

**APPLICATION FOR APPROVAL OF CONDITIONAL USE
OF PROPERTY IN MONROE CITY, MISSOURI**

Owners' Names: _____

Mailing Address: _____

Location of Property: _____

Legal Description of property as listed on Abstract:
(If legal description is attached, so state below)

Is this property in a subdivision with restrictions & covenants?

Circle one: YES NO

If yes, a copy of the subdivision restrictions and covenants must be attached to this application.

A mortgage inspection survey or equivalent must be attached to this application.

The uses of parcels of property adjacent to the proposed Conditional Use on all sides are:

North: _____ South: _____

East: _____ West: _____

Present Zoning Status of Property:

I certify that I am the owner or authorized agent for the owner of the above described property or that I am considering purchasing the above described property and I request that said property be permitted a Conditional Use as:

Attached to this application are three (3) copies of an accurate map, drawn to scale, which shows all adjacent property owners, roads, and other natural boundaries.

A filing fee in the amount of \$190.00 must accompany this application.

I certify that the above information is correct. I understand the following:

By filing this application, I understand that I am entitled to a public hearing. Notice of public hearing must be published for two successive calendar weeks in a newspaper published in Monroe City; said notice cannot be published the first time less than fifteen days prior to the date fixed for such hearing.

At the public hearing any interested person may attend and comment on my request for a conditional use.

After the public hearing, the Planning & Zoning Commission shall decide whether or not to recommend to the Board of Aldermen that my conditional use be granted.

After receiving the recommendation from the Planning and Zoning Commission, the Board of Aldermen, may take up the application for conditional use, and after considering the matter, may vote to issue a Conditional Use Certificate by a majority vote of the Board of Aldermen voting on this issue

If the Board of Aldermen approves the conditional use, the City Clerk shall issue a conditional Use Certificate on which the Board of Aldermen shall specify any special requirements or restrictions placed upon said conditional use.

The City Clerk shall deliver a certified copy of the Certificate of Conditional Use to the Recorder's Office in the County in which the land lies.

My filing fee will not be refunded in the event that my request for a conditional use is denied.

Signature of Applicant

Date

Received by City Clerk: _____
(Date)

City Clerk

Hearing Date: _____

Notice In Newspaper: _____

Name of Newspaper: _____