

The Board of Aldermen met in regular session at 6:00 P.M.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Roch Buckman, Jeff Spalding and Tyler Wheeler

Aldermen Absent Gerry Quinn and Mark Greening

Others Present: Kevin O'Bryan, Jackie Pangborn, Mike Hale, Rich Enochs, Trevor Lewis, Terry Osborn, Joyce Vilorio, Larry Howerter, Ronnie Smith, Shirley Arch, Kerry Lee, Ken Wilson, Donnie Benson, Kenneth Wilson, Vernon Massey, Del Buckman, Patty Buckman, representatives of the Pleasant Day 4-H Club, Georgia Rothweiler, Penney DeLaPorte, Jason Taylor, Robbie Ellison and Damon Vuch

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Spalding motioned to approve the consent agenda; Alderman Wheeler seconded it, with all in favor.

Mayor Minor read a proclamation which proclaimed that May 5-9, 2014 is Public Service Recognition Week. All citizens are encouraged to recognize the accomplishments and contributions of local government employees.

Representatives of the Pleasant Day 4-H Club said that they are planning to host a "Kids Fishing Derby" at the South Lake on June 14, 2014. They requested permission to use South Lake on this date for this event and asked that the City make a donation for the trophies to be awarded. Alderman Buckman motioned to grant permission for them to use South Lake and donate \$100.00 for the trophies; Alderman Wheeler seconded it, with all in favor.

Alderman Buckman updated the Board of Aldermen on the Planning & Zoning Commission meeting held earlier in the evening. The Commission reviewed a site plan filed by the Monroe City R-1 School District for a new sports complex. Due to a delay in receiving the completed plans, the commission tabled the site plans until May 15, 2014 when they will meet at 5:45 p.m.

Alderman Buckman motioned to call a special Board of Aldermen meeting for May 15, 2014 to meet immediately following the adjournment of the Planning & Zoning Commission meeting which is scheduled for 5:45 pm that evening; Alderman Buckman seconded it, with all in favor.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen:

- Chester Bross Construction Company is in Monroe City and working on widening the Oak Street/Burlington Northern intersections and replacing the bridge on Oak Street.
- The Kubota mower for the Airport has been received; however the tractor with the flail mower attachment has not yet been received.
- Chester Bross Construction Company is willing to pave West Border Street while they are in Monroe City. He will have complete cost estimates at the next meeting.

The Board of Aldermen reviewed bid specifications for a load of poles for the Electric Department. Alderman Smith motioned approve the bid specifications and authorize soliciting bids; Alderman Spalding seconded it, with all in favor.

Mike Hale said that the Fire Department received three bids for a brush truck. The best offer that they received was from Banner Fire Equipment, Inc. for a Ford F350 single axle four wheel drive truck with all the equipment in their specifications. The price is \$74,950.00. There will be a deduction for a hard suction hose that they do not need. This truck came in under their budget of \$75,000.00. After discussion, Alderman Wheeler motioned to accept this vehicle into the City's vehicle fleet to insure and maintain contingent upon approval of Board of Directors of the Monroe City Rural Fire Association; Alderman Smith seconded it, with all in favor.

Mike Hale said that the Fire Department received three bids for a command vehicle. The best offer that they received was for a 2008 Ford Expedition for \$15,700. It is in good condition and has a lot of room. After discussion, Alderman Wheeler motioned accept this vehicle into the City's vehicle fleet to insure and maintain contingent upon approval of the Board of Directors of the Monroe City Rural Fire Association; Alderman Smith seconded it, with all in favor.

The Board of Aldermen discussed the Fire Station Project. The contract with Heimer Construction Company needs to have a signature line for the Mayor and also needs to have language about a retainer until the project is complete and signed off by both the City and the Monroe City Rural Fire Association. Mayor Minor asked the Rural Board if they could have this modified contract ready for them to execute at the May 15, 2014 special meeting.

