

The Board of Aldermen met in regular session at 6:00 P.M.

The Mayor, Neal Minor, was present and presided.

Aldermen Present: Greg Smith, Mark Greening, Jeff Spalding, Tyler Wheeler and Gerry Quinn

Aldermen Absent Roch Buckman

Others Present: Kevin O'Bryan, Jackie Pangborn, John Albright, Mike Hale, Rich Enochs, Jim Masters, Ryan Watson, Denise Saunders, Jeanette Porter, Trevor Lewis, Chris Kendrick, Cora Kendrick and John Wilcox

Mayor Minor called the meeting to order.

Mayor Minor asked everyone to stand and recite the Pledge of Allegiance.

The Board of Aldermen reviewed the consent agenda. Alderman Spalding motioned to approve the consent agenda; Alderman Wheeler seconded it, with all in favor.

Mayor Minor opened the floor to the public for open forum.

The Board of Aldermen reviewed an application submitted by Jeanette Porter for a liquor license to sell liquor by the drink and Sunday Sales for the Scoreboard Bar & Grill, LLC located at 103 East Summer Street in Monroe City. After review and discussion, Alderman Greening motioned to approve this application and issue the requested license; Alderman Wheeler seconded it, with all in favor except Alderman Quinn who abstained.

Jim Masters and Ryan Watson presented information and displays on the Proposition 2 School Bond issue to be voted on at the April 8, 2014 election. The bond issue is for improved security and technology and a new track and football field. Jim Masters explained the need for the increased security in light of the school shootings in recent years. He said that the upgraded technology will make electronic equipment available to all students in the classroom. Electronic technology is a major part of society today and it is necessary to teach students how to use this technology. The bond issue is for \$4,000,000 dollars. It will not be necessary to increase property taxes because funds will be available to pay the debt service from other bonds that are retiring. Jim Masters explained that while everyone can see the new track and football field improvements, the improved security and technology is just as important. He told the Board that the new facility will be community oriented and will be open to the public for use. The new facility will allow Monroe City to host track and field events again, which will generate revenue.

Jim Masters said that in five to seven years, the School Board will be in a position to discuss specifics for a new elementary school building. The estimated cost for this facility is \$9,000,000.00. A tax increase of \$.52 per \$100.00 of assessed valuation would be needed to pay the debt service on this project. However with proper planning and good financial management this increase could be significantly lowered.

Ryan Watson asked the Board of Aldermen to be supportive of this bond issue and encourage others to vote for it. If the bond issue passes, they plan to shoot the grades for the new facility on April 9, 2014. Football could be played on the field this fall.

Jim Masters said that ATG Company would is designing and building the track and football field. Several features in this project would be subcontracted out to local contractors. A 4/7th or 57.14% majority is needed for passage of the bond issue.

Denise Saunders thanked the Board of Aldermen for their donation of \$250.00 last year for the After Prom Party and asked that the Board donate \$250.00 this year for this event. Alderman Quinn motioned to donate \$250.00 for this year's After Prom Party; Alderman Greening seconded it, with all in favor.

Jackie Pangborn presented the Director of Administration's report to the Board of Aldermen:

- We are waiting for Chester Bross Construction Company to proceed with the bridge and intersection projects.
- Thermal Mechanics has been contacted about repairing equipment on the City's HVAC system. They will advise us when they plan to come to Monroe City.
- Family Dollar will begin demolition of the two houses on Stoddard Street next week.
- She & Kevin O'Bryan attended a MoDOT meeting on March 4, 2014. MoDOT is working with local Regional Planning Commissions to receive public input on projects that they should undertake if their sales tax issue passes. She said that unless someone else has a project, she is going to submit upgrading the three way stop on the east end of town for the City's project.
- At the last meeting, the Board of Aldermen approved \$5,885.64 for repair parts for the existing gear box at the Sewer Plant. However with additional review, it was determined that two new gear boxes and the sprockets could be purchased for \$2,926.62. Those items were purchased saving the City \$2,956.02.
- Alliance Water Resources will have a presentation ready for the Board of Aldermen at the next meeting.
- The Board of Aldermen needs to authorize Mayor Minor to sign the application for a construction permit and submit the \$300.00 application fee for the upcoming Sewer Collection project. After discussion, Alderman

Greening motioned to grant this authorization; Alderman Smith seconded it, with all in favor.

- The Monroe City Nutrition Center has requested authorization to collect money at the four way stop for their annual March for Meals project and that the City donate one family pool pass for the coloring contest winner. Alderman Wheeler motioned to grant this authorization and to donate the family pass as requested; Alderman Greening seconded it, with all in favor. Mayor Minor said that for the past five years, they have had the Mayor's March for Meals. This year they are opening it up to other volunteers who can donate one hour of their time during that week to deliver meals.
- Prior to the installation of the new sirens, Monroe County could stop our sirens. However our new sirens do not have the boards necessary for them to stop our sirens. Once activated they have to go through their complete cycle. Jackie Pangborn said that Darren Freidank wanted to pursue getting the boards so that Monroe County could stop our sirens. The Board asked for information on the costs and details on this matter.
- She presented plans and drawings prepared by Klingner & Associates for the Sewer Collection Project. Terry Osborn has reviewed these plans and specifications and is comfortable with them. The specifications state that no work will be done on weekends or City holidays. There will be three contracts issued – one for sewer main lining, one for sewer main extensions and one for the manhole rehabilitation. She requested that the Board of Aldermen approve the bid specifications and authorize soliciting bids. After review and discussion, Alderman Greening motioned to approve the bid specifications and solicit bids for the Sewer Collection Project; Alderman Spalding seconded it, with all in favor.
- She told the Board that she has gone through the log of the smoke testing program and developed a listing of issues and if the residents were owners or renters. A total of 330 problems were found to not be the City's responsibility. Some locations have more than one problem. There is no way to estimate the cost because there are so many variables. After discussion, Jackie Pangborn said that she will do some additional fine tuning on this list and bring it up at the next meeting.

