

The Board of Aldermen met in regular session immediately following the adjournment of the first meeting.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Mark Greening, Rock Buckman and Jeff Spalding

Aldermen Absent Tyler Wheeler and Gerry Quinn

Others Present: Kevin O'Bryan, Jackie Pangborn, Mike Hale, Darren Freidank, Larry Howerter, Damon Vuch, Cathy McAfee, Jamie Mudd, Terry Gibbs, Darren Janes, Tina Long, Kevin Long, Tara Albright, Kathy Anderson and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor opened the floor for open forum.

Terry Gibbs said that Mosswood Golf & Recreation Association is applying for a \$75,000 grant to upgrade the fairways at the golf course. After the upgrades, the amount that the City contributes to Mosswood for grass seed, chemicals and fertilizer should be reduced. If they receive the grant, they will have to pay the costs up front and then get reimbursed on a quarterly basis over one year. Terry Gibbs asked the City to front Mosswood the needed funds if the grant is successful. The Board said that they would take this request under advisement.

Terry Gibbs requested that the City sell their 50" Kubota mower to the golf course for \$3,000.00. The Board agreed to take this request under advisement also.

Tina Long voiced her concerns about West Border Street. She said that this street is in terrible condition. The City patches the pot holes but this only lasts for a short period of time. She asked if this street could be paved this year. Mayor Minor said that the City will be doing a massive sewer project this year in which some of the streets in town would be cut. The City does not want to pave a street and then a few months later have to cut it. After discussion, the Board asked Kevin O'Bryan to get the cost estimate for paving this street and see if Chester Bross Construction Company would be willing to pave it when they are in town working on the Oak Street bridge project.

Mayor Minor said that the Monroe City Water Plant was named Plant of the Year by the Missouri Water & Wastewater Conference of the Northeast Section. He presented a plaque commemorating this honor to Larry Howerter, Chief Water Plant Operator and Cathy McAfee, Water Plant Operator.

Sally White asked if there was a City ordinance prohibiting raking leaves in City ditches. She said that this stops up the ditches and water backs up. Attorney Wilcox said that there is no specific ordinance addressing this issue. Kevin O'Bryan said that if a culvert is stopped up, the City can clean it out with their jetter.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen. He requested permission to remove the tree on the north corner of the City Hall lot. High winds knocked down half of this tree. The Board agreed to consider this matter at a later meeting.

Kevin O'Bryan reported that the estimated cost for the Oak Street relocation of hydrants is \$748.70 and the estimated cost for the Monroe City R-1 gas relocation project is \$1,603.06.

The Board of Aldermen reviewed the following bids for a finishing mower to be used to mow the Airport:

<u>Vendor</u>	<u>Amount</u>	<u>Description &amp; Warranty</u>
Meyer Implement	\$11,275.00	Kubota – 5’ deck – diesel
	\$12,995.00	Kubota – 6’ deck – diesel
Sydenstricker Farm & Home	\$7,650.00	John Deere – 5’ deck - gasoline
	\$8,350.00	John Deere – 6’ deck - gasoline

Kevin O’Bryan said that a diesel engine was specified. Sydenstricker said that their diesel engines were far in excess of the City’s budget. Kevin O’Bryan said that \$10,000 was budgeted for this purchase. He recommended that the bid for the 6’ deck – diesel Kubota mower from Meyer Implement be accepted. He said that the deficit in the budgeted funds can be made up on other purchases that will come in under budget plus the fact that the City will be selling its 50” mower to the Golf Course for \$3,000.00. After discussion, Alderman Greening motioned to accept the bid from Meyer Implement in the amount of \$12,995.00 for the Kubota 6’ deck diesel engine, Alderman Smith seconded it, with all in favor except Alderman Buckman.

Alderman Greening said that the City has been trying for two years to find a tractor with flail mower attachment. \$80,000.00 has been budgeted for this purchase. Kevin O’Bryan said that he found a 2005 John Deere 6320 tractor with flail mower attachment in Iowa. He sent two of his employee to inspect this tractor. They said that the tractor and mower were in excellent condition. Kevin O’Bryan said that he offered the dealer \$70,000 for this equipment and they accepted it. They will also deliver this equipment to Monroe City. After discussion, Alderman Greening motioned to purchase this tractor and flail mower for \$70,000.00; Alderman Spalding seconded it, with all in favor.

Jackie Pangborn requested that the following seasonal personnel be hired for the Public Works Department and the Swimming Pool

- Blake Grice
- Blake Rodgers
- Rachael Bichsel
- Beth Karr
- Trey Gander
- Meghan Harrison
- Steven Hays
- Caitlin Kendrick
- Lakian Lehenbauer
- Latosha Minter
- Kelby Painter
- Terron Ritter
- Jonathan Shuck
- Carly Spalding
- Kayla Spalding
- Isaac Wilkerson

Alderman Greening motioned to hire the recommended personnel; Alderman Smith seconded it, with all in favor except Alderman Spalding who abstained.