Mike Hale said that there was a severe structure fire on County Road 258 yesterday. The Fire Department's thermal imaging camera was destroyed. Mayor Minor said that he was told by Trust GDC that the camera was covered by the City's VFIS insurance and that a claim had been submitted.

Vernon Massey recommended that a project be undertaken to acquire the old Conway Lumber Company property on East Summer Street and build a log cabin

style Railroad Depot on it. This would be a great improvement to this property and would bring people into Monroe City. Mayor Minor said that this project should be privately owned and not publicly owned. Penney DeLaPort and Georgia Rothweiler said that they were here to support Vernon Massey and agreed that this would be a great asset for the City. Mayor Minor asked Vernon Massey, Penney DeLaPort and Georgia Rothweiler to come back to a Board of Aldermen meeting with detailed plans and cost estimates on this project.

Alderman Greening joined the meeting.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- Attorney Wilcox has reviewed the City's insurance and signed a letter that the coverage is satisfactory for the USDA loan.
- Minutes of the managers' meeting are enclosed.
- Matt Walker advised that due to uncertainties in the stability of the existing subgrade, base rock shall be placed 12" deep in all locations of the new roadway. A change order will be issued to reflect this.
- She asked if the City wanted to give a \$5.00 off coupon toward a season's pass to run on the Kid's Page in the month of May. Alderman Wheeler motioned to approve this coupon, Alderman Greening seconded it, with all in favor.
- A fiber optic line was installed at City Hall for the Library. This is high speed internet service that is provided to the Library through a MORENET grant. The City currently pays \$455.00 per month for 7 locations for internet service. The cost for this service to the City Hall building alone would be \$2,164.00 per month. She did not pursue this further.
- A mass mailing was sent to the residents on April 30, 2014.
- The proposed 2014-15 budget scheduled is enclosed.
- The Board of Alderman received a thank you from the After Prom Committee for the City's donation.
- She has been working with David Hays on obtaining a movie projector and equipment for the Swimming Pool. The cost for the project and other equipment and supplies is approximately \$1,100.00. This equipment will be used for "Movie Night" at the Swimming Pool. Swimmers can be in the water watching the movie. Life Guards will be on duty. Anyone can attend for the price of admission. Funding for this equipment will come from the Park Sales Tax Fund. After discussion, Alderman Greening motioned to approve purchasing the project and other needed equipment and supplies; Alderman Spalding seconded it, with all in favor.
- Gary Osbourne has a telephone meeting with a programmer at ETC Computerland concerning upgrading the City's website on May 14, 2014. She asked that anyone with input on the City's new website contact Gary Osbourne.

The Board of Aldermen reviewed the proposed Human Resource Policy. This policy was provided to the City by Scott Minor from a template prepared by a Human Resource Attorney and has been modified by Jackie Pangborn. The Board said that they do not like the section on Tuition Assistance for furthering an employee's education. The Board agreed that this should be restricted to education to improve the employee's job skills. After discussion, Alderman Buckman motioned to approve the Human Resource Policy contingent upon modifying the Tuition Assistance section; Alderman Smith seconded it, with all in favor.

Jackie Pangborn updated the Board of Aldermen on the Park Board meeting held April 28, 2014.

Mayor Minor said that he attended an Economic Development meeting in Jefferson City recently. The legislature wants to hold the Missouri Partnership more accountable to them. The legislature was concerned that most of the projects being undertaken were either in St. Louis or Kansas City.