Kevin O'Bryan presented the Director of Public Works' report to the Board of Aldermen. They have been dealing with snow and trimming trees. Jamie Allen started in the Gas Water Sewer Department. They are working on unclogging the tower at St. Jude's Church.

The Board of Aldermen reviewed the following bids received for renting portable toilets in 2014:

<u>Vendor</u>	<u>Amount</u>
<u>Apollo Porta Potties</u>	

April 1 st to October 31 st	\$ 59.00	Per unit per month
Regular toilets	\$ 59.00	Per unit per event
Handicapped toilets	\$ 59.00	Per unit per event
Handwashing stations	\$ 29.00	Per unit per event

No charge to anchor units

Extra cleaning - \$10.00 per unit, per cleaning, per trip

MSE, Inc.

April 1 st to October 31 st	\$45.00	Per unit per month
Regular toilets	\$55.00	Per unit per event (1 to 3)
Regular toilets	\$50.00	Per unit per event (4 and up)
Handicapped toilets	\$95.00	Per unit per event
Handwashing stations	\$60.00	Per unit per event

Extra cleaning \$25.00 per unit.

CTS

April 1 st to October 31 st	\$ 65.00	Per unit per month
Regular toilets	\$ 65.00	Per unit per event
Handicapped toilets	\$ 85.00	Per unit per event
Handwashing stations	\$ 30.00	Per unit per event

All units will be secured to the ground

Extra charge for special cleaning \$10.00 per unit, \$20.00 minimum. No additional trip charge.

Special events require 1 week notice.

Kevin O'Bryan said that there were no issues with CTS, who provided the toilets last year. After review and discussion, Alderman Spalding motioned to accept the bid from CTS to provide toilets to the City during 2014; Alderman Quinn seconded it, with all in favor except Alderman Wheeler who abstained.

The Board of Aldermen reviewed bid specifications for asphalt and cold patch to be used by the City from April 1, 2014 through March 31, 2015. Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Quinn seconded it, with all in favor.

The Board of Aldermen reviewed bid specifications for concrete to be used by the City from April 1, 2014 through March 31, 2015. Alderman Greening motioned to approve the bid specifications and authorize soliciting bids; Alderman Spalding seconded it, with all in favor.

The Board of Aldermen reviewed a request to authorize soliciting applications for seasonal employees for the Public Works Department and the Swimming Pool. Alderman Greening motioned to approve this request and authorize soliciting applications; Alderman Spalding seconded it, with all in favor.

Alderman Greening said funds were appropriated in the 2013-14 budget for a finishing mower for the Airport. Kevin O'Bryan requested authorization to solicit bids for this mower. Both new mowers and used mowers would be considered. After discussion, Alderman Greening motioned to authorize soliciting bids for a finish mower for the Airport; Alderman Spalding seconded it, with all in favor.

Kevin O'Bryan said that new signs have been put up at South Lake and Route J. The cables at Route J. Reservoir will be replaced with gates.

Mike Hale stated that MoDOT is going to put up a "Fire Department" sign on the north side of the Burlington Northern Crossing so that people – both locals and visitors – can see where the Fire Department entrance is as far as when sirens are going off. They will not put the sign on any of the City's decorative light poles.

Mike Hale said that the Hummer has been taken to Turpin's Automotive. They will replace the head gasket at a cost of \$1,300.00. Mike Hale said that the Firefighters were skeptical about getting \$30,000.00 for the sale of the Hummer. He told the Board that the \$75,000.00 in the budget is enough to get the brush truck that they need. The Hummer could then be converted to a command vehicle. After a lengthy discussion on this matter, Mike Hale agreed to provide the specifications on the Hummer to Alderman Quinn to see if he can sell it on Craig's list or over the internet. The Board agreed that if a satisfactory price cannot be received for the Hummer, they have no objections to the Fire Department converting it to a command vehicle. The Board of Alderman said that the Monroe City Rural Fire Association should proceed with soliciting bids for the brush truck.

Mike Hale said that the Fire Department currently has 14 firefighters. They are looking to hire 6 more. They have been waiting to hire people when they can train them.

Mike Hale presented a "Request for Proposal for Fire Station Addition" for the Monroe City Fire Department. The project includes demolishing the bays east of the office and first bay and building a new 80' wide by 60' long pre-engineered steel building in its place. This will be a design/build project. He asked the Board of Aldermen to determine when the bids should be due. The Board agreed that the bids should be due by 2:00 pm, Friday, April 11, 2014. The Board said that a pre-bid conference needs to occur prior to the bid opening so that all bidders can attend and ask questions. The Board agreed that the pre-bid conference will be held at the Fire Station on March 27, 2014 at 4:30 pm. The City will advertise this project in the newspaper.

Mike Hale said that he is promoting Phillip Cheek to Captain in the Monroe City Fire Department. The Board of Aldermen agreed that this was a good choice.

Mayor Minor asked the Board of Aldermen to change the meeting date scheduled for March 20, 2014 to March 27, 2014. Alderman Wheeler motioned to change the meeting date as requested; Alderman Greening seconded it, with all in favor.

Mayor Minor introduced Trevor Lewis who now works for the Lake Gazette.

Alderman Greening motioned to adjourn the meeting; Alderman Wheeler seconded it, with all in favor.

Neal Minor, Mayor

Gary Osbourne, City Clerk