

The Board of Aldermen met in regular session at 6:00 P.M.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Roch Buckman, Jeff Spalding, Tyler Wheeler and Gerry Quinn

Aldermen Absent: Mark Greening

Others Present: Kevin O'Bryan, Jackie Pangborn, John Albright, Jamie Allen, Mike Hale, Rich Enochs, Pam Musgrave, Matt Walker, Damon Vuch and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Spalding motioned to approve the consent agenda; Alderman Buckman seconded it, with all in favor.

Mayor Minor opened the floor to the public for open forum.

Pam Musgrave said that this past weekend a water line in their building located at 105 N. Vine Street burst and filled up the basement. The water has since been shut-off. The basement of her building is full of water. She is working with the City on draining the basement in a way that will not cause any problems to surrounding buildings. According to the meter readings 198,000 gallons of water leaked into her building. Jackie Pangborn said that according to City policy, if a leak occurs and is fixed, the City will only charge the customer for 20,000 gallons of water. The cost will be \$141.80 for water and \$141.80 for sewer. N This adjustment is made only one time.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen:

- The Public Works Department has been dealing with frozen lines and water leaks.
- The Street Department has spent a lot of time removing snow and putting cinders on streets.
- Terry Osborn should have the full report on the smoke testing program at the first meeting in February.
- He requested that pay application # 4 from Huey Construction Company in the amount of \$41,609.67 for construction work at the Wastewater Plant be approved. The grit pump has been installed and is operational. The application was just received this afternoon and Larry Howerter has not

had a chance to sign off on it. Alderman Spalding motioned to approve pay application # 4 from Huey Construction Company contingent upon Larry Howerter signing off on it.

- Meters are being read this week. There has been cross-training of Public Works employees.
- The new Skid-Steer came in last week.

The Board of Aldermen reviewed the following bids for the sale of scrap metal at the wastewater plant:

<u>Bidder</u>	<u>Amount</u>
DJV Construction	\$325.00
Kale O'Bryan	\$520.00
<b>Charles A. Jones</b>	<b>\$600.00</b>
Jeff Graupman	\$475.00

Alderman Spalding motioned to accept the bid from Charles A. Jones in the amount of \$600.00; Alderman Wheeler seconded it, with all in favor.

Matt Walker of Great River Engineering presented the bids received for Oak Street intersections at Winter Street and West Border Street and the bridge on South Oak Street. Bross Construction Company submitted the low bid of \$106,684.00 for the bridge and \$81,913.00 for the intersections. The engineer's estimate was \$85,602.00 for the bridge and \$95,945.00 for the intersections. Matt Walker said that the concrete work for the bridge was extremely high. After discussion, Alderman Spalding motioned to table the bids in order to give Matt Walker time to negotiate with Bross Construction on their price for the bridge; Alderman Wheeler seconded it, with all in favor.

Tim Quinn said that the Board of Directors of the Monroe City Rural Fire Association met with the firefighters at the Fire Station earlier in the evening. The consensus is to tear down the fire station with the exception of the office area and the new bay and build on a 60' X 80' addition. The Rural Fire Association would be willing to pay for half of the cost. The consensus from the Board of Aldermen was that this was a fair allocation of the costs. Mike Hale recommended that an Ad Hoc Committee be formed that would include members from the City, Rural Board and firefighters for the purpose of determining exactly what is needed and finding a professional to draw up the plans. Mayor Minor appointed Jeff Spalding and Tyler Wheeler to serve on this Ad Hoc Committee. Tim Quinn asked if the Rural Fire Association would have to solicit bids for the sale of their property at Gateway Square Subdivision. Attorney Wilcox said that in his opinion, it would not be necessary to solicit bids for the sale of this property.

John Albright said that the new police cars should be ready to be put into service by the end of next week.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- She received a memo from Moberly Economic Development Corporation regarding "Fall in love with Missouri" legislative event which will be held at the State Capital next month. They recommend that the City have a booth at this event.
- Northeast Power is preparing to bid a three year contract for inspection and treatment of their power poles. They asked Monroe City if they wanted to include its 23 transmission poles. The cost is estimated between \$50.00 and \$86.00 per pole. She told Northeast Power to include Monroe City's transmission poles in their request for bids.
- She received a notification from the Missouri Municipal League expressing concern for Senate Bill 650 concerning wireless providers. Their concern is that the bill will allow cell phone providers to replace or upgrade equipment used to provide wireless telecommunications services on or in existing structures, or co-locate the equipment on existing facilities with no local government zoning review or public hearing. The MML wants our feedback on this issue. The Board asked Jackie Pangborn to tell MML that the City wants to retain control in accordance with its current ordinances regarding this matter.
- Thermal Mechanics was at City Hall last week to evaluate the heating and cooling system. They went through the system thoroughly and presented her with a list of their findings. They have made some repairs and now have the system working properly. They have upgraded the software that communicates with the heating and cooling system. Thermal Mechanics can now go on line and diagnose any problems with the system. She has asked them for the cost of their services and a service contract to monitor the system.
- Monroe City received a thank you letter from the City of Washington, Illinois
- Promiseland has asked to rent St. Jude's church to hold worship services. They have requested to rent this facility every Sunday for a period of time which is not know at this time. Attorney Wilcox recommended that the City not rent St. Judes Church for religious services. The problem is that the use by Promiseland would be re-occurring every week. Jackie Pangborn said that in the minutes of a prior meeting, the Board of Aldermen told the Lutheran Church that they had to stop using the church after the City took over. Jackie Pangborn said that Promiseland could pay \$200.00 per month for the use of the church. The Board said that if they did rent the church the cost would be \$100.00 per week. The Board asked Jackie Pangborn to find out why the City could not rent the St. Jude's Church to the Lutheran Church and to tell Promiseland that if the City was legally able to rent the Church to them the cost would be \$100.00 per week.

- At the last meeting, the Board of Aldermen tabled the proposal from Klingner & Associates to provide engineering services for repairs at St. Jude’s Church for \$33,000. Jackie Pangborn said that the repairs need to be addressed. After discussion, the Board asked Jackie Pangborn to invite a representative of Klingner & Associates to the first meeting in February to explain why the engineering on this project costs so much.

The Board of Aldermen reviewed a bid from ETC Computerland of Quincy, Illinois to provide programming services to redevelop three internal applications currently used by the City by making them web enabled and easy to use. Their bid was \$16,740.00. As per the Board of Aldermen’s instruction, the request for bids for these services was advertised three times each in the Quincy Herald Whig and the Columbia Tribune. Besides ETC Computerland, two other companies requested bid specifications. Jackie Pangborn asked that it be determined why these companies did not bid. Their reply has not yet been received. After discussion, the Board of Aldermen agreed to table this matter until a response is received from these two companies.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees. Alderman Wheeler seconded it, with the vote as follows:

Greg Smith.....	Yea	Jeff Spalding .....	Yea
Mark Greening .....	Absent	Tyler Wheeler.....	Yea
Roch Buckman.....	Yea	Gerry Quinn .....	Yea

Alderman Quinn seconded it, with all in favor.

After the adjournment of the executive session, the regular session was reconvened. Alderman Wheeler motioned to ratify the decision made in the executive session to offer Jamie Allen and Mark Buckman each a full time position with the Gas Water Sewer Department at a starting salary of \$13.40 per hour and be placed on probation for six month and to be given a \$.30 per hour raise if they successfully complete the probation, Alderman Spalding seconded it, with all in favor except Alderman Buckman who abstained.

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Neal Minor, Mayor

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Gary Osbourne, City Clerk