

The Board of Aldermen met in regular session at 6:00 p.m.

Aldermen Present: Jason Osbourne, John Long, Marvin Vilorio, and Gary Thompson

Aldermen Absent: Connie Painter, Michael Purol

Others Present: Melissa Strode, Neal Minor, Mindy Hays, Loree Quinn, Austin Snow, TJ Stephenson, Rich Enochs, and Jackie Pangborn

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The consent agenda was reviewed. Alderman Thompson motioned to approve the consent agenda; Alderman Long seconded it with all in favor.

There were two presentations for open forum.

Melissa Strode of the Monroe City R-1 School District requested a pool pass for the spelling bee winner. Jackie Pangborn stated that in the past we have done this. Ms. Strode stated that the Spelling Bee was held last Friday and the winner was Emily Lehenbauer. Alderman Long motioned to issue Miss Lehenbauer a pool pass for winning the Spelling Bee; Alderman Osbourne seconded it with all in favor.

Mindy Hays and Loree Quinn were in attendance to discuss the Missouri Main Street Program and a proposal they have prepared for the Council. They attended a workshop conducted by the Missouri Main Street Connection. Mrs. Hays stated that there are a lot of dilapidated buildings in Monroe City's downtown area, many are vacant, many need new facades and although there are many positive things that Monroe City has to offer, the downtown area does not reflect that. In the conference, the question was asked "Is your downtown an asset or a liability?" and Mrs. Hays and Mrs. Quinn feel that Monroe City's downtown is heading into a liability stage. They continued to explain that as the City is trying to bring in residents and new businesses, this becomes challenging when the downtown doesn't look good. A city's downtown appearance is a very visible indicator as to how a community is doing. Many citizens have voiced concerns that there could be a lot done in this area.

The Missouri Main Street Connections is set up to provide what we need to kick off this project, get a plan to get something done and move forward in a timely manner in the downtown area. For this to happen, Mrs. Hays and Mrs. Quinn need a partnership with the City and the community, the Monroe City Chamber will be the point person as they are a 501c3. Mrs. Hays and Mrs. Quinn want to partner with the City to redirect some of our focus on the City's economic development on the downtown area. If the City decided to assist Mrs. Hays and Mrs. Quinn with this project, it is a two-year program/commitment with the Main Street Connection.

The City will have to sign a letter stating that we are committed and that we will provide the \$9,600 which would be the City's 40% match of the grant.

Mrs. Hays and Mrs. Quinn will be the chair people for this program. They want the City's blessing to move forward with the program as well as a commitment for the \$9,600 in funding with the program. They are also looking into other alternatives for self-sustaining revenue sources for the future. Mayor Minor stated that they have his blessing. He did ask how the money would be spent in the downtown area. Mrs. Quinn showed a flyer as to what the grant will do; there is an application and they will have to jump through their hoops; it also shows the type of thing that the Program will do with regards to evaluating the downtown to see what would best serve our needs. There are other towns that have gone through this program and have completed sidewalks, signage, facades, painting, etc. This project is about revitalizing what we have in order to keep the history of our downtown. Mayor Minor stated that we have plans to replace the sidewalks downtown and asked it that would work for our contribution; Mrs. Hays stated that they want cash. There was some concern expressed with regards to what we would be getting for our money. Jackie Pangborn stated that the Missouri Main Street Connection would be similar to when we hire an engineer to review what we need to do in order to proceed with a project – they will review and advise and give us ideas and guide us through the process – they will oversee things. Mrs. Hays stated that they will facilitate the program, assist with a grant application, set the program in place and then we work together to see what would be best for the community. Mrs. Hays stated that it was a similar relationship that we have with Moberly Area Economic Development Corporation – we contract with them for their services and expertise.

Mayor Minor stated that he and Jackie Pangborn went to this several years ago and met with the owners/businessmen in the downtown area and explained that people would need to take the lead on the project. However, no one wanted to step up and take the lead. We have two ladies here that will take this on.

Discussion was held about other towns that look very nice with some of the things that they have done with their downtown areas. Mrs. Hays stated that if we lose downtown then we lose a significant amount of the business industry. The cities that she and Mrs. Quinn have talked with have had very positive things to say about the program. She stated that they give 5 grants per year and have given 2 grants already this year. She stated that the application deadline is June 20<sup>th</sup> and there is no guarantee that they will receive a grant the first time around; but regardless they need to make sure they have all of their commitments in place. If they do receive the grant, the \$9,600 will need to be paid within 30 days; Mayor Minor will need to sign a letter expressing support of the project and that the money will be available. Mayor Minor stated that if they receive the grant he feels that he can locate \$9,600 to pay for the match. However, if the grant is not awarded then no funds will be needed.

It was questioned if Mrs. Hays or Mrs. Quinn had talked with the local business – it is assumed that they will have to be involved with this project. Mrs. Hays stated that they have not talked

with them yet as they wanted to know exactly what direction they were heading. They have talked with a few through Chamber meetings and those seem to be on board with the program.

Alderman Thompson motioned to allow the Mayor to sign a letter of commitment for the Missouri Main Street Connection Program and to set aside Nine Thousand Six Hundred Dollars (\$9,600.00) as the 40% match should the grant be awarded; Alderman Vilorio seconded it with all in favor.

There was no Planning and Zoning Report.

Alderman Thompson provided the Public Works Report. He stated that there was money budgeted to do an overlay on the spillway at the South Lake. He stated that he would like to send it out for bid. Mayor Minor stated that he will contact Alderman Purol as he did the engineering on it several years ago – prior to him becoming an Alderman and he should be able to get us the bid specifications. Jackie Pangborn questioned if the bid specs needed to be approved by the Alderman before they go out for bid. Mayor Minor felt that probably the Aldermen should review them as there are several new faces since this was all discussed. Jackie Pangborn will have this information at the next meeting.

Alderman Thompson further stated that he talked with Kevin O’Bryan and that they had been cutting down trees, mowing and cold patching. He stated that the electric department truck was going back to JC’s – Kerry Lee informed Alderman Thompson that it most likely was a governor issue. Alderman Thompson talked with Jamie Allen and he stated that he and Trey Gander are taking welding classes to work for their gas welding certifications.

Alderman Vilorio wanted to express his and Danny Adam’s sincere thanks and appreciation for Kevin O’Bryan, Raymond Purol and Mike Tuley for cold patching the pot holes and low areas of the asphalt cart paths at the Golf Course. They made a huge improvement in the paths and it was greatly appreciated.

Alderman Long provided the Public Safety Report. Fire Chief Rich Enochs received \$500 from Hometown Volunteers for fireworks and he will be sending them a card. Chief Enochs stated that he went over a bit on the fireworks due to mortars and tubes - \$183.40. Chief Enochs also stated that they will be doing pump testing on the trucks soon. This was an issue that we had in our ISO rating change as it hadn’t been done for several years and should have. Mayor Minor explained that an ISO rating of a fire department affects customers’ insurance rates. Chief Enochs also stated that they are having issues with an overhead door but will be getting that taken care of.

Mayor Minor questioned the fact that the boat was at the Fire Department and not at the Marina. Chief Enochs stated that it cost \$1,000 to rent a slip – therefore he felt it would be better to keep the boat at the department and they can take it with them to the fire instead of having to go to the Marina and then going to the fire. He feels it will be more efficient. He did state that the boat will be on the lake on Memorial Day and July 3<sup>rd</sup> for the holidays. Mayor

Minor stated that most likely if a boat is on fire it will burn up before we can get there – regardless of where the boat is stored. Chief stated that they can get the burned boat out of the water once it is burned – it is hard to save a boat that is on fire. Alderman Vioria questioned if there were any issues during the winter with the boat. Chief Enochs stated that the boat was winterized and was stored at the substation.

Office Austin Snow of the Monroe City Police Department stated that our newest officer is in training and is doing well. He also stated that the trade of vehicles with Shelbina was completed and the car is operational but it still needs to get the graphics put on it.

Officer T. J. Stephenson applied for a grant for radars for patrol. Officer Stephens stated that we receive Blueprint money from MoDOT for extra patrols. He stated that near the end of the grant period he likes to talk with MoDOT to see if they have any additional grant funds left and this year they did. He stated that they have given us \$6,051.80 for four (4) new radars. This will be a quick turn-around as they are nearing the end of their fiscal year. Therefore, we need to order the radars in, pay the bill and send the invoice and copy of a check to them for reimbursement as soon as possible. Officer Stephenson would like to get this approved tonight so the process can start tomorrow. Alderman Long questioned what would happen with the existing radars. Officer Stephenson stated that the old ones were 2000 and are of no use; the K-9 unit will be held for a backup. The four new ones will all match and have front/rear options. Alderman Long thanked him for his work on these grants. Alderman Long motioned to allow Officer Stephensen to proceed with ordering the radars and the reimbursement process; Alderman Vioria seconded it with all in favor.

The Nuisance update was on the table for their review. Two of the individuals that were in court for the nuisances are continuing to work towards abating the nuisance.

Alderman Osbourne asked Jackie Pangborn to provide the Administration report.

- Jackie will set up a meeting with John Wilcox the week of May 30<sup>th</sup> to review several issues.
- Jackie is working with Kerry Lee to try to find something another town uses with regards to abating issues with dilapidated/abandoned houses.
- HVAC work is coming along. Roofers should be here Monday.
- Airport Project should be starting in the near future. Did a brief inspection today.
- We are waiting on the bricklayer to finish up the Police Department.
- Still trying to get in contact with someone from the state on the JIS court program.
- Reservations and fees have been paid for Connie & Jason to attend the Elected Official Training on June 8<sup>th</sup> and 9<sup>th</sup>.
- Guyla Behring will be in the Chamber at 5:30 p.m. on Thursday, June 22<sup>nd</sup> to take the Council pictures.
- Ads are running for the Sewer Engineering Grant.