The Board of Aldermen reviewed a proposed ordinance which would provide salaries for non-classified employees and elected and appointed officials of the City. The proposed ordinance was assigned bill #1. Jackie Pangborn said that the proposed ordinance needs to be modified to list the Building Inspector's compensation at \$150.00 per month and the Building Inspector's compensation at \$150.00 per month. The first reading of bill # 1 was read and approved on a motion by Alderman Buckman; a second by Alderman Greening, with all in favor. The second reading of bill # 1 was read and approved on a motion by Alderman Buckman, a second by Alderman Spalding, with all in favor. Alderman Greening motioned to approve the final passage of bill # 1; Alderman Buckman seconded it, with a vote as follows:

Greg Smith .....	Yea	Jeff Spalding .....	Yea
Mark Greening.....	Yea	Tyler Wheeler.....	Yea
Roch Buckman .....	Yea	Gerry Quinn.....	Absent

Bill # 1 became ordinance # 1-2014.

Mayor Minor made the following appointments for 2014-15:

Public Works Committee

Mark Greening\*  
Greg Smith\*\*  
Gerry Quinn  
Tyler Wheeler

Public Safety Committee

Tyler Wheeler\*  
Jeff Spalding\*\*  
Mark Greening  
Roch Buckman

Administration Committee

Economic Development

Roch Buckman\*  
Jeff Spalding\*\*  
Greg Smith  
Gerry Quinn

Gerry Quinn\*  
Roch Buckman\*\*  
Greg Smith  
Jeff Spalding

Parks & Recreation

Tyler Wheeler\*  
Greg Smith  
Kale O'Bryan  
Steve Yates\*  
Carla Coleman  
Todd Richman  
Gary Yager  
Charlotte Thompson  
Dane Foster  
Sally White  
Jackie Pangborn...Advisor

Planning & Zoning Commission

Julian Shoemyer .....4/30/16\*  
Ronald Williams ..... 4/30/17  
Gary Yager ..... 4/30/18  
David Pfaff ..... 4/30/15  
Neal Minor ..... Mayor  
Roch Buckman.....Alderman  
Mark Greening .....Alderman  
City Attorney ..... Advisor

Board of Adjustments

Phillip Potterfield\*  
Suree Botkins\*\*  
Lee Anderson  
Cora Sue Welker  
Gary McElroy

Industrial Development Author

Bob Kendrick  
Cliff Seward  
Dorothy Kern  
Kathy Anderson  
Ed Thomas  
Jack Coleman

Nuisance Committee

Darren Freidank\*  
Greg Smith  
Tyler Wheeler  
City Attorney....Advisor

Museum Board

Larry Addison\*  
Tom Miskell  
Dan Mudd  
Richard Hull

Advisory Pilot Representatives for Airport

Del Buckman\*  
Jack Coleman\*\*  
Art Pruden  
Dennis Spalding

Clerk of the Court ..... Linda Greening  
Health Doctor ..... Dr. Dale Zimmerman  
Treasurer..... Jackie Pangborn  
City Collector.....Joyce Vioria  
City Attorney.....John Wilcox  
Interim Fire Chief..... Mike Hale  
Building Inspector..... Kerry Lee  
Building Commissioner ..... Kerry Lee

Civil Defense/Emergency Preparedness Director.....Jeff Spalding  
City Representative to EDC..... Gerry Quinn

Alderman Wheeler motioned to approve the Mayor's appointments; Alderman Greening seconded it, with all in favor.

Tyler Wheeler motioned to elect Mark Greening as Mayor Pro Tem; Alderman Buckman seconded it, with all in favor.

Mayor Minor proclaimed Friday, May 9, 2014 as Young Writers Day at Monroe City R-1 Elementary and encouraging everyone to celebrate this day with the students at Monroe City R-1 Elementary School.

Mayor Minor said that the Managers' meetings are extremely productive. He invited the Board Members to attend. They are held every Wednesday at 8:00 am.

Mayor Minor said that the Monroe City Fire Department jumped in cold water as a fund raiser for Kelsey Lehenbauer. They have challenged the Board of Aldermen to do this or contribute \$50.00. They also challenged the City employees.

Alderman Buckman motioned to adjourn the meeting; Alderman Smith seconded it, with all in favor.

---

Neal Minor, Mayor

---

Gary Osbourne, City Clerk