Darren Freidank said that Officer Tiffany Finnigan has completed her probation period. He recommended that she be given permanent status and the traditional \$.30 per hour increase effective April 20, 2014. Alderman Spalding motioned to approve this request; Alderman Smith seconded it, with all in favor.

Alderman Spalding said that bids were received for the new addition to the Fire Station on April 16, 2014. The bids have been referred to the Board of Directors of the Monroe City Rural Fire Association. The Rural Board has asked the low bidder to meet with them and provide more details about their bid. The Rural Board will bring back a recommendation to the Board of Alderman at the May 8, 2014 meeting.

Mike Hale said that he and Alderman Spalding, who is the Emergency Management Director, want to have a meeting with the City managers next week to set up an incident command situation. As many City personnel as possible need to attend this meeting. Monroe City Ambulance District and Monroe County 911 will be invited. Mike Hale said that the goal is to build redundancy so that if a person in a responsible position is not available, another qualified person can take their place. Alderman Spalding said that this meeting will be held at the Fire Station at 5:30 pm. on Wednesday, April 23, 2014. After this meeting a table top exercise will be planned.

Mike Hale said that the new turnout gear has been received. The Firefighters are well pleased with this equipment. The senior firefighters have requested authorization to keep their old helmets as a momentum of their experience on the Fire Department. After discussion, Alderman Spalding motioned to allow up to seven old helmets be given to the firefighters as a momentum of their time on the Fire Department; Alderman Smith seconded it, with all in favor.

Mike Hale said that David Lorenson has passed his agility test and will be joining the Fire Department.

The Board of Aldermen discussed the City's ordinance requiring all businesses and residences in the City to have the appropriate sized address numbers displayed. Many are not complying with this ordinance. Attorney Wilcox said that if the City's goal is compliance, the City should purchase the required numbers and make them available to those not complying and just charge enough to cover the cost. Mayor Minor asked that a draft of a letter that would be sent to those in non-compliance be presented to the Board of Aldermen at the next meeting.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- Aldermen visits are scheduled for Marion County 911 on April 21, 2014 and Monroe County 911 on April 29, 2014.
- Chester Bross Construction start date on the Railroad and Oak Street Bridge projects is estimated to be April 28, 2014.
- The "kill" switch for the emergency sirens does work.
- NECAC will have an open house in Paris, Missouri on April 28, 2014.
- A thank you note from the Monroe City Nutrition Center for the City's participation in March for Meals Program has been received
- The Monroe City Dance Team will have a Sausage/Pancake fund raiser at the VFW Hall on April 19, 2014.

The Board of Aldermen reviewed a proposal from Data Technologies for their Utility Billing Internet program that would allow City utility customers to view their bills on line and pay them on line. The cost for the program is \$1,500.00 plus an estimated \$340.00 installation and setup charge. The annual cost for the software license and support is \$300.00 per year. The Board ask that it be determined if utility customers can pay their bill by bank draft on line instead of a credit card.

Mayor Minor said that with the 2014-15 budget, funds from the Parks & Recreation Sales Tax needs to be set aside for discretionary used by the Park Board.

Mayor Minor said that he will have his 2014-15 appointments at the May 8, 2014 meeting.

The Board of Aldermen agreed to postpone the election of a Mayor Pro-tem until the May 8, 2014 meeting.

Alderman Buckman motioned to elect Gary Osbourne as City Clerk; Alderman Smith seconded it, with all in favor.

Mayor Minor said that the Conceal and Carry Class will be held on May 24, 2014.

Mayor Minor said that May 5<sup>th</sup> through May 9<sup>th</sup> is Municipal Employees week. Several events have been planned to show the City's appreciation of its employees during this week.

Alderman Smith motioned to adjourn the open session and go into executive session authorized by RSMO 610.021 (3) hiring, firing, disciplining or promoting of particular employees. Alderman Buckman seconded it, with the vote as follows:

Greg Smith .....	Yea	Jeff Spalding .....	Yea
Mark Greening .....	Yea	Tyler Wheeler.....	Absent
Roch Buckman.....	Yea	Gerry Quinn.....	Absent

After the adjournment of the executive session, the regular session was reconvened.

Alderman Smith motioned to ratify the decision made in executive session to hire Lee Kendrick to mow the Fire Department's substation lot in 2014 for \$1,000.00; Alderman Spalding seconded it, with all in favor.

Alderman Smith motioned to adjourn the meeting; Alderman Greening seconded it, with all in favor.

\_\_\_\_\_  
Neal Minor, Mayor

\_\_\_\_\_  
Gary Osbourne, City Clerk