Be responsible for removal of trees and tree roots.
3. Furnish expansion joints and other materials.
4. Furnish the proper fill in order to attain a 4 inch thickness, or 6 inch thickness through driveways.
5. Contact the Street Department Manager if a culvert for a ditch is needed, the resident is to purchase a culvert and the City will install it.
6. Notify the Street Department Manager when the forms are ready to be inspected. No concrete can be ordered until the forms have been approved by the Street Department Manager. Street Department Manager will order the concrete.
7. Pour the concrete to the City's specifications.
8. Place necessary barricades and signs to protect those who might use the sidewalk or driveway.
9. Replace any concrete which does not have reasonable quality of workmanship, which does not meet the City Specifications, or which presents a hazard to pedestrians. If the sidewalk is found to be unacceptable by the Street Department Manager, the applicant shall be responsible for its replacement.
10. Pay all costs for the concrete in excess of the City's portion. Reasons for extra charges are for spillage, Saturday deliveries and extra charges for less than full load deliveries.
11. Make financial arrangements with Monroe City Ready Mix for concrete and materials to be used outside the scope of this program. Concrete and materials for private walks are not to be charged to the City.
12. Property owner can not use or operate City owned equipment.

If you have any questions, please contact Kevin O'Bryan at 573-735-4759.

Thank You.