- Corps of Engineers – Ribbon Cutting for 2017 Mark Twain Lake Archery Park – May 31, 2017 at 10:15 a.m. at Frank Russell Rec. Area Archery Range – luncheon at 12:15 p.m. at Boudreaux Center.
- District 18 Local Government Day – June 27, 2017 – 10 a.m. – 3:30 p.m. – Need RSVP by 6/20/17.
- City Wide Cleanup – This has been going very well. Because of the amount of junk that was outside of the dumpsters, I had more brought in and did not advertise. Everything will be picked up on Monday, May 22<sup>nd</sup>. Tires will be picked up shortly after that. If there are appliances I will make the necessary arrangements for those as well.
- Sewer Plant/Water Plant Meters – Water plant needs a backwash meter. We have 3 bids – Sidener - \$2995 (plus \$740 for install), Midwest Meter for \$3000 (they won't install), Sidener for \$3,685 (plus \$740 for install). Difference between two meters is brand name. Jon would prefer to go with the Sidener for \$2,995 plus \$740 for install. The Sewer plant needs a flow meter – we are in violation w/DNR as ours doesn't work. Four bids on this – Sidener - \$2,096; Sidener- \$3,308; Ressler for \$3,170; HD Supply for \$3,375. Sidener is the lowest bid – if they receive both bids they will install both for a little more than the \$740 quoted for the backwash meter. There is \$6,000 budgeted for the backwash meter but nothing budgeted for the flow meter. We would like to use the backwash meter budget for both meters and the installation – which should be less than the budgeted \$6,000. After discussion was held regarding this, Alderman Long motioned to accept both low bids from Sidener for the \$2,995 for the water plant meters and \$2,096 for the flow meter at the sewer plant including the \$740 plus for the installation of the two meters; Alderman Thompson seconded it with all in favor.
- Jackie asked that each member complete the gas survey that was on their desk. Please complete and return to be before the end of the meeting.

Alderman Osbourne stated that the following individuals owed the City for utilities but have failed to pay them. Those individuals are as follows:

05/16/17	Walters, Julie	1024 Park St. Apt. B	\$131.34
05/16/17	DeLashmutt, James	325 Catherine St.	\$178.31
05/16/17	Baker, Matt	519 N. Locust St.	\$298.13
05/16/17	Livers, Sarah	121 Second St. -Up	\$93.65
05/16/17	Harmon, Amy	739 Easy St. # 1	\$130.96
05/16/17	Will, Amy	6 Sycamore Lane	\$834.63
<u>05/16/17</u>	<u>Krigbaum, Kelsea</u>	<u>701 Gypsy Row # 1</u>	<u>\$474.47</u>
Total			<u>\$2,141.49</u>
	Running total this fiscal year		\$17,298.93

After review, Alderman Osbourne motioned to write off delinquent utilities for accounting purposes only; Alderman Vilorio seconded it with all in favor.

There was no Park Board Report, but Jackie Pangborn stated that she did send the Park Board members a packet of information including the last 12 months meeting minutes so that they would have an idea of what had been going on. The next meeting is June 20, 2017 at 4:30 p.m.

Mayor Minor stated that he would entertain a motion to appoint Gary Osbourne as City Clerk for a term of one year. Alderman Thompson motioned to appoint Gary Osbourne as the City Clerk for a term on one year; Alderman Osbourne seconded it with all in favor.

Mayor Minor stated that he would like to move Alderman Long to the Economic Development Committee and move Gary Thompson to the Planning & Zoning Commission and both are willing to make the switch. Attorney Wilcox stated that we didn't have enough people to make this switch at this meeting so it would need to be brought up at the next meeting.

Mayor Minor stated that he would like for Alderman Long to be the Emergency Preparedness Director for the City. Alderman Thompson motioned to appoint John Long as Emergency Preparedness Director; Alderman Osbourne seconded it with all in favor.

Mayor Minor stated that Police Chief Tyler Wheeler has asked to recuse himself from the Nuisance Committee as he feels it is a conflict of interest. Mayor Minor stated that he would like to make Alderman Osbourne the Chair of the Nuisance Committee and have Alderman Purol added to the Nuisance Committee to take Chief Wheeler's position. Alderman Thompson motioned to remove Tyler Wheeler from the Nuisance Committee, add Michael Purol to the Nuisance Committee to replace Tyler Wheeler and to have Alderman Osbourne serve as the Chair of the Nuisance Committee; Alderman Long seconded it with all in favor.

Alderman Thompson motioned to go into executive session as authorized by RSMO 610.021 (1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. Roll Call vote was taken

Connie Painter.....Absent	Michael Purol .....Absent
Marvin Vilorio.....Yea	John Long .....Yea
Jason Osbourne.....Yea	Gary Thompson.....Yea

The open session was reconvened after the adjournment of the executive session. There being no votes taken in executive session, there is nothing to ratify. As there was nothing to discuss, Alderman Thompson motioned to adjourn the meeting; Alderman Long seconded with all in favor.

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Neal Minor, Mayor

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Gary Osbourne, City Clerk