

## CITY OF MONROE CITY, MISSOURI

### REQUEST FOR QUALIFICATIONS PROFESSIONAL ENGINEERING FACILITY PLAN & REPORT SERVICES

The City of Monroe City, Missouri, requests qualifications for engineering facility plan and report and subsequent design and construction services to assist in a sewer system improvement project to be financed with local funds and possible USDA, CDBG, or DNR-SRF funds. The project currently contemplated by the City includes improvements to the City's wastewater treatment facility for DNR compliance and modernization.

Information provided to the City must include:

- a) The specialized experience and technical competence of the firm with respect to water system improvements or related work;
- b) The capacity and capability of the firm to perform the work in questions, including specialized services, within a period of twelve months;
- c) The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules;
- d) The firm's proximity to and familiarity with the area in which the project is located; and
- e) References from previous clients of related work with the firm within the past five years.

The firm will be selected based on the above qualifications. Once the most qualified firm is selected, a cost for preliminary engineering report/facility plan services will be negotiated. Costs for subsequent design and construction services will be negotiated separately.

The ability to begin work immediately plus (c) above shall receive primary consideration. Solicitations from WBE/MBE firms are invited and encouraged.

Responses shall be submitted in writing (six copies), in a sealed envelope, delivered to Jackie Pangborn, Director of Administration, 109 Second Street, P.O. Box 67, Monroe City, Missouri 63456, with the outside of the envelope clearly marked "STATEMENT OF QUALIFICATIONS". The City reserves the right to reject responses it receives after **2:00 p.m. on Friday, May 26, 2017**. The City will open and review the responses and review them at a time convenient for City personnel. Any questions may be directed to Jackie Pangborn, at 573-735-4585 x